

## JANUARY 14, 2016

The Penn Lake Park Borough January Council Meeting was 01/14/2016 in the Penn Lake Community House. President Paul Rogan called the meeting to order at 7:00 p.m. and opened the meeting with the Pledge of Allegiance to the Flag.

It was stated that the record should note that several residents and the secretary are recording the meeting.

**Roll Call:** Paul Rogan, Shaun Kuter, Vince Kimsal, all present, Robert Johnson and Rich Campbell, absent Mayor Deb Krysicki, present.

**MINUTES A Motion** was made by Kuter and 2<sup>nd</sup> by Rogan to accept the December 17, 2015 minutes.

All in favor: Rogan, aye, Kuter, aye, Kimsal, aye, motion carried.

**TREASURERS REPORT A Motion** was made by Rogan and 2<sup>nd</sup> by Kimsal to accept January 14, 2016 report. Roll call: Rogan, aye, Kuter, aye, Kimsal aye, all ayes, motion carried.

### EXHIBIT A

**RECEIPTS/BILLS:** A **Motion** was made by Kuter and 2<sup>nd</sup> by Kimsal to pay bills of \$20,009.23 and accept receipts of \$16,604.55 Roll call: Rogan, aye, Kuter, aye, Kimsal, aye, all ayes, motion carried.

**Petitions or complaints:** None.

### CORRESPONDENCE:

Letter from Community Development with a questionnaire updating files on officials

Letter from Atty. McNealis along with Judge Gelb decision in favor/upholding the ZHB with regard to Estrella vs Glass. Appeal must be filed by 1/13/2016

Letter from Luzerne County adopting extreme weather ordinance effective 3/17/2017, SPCA will enforce.

### COMMITTEE REPORTS:

**POLICE-** 4<sup>th</sup> quarter report 37.25 hours 3 calls for service

**SOLICITOR – Jack Dean**

**ZONING Barry Jacobs – No report**

**ENGINEERING Don Totino – No report**

**LAKE MANAGEMENT/RECREATION Shaun Kuter – No report**

**RECORDS/ROADS Paul Rogan 2 completed 1 just received**

**MAYOR-** Met with chief

**DAM -Rob Johnson-** No report

**SEWER Paul Rogan – No report**

### UNFINISHED BUSINESS:

Discussion was held with regard to hiring Borton Lawson as the Borough Engineer. The main reason for changing was the fact that Borton Lawson is the current Dam engineer and the roads and Dam being closely related with work to be done it was generally felt having one engineer would make better sense.

A **Motion** to pass **Resolution #14, 2016** to hire Borton Lawson as the Borough Engineer was made by Rogan and 2<sup>nd</sup> by Kuter. Roll Call: Rogan, aye, Kuter, Kimsal, aye, all ayes, motion carried.

Committees were appointed Rogan, sewer, Kuter, lake management and recreation, Johnson, dam, Campbell, right to know, Kimsal, roads and Mayor Krysicki, police.

**NEW BUSINESS:**

Rogan made a motion that the Planning Commission meet to reorganize and set their meeting dates, all ayes.

President Rogan read a proposed resolution regarding the sewer availability for lots. Discussion was held regarding this resolution.

A **Motion** to pass **Resolution #15, 2016** regarding lot availability charge was made by Rogan and 2<sup>nd</sup> by Kimsal. Roll Call: Rogan, aye, Kuter, aye, Kimsal, aye, all ayes, motion carried. County Waste has offered to provide garbage cans and recycle cans on wheels that are capable of being dumped by a lift on the trucks. This would be of no charge to residents or Borough. It was decided to move ahead with this proposal. Cans will be delivered to homeowners by County Waste in the near future.

A **Motion** to adopt **Ordinance #1, 2016** setting the tax millage at .6 mills was made by Rogan and 2<sup>nd</sup> by Kuter. Roll Call: Rogan, aye, Kuter, aye, Kimsal, aye, all ayes, motion carried.

**PUBLIC COMMENT:**

Topics of discussion were but not limited to:

Questions regarding the appointment of Borton Lawson as engineers, it was addressed that professional services can be appointed, additional billing from Attorney, appointment to Planning Commission, White Haven Ambulance.

A **Motion** was made by Rogan and 2<sup>nd</sup> by Kuter to have White Haven Ambulance as first responder for BLS with Plains Medic 2 as second and ALS. All in favor all ayes none opposed, motion carried.

A **Motion** to adjourn was made by Kuter and 2<sup>nd</sup> by Rogan all in favor, all ayes

**The next meeting will be on February 11, 2016 at 7 p.m.**

Respectfully submitted,

Margo Beckerman, Secretary

**[www.pennlake.org](http://www.pennlake.org)**

**REORGANIZATIONAL MEETING  
PENN LAKE PARK BOROUGH  
JANUARY 4, 2016**

The Penn Lake Park Borough Council held its reorganizational meeting on 01/04/2016 in the Penn Lake Community House. Mayor Debra Krysicki called the meeting to order at 6:00 p.m. and opened the meeting with the Pledge of Allegiance to the Flag.

It was stated that the record should note that the secretary is recording the meeting.

**Roll Call:** Paul Rogan, Shaun Kuter, Vince Kimsal, all present, Robert Johnson, absent Mayor Debra Krysicki, present.

Mayor Krysicki called for nominations for President of Council,

A **Motion** was made by Kuter and 2<sup>nd</sup> by Kimsal to nominate Paul Rogan as President, no other nominations were made. Roll call: Rogan, aye, Kuter, aye, Kimsal, aye, all ayes motion carried.

Mayor Krysicki called for nominations for Vice President of Council,

A **Motion** was made by Rogan and 2<sup>nd</sup> by Kimsal to nominate Shaun Kuter as Vice President, no other nominations were made. Roll call: Rogan, aye, Kuter, aye, Kimsal aye, all ayes motion carried.

Mayor then passed the gavel to President Rogan.

The President then called for a **Motion** to pass **Resolution #1, 2016** to appoint Beverly Yencha as tax collector at a salary of \$500.00 a year for a 2 year term. A **Motion** was made by Kuter and 2<sup>nd</sup> by Kimal. Roll call: Rogan, aye, Kuter, aye, Kimsal aye, all ayes motion carried.

A **Motion to pass Resolution #2, 2016** was made by Kuter and 2<sup>nd</sup> by Kimsal to appoint Richard Campbell to fill the vacant 2 year term. Roll call: Rogan, aye, Kuter, aye, Kimsal aye, all ayes motion carried.

President Judge Hughes then swore in Beverly Yencha and Richard Campbell.

A **Motion** to pass **Resolution #3, 2016** appointing Margo Beckerman as secretary at a salary of \$1800.00 a year was made by Kuter and 2<sup>nd</sup> by Campbell. Roll call: Rogan, aye, Kuter, aye, Kimsal aye, Campbell, aye, all ayes motion carried.

A **Motion** to pass **Resolution #4, 2016** appointing Teresa Wojchiechowski as treasurer at a salary of \$1200.00 a year was made by Rogan and 2<sup>nd</sup> by Kuter. Roll call: Rogan, aye, Kuter, aye, Kimsal aye, Campbell, aye, all ayes motion carried.

A **Motion** to pass **Resolution #5, 2016** appointing Barry Jacob as zoning officer at a salary of \$350.00 a month and .54 cents a mile was made by Rogan and 2<sup>nd</sup> by Kuter. Roll call: Rogan, aye, Kuter, aye, Kimsal aye, Campbell, aye, all ayes motion carried.

A **Motion** to pass **Resolution #6, 2016** appointing John Dean, Esquire as solicitor at a salary of 350.00 a month was made by Rogan and 2<sup>nd</sup> by Kuter. Roll call: Rogan, aye, Kuter, aye, Kimsal aye, Campbell, aye, all ayes motion carried.

A **Motion** to pass **Resolution #7, 2016** appointing Don Beckerman as auditor at a salary of \$500.00 a year was made by Rogan and 2<sup>nd</sup> by Kimsal. Roll call: Rogan, aye, Kuter, aye, Kimsal aye, Campbell, aye, all ayes motion carried.

A **Motion** to pass **Resolution #8, 2016** having two (2) signatures on Borough checks either treasurer, president and/or vice president was made by Rogan and 2<sup>nd</sup> by Campbell. Roll call: Rogan, aye, Kuter, aye, Kimsal aye, Campbell, aye, all ayes motion carried.

A **Motion** to pass **Resolution #9, 2016** appointing Borton Lawon as Dam Engineer was made by Rogan and 2<sup>nd</sup> by Kuter. Roll call: Rogan, aye, Kuter, aye, Kimsal aye, Campbell, aye, all ayes motion carried.

A **Motion** to pass **Resolution #10, 2016** appointing Richard Campbell as Right to Know Officer was made by Kuter and 2<sup>nd</sup> by Rogan. Roll call: Rogan, aye, Kuter, aye, Kimsal aye, Campbell, aye, all ayes motion carried.

A **Motion** to accept with regret the resignation of Vince Kimsal from the zoning hearing board was made by Rogan and 2<sup>nd</sup> by Kuter. Roll call: Rogan, aye, Kuter, aye, Kimsal aye, Campbell, aye, all ayes motion carried.

A **Motion** to pass **Resolution #11, 2016** appointing Jennifer Case (term ending 12/31/19) and Richard Johnson (term ending 12/31/18) to the two (2) seats on the Zoning Hearing Board was made by Rogan and 2<sup>nd</sup> by Kuter. Roll call: Rogan, aye, Kuter, aye, Kimsal aye, Campbell, aye, all ayes motion carried.

A **Motion** to accept with regret the resignation of Debra Krysicki from the planning commission was made by Rogan and 2<sup>nd</sup> by Kuter. Roll call: Rogan, aye, Kuter, aye, Kimsal aye, Campbell, aye, all ayes motion carried.

A **Motion** to pass **Resolution #12, 2016** appointing Tim Lenahan to a four (4) term (term ending 12/31/19) on the planning commission was made by Rogan and 2<sup>nd</sup> by Kuter. Roll call: Rogan, aye, Kuter, aye, Kimsal aye, Campbell, aye, all ayes motion carried.

A **Motion** to have the White Haven Journal the paper of record when available was made by Rogan and 2<sup>nd</sup> by Kuter. Roll call: Rogan, aye, Kuter, aye, Kimsal aye, Campbell, aye, all ayes motion carried.

A **Motion** to continue with PNC and PILGIT as the Boroughs depositories was made by Kuter and 2<sup>nd</sup> by Rogan. Roll call: Rogan, aye, Kuter, aye, Kimsal aye, Campbell, aye, all ayes motion carried.

A **Motion** to pass **Resolution #13, 2016** setting the meeting dates as the 2<sup>nd</sup> Thursday of the Month with the exception of December which will be the third Thursday work session to begin at 7 p.m. was made by Rogan and 2<sup>nd</sup> by Kuter. Roll call: Rogan, aye, Kuter, aye, Kimsal aye, Campbell, aye, all ayes motion carried.

A **Motion** to adjourn was made by Kuter and 2<sup>nd</sup> by Campbell all in favor, all ayes

**The next meeting will be on January 12, 2016 at 7 p.m.**

Respectfully submitted,

Margo Beckerman, Secretary

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# RECEIPTS: January 14<sup>th</sup> 2016 MEETING

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\$ <u>4121.45</u>	HA Berkheimer, EIT December
\$ <u>11233.29</u>	Aqua Pa , Sewer Fees Coll, October
\$ <u>1009.81</u>	Real Estate Taxes Collected
\$ <u>205.00</u>	Garbage Fees Collected (Tini)
\$ <u>35.00</u>	Magisterial Fines Collected

**\$ 16604.55 TOTAL RECEIPTS**

## BILLS:

\$ <u>3720.00</u>	County Waste, December Garbage Collection
\$ <u>91.15</u>	Verizon, Telephone 12/7/15 to 1/6/16
\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment January
\$ <u>350.00</u>	Atty. John Dean, December Retainer
\$ <u>437.50</u>	Elliott Greenleaf & Dean, Misc.add'l Borough Matters
\$ <u>350.00</u>	Barry Jacob, ZO Salary –Dec
\$ <u>141.07</u>	HA Berkheimer, Admin & Comm: November & December
\$ <u>86.02</u>	PPL Electric Utilities, streetlights November & December
\$ <u>1179.46</u>	Aqua PA Repairs to Olszewski Property (9-2015 Invoice)
\$ <u>1403.21</u>	Aqua PA Inv # 1-2016, Francis Casarella & Tanavage Properties
\$ <u>39.95</u>	Margo Beckerman Office Supplies
\$ <u>1300.00</u>	Borton Lawson Engineering, Inc, 2015 Dam Inspection
\$ <u>69.00</u>	The Journal Herald, Budet Ad, Tax Ord & mtg dates ad
\$ <u>524.81</u>	Jarick Constrauction, Snow plowing/cindering 12/28-29

**\$ 20009.23 TOTAL BILLS**

TREASURERS REPORT –January 14, 2016

**PNC GENERAL FUND**

Balance as of 12/10/15	\$ 811.35
Revenue Deposits from 1/14 mtg	<u>+1044.81</u>
	\$1856.16
Bills to be Paid (Approved 1/14)	<u>- 1564.69</u>
<b>Balance as of 1/14/16</b>	<b>\$ 291.47</b>

**PLGIT GENERAL FUND**

Balance as of 12/10/15	\$58554.18
EIT Deposit December	+ 4121.45
Interest earned 12/30	<u>+ 5.51</u>
	\$62681.14
Transfer to Liquid Fuels Acct	- 6500.00
Bills to be Paid (approved 1/14)	<u>- 1300.00</u>
<b>Balance as of 1/14/16</b>	<b>\$54881.14</b>

	<b>PLGIT GARBAGE</b>	<b>LIQUID FUELS</b>	<b>PETTY CASH</b>
Balance 12/10/15	\$ 4860.71	\$16555.28	\$25.38
Revenue Dep 1/14	+ 205.00	6500.00	
Interest earned 12/30	<u>+ .75</u>	<u>+ 1.44</u>	<u>.00</u>
	\$ 5066.46	\$23056.72	\$25.38
Bills to be Pd 1/14	<u>- 3720.00</u>	<u>- 524.81</u>	<u>- .00</u>
<b>Balance as of 1/14/16</b>	<b>\$ 1346.46</b>	<b>\$22531.91</b>	<b>\$25.38</b>

**FNCB SEWER FUND**

Balance 12/10/15	\$203119.99
Interest Earned	+ 8.40
Revenue Dep 1/14	<u>+ 11233.29</u>
	\$214361.68
Bills Pd 1/14/16	- 2429.68
Penn Vest Loan 1/01	<u>- 10317.06</u>
<b>Balance as of 1/14/16</b>	<b>\$201614.94</b>