

FEBRUARY 11, 2016

The Penn Lake Park Borough February Council Meeting was 02/11/2016 in the Penn Lake Community House. President Paul Rogan called the meeting to order at 7:00 p.m. and opened the meeting with the Pledge of Allegiance to the Flag.

It was stated that the record should note that several residents and the secretary are recording the meeting.

Roll Call: Paul Rogan, Shaun Kuter, Vince Kimsal, all present, Robert Johnson and Rich Campbell, absent Mayor Deb Kryszicki, present.

MINUTES A Motion was made by Kuter and 2nd by Rogan to accept the January 14, 2016 minutes and the January 4, 2016 reorganization minutes.

All in favor: Rogan, aye, Kuter, aye, Kimsal, aye, motion carried.

TREASURERS REPORT A Motion was made by Kuter and 2nd by Rogan to accept February 11, 2016 report. Roll call: Rogan, aye, Kuter, aye, Kimsal aye, all ayes, motion carried.

EXHIBIT A

RECEIPTS/BILLS: A **Motion** was made by Kuter and 2nd by Kimsal to pay bills of \$26,901.80 and accept receipts of \$26,863.43 Roll call: Rogan, aye, Kuter, aye, Kimsal, aye, all ayes, motion carried.

Petitions or complaints: None

CORRESPONDENCE:

Letter from White Haven Borough with Resolution #1, 2016 for Fire Protection in Penn Lake Park Borough at a yearly cost of \$3,300.00 and 18% of Workman's Compensation at a cost of \$1,387.00.

Notice of rescheduling of 2 hearings at magistrate.

Letter of resignation from Robert Johnson from Council.

Letter of resignation from Carol Winters from the Planning Commission.

Letter from Luzerne County regarding the Mass Notification System.

A **Motion** was made by Rogan and 2nd by Kuter to accept with regret the resignation of Carol Winters from the Planning Commission. Roll Call: Rogan, aye, Kuter, aye, Kimsal, Aye, all ayes motion carried.

A **Motion** was made by Rogan and 2nd by Kuter to accept with regret the resignation of Robert Johnson from Borough Council. Roll Call: Rogan, aye, Kuter, aye, Kimsal, Aye, all ayes motion carried.

COMMITTEE REPORTS:

POLICE-

SOLICITOR – Jack Dean advised Council they have 30 days to fill Council position so their March 10th meeting date will meet required time. Filed paper work with the State RTK dept. regarding a claim that account numbers do not have to be redacted. Borough position is that account numbers should be redacted.

ZONING Barry Jacobs – No report

ENGINEERING Borton Lawson – No report

LAKE MANAGEMENT/RECREATION Shaun Kuter – No report

ROADS-Vince Kimsal-will be meeting with Borton Lawson next week regarding roads.

MAYOR- Received email from White Haven Borough manager with regard to the Luzerne County Mass Notification System and I invited Wayne Gower to speak to Council.

At this time Wayne Gower gave an overview of the system. The training has yet to take place so all questions could not be answered. Generally the system will notify individuals via text, email or call if there is an emergency within the County. Individuals would have to sign up and pick what they would want to be notified for such as: weather, roads, flooding etc. Council discussed and decided to opt in allowing any emergency in the Borough to be sent out by the County. This service is of no cost to Borough. Council also decided to have Wayne Gower as our Municipal Emergency Management Coordinator.

A **Motion** was made by Kuter and 2nd Kimsal to opt into the Luzerne County Mass Notification System. Roll Call: Rogan, aye, Kuter, aye, Kimsal, Aye, all ayes motion carried.

A **Motion** was made by Kuter and 2nd by Rogan to appoint Wayne Gower as our Municipal Emergency Management Coordinator. Roll Call: Rogan, aye, Kuter, aye, Kimsal, Aye, all ayes motion carried.

DAM - Rogan and Kimsal will be meeting Borton Lawson next week to discuss the Dam and roads our point of contact will be Nicholas Argot.

A **Motion** was made by Rogan and 2nd by Kuter to have Nicholas Argot as our Flood Plain Administrator. Roll Call: Rogan, aye, Kuter, aye, Kimsal, Aye, all ayes motion carried. Roll Call: Rogan, aye, Kuter, aye, Kimsal, Aye, all ayes motion carried.

Mr. Argot will handle all storm water management applications and should be directed to him at Borton Lawson.

SEWER/RTK: Paul Rogan – No report; 2 RTK processed, 1 pending.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Notification system previously discussed and voted on.

Aqua to be digging near our sewer lines along railroad tracks. More details will be sent by Aqua when they finalize their plans for Penn Lake approval.

PUBLIC COMMENT:

Topics of discussion were but not limited to: turning over of Planning Commission records, the hourly rate of Borton Lawson vs previous engineer and garbage.

A **Motion** to adjourn was made by Kuter and 2nd by Rogan all in favor, all ayes

The next meeting will be on March 10, 2016 at 7 p.m.

Respectfully submitted,

Margo Beckerman, Secretary

RECEIPTS: February 11th 2016 MEETING

\$ <u>1808.36</u>	HA Berkheimer, EIT January
\$ <u>19184.41</u>	Aqua Pa , Sewer Fees Collected, November
\$ <u>300.00</u>	Sewer Fees, Mikitka
\$ <u>1535.66</u>	Luzerne County Recorder of Deeds, Transfer Taxes
\$ <u>350.00</u>	Zoning Hearing Fee, Charles Stoffa
\$ <u>360.00</u>	Garbage Fees Collected, 2015
\$ <u>3325.00</u>	Garbage Fees Collected, 2016

\$ 26863.43 TOTAL RECEIPTS

BILLS:

\$ <u>3355.00</u>	County Waste, January Garbage Collection
\$ <u>91.54</u>	Verizon, Telephone 1/7/16 to 2/6/16
\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment February
\$ <u>350.00</u>	Atty. John Dean, January Retainer
\$ <u>458.70</u>	Elliott Greenleaf & Dean, Misc.add'l Borough Matters in Dec
\$ <u>350.00</u>	Barry Jacob, ZO Salary –January
\$ <u>26.46</u>	HA Berkheimer, Admin & Comm: January
\$ <u>39.45</u>	PPL Electric Utilities, streetlights January
\$ <u>828.15</u>	Aqua PA Repairs to Brozusky/Tyson Property (2-2016 Invoice)
\$ <u>147.00</u>	Postmaster, 3 rolls stamps
\$ <u>17.84</u>	Margo Beckerman Copies of Ordinances
\$ <u>2.94</u>	Teresa Wojciechowski, Postage (1099 forms)
\$ <u>4582.00</u>	DGK Insurance, Fire –Bldg/Contents Ins
\$ <u>20.00</u>	DGK Insurance, Tax Collector Bond, Boro Portion
\$ <u>2067.46</u>	Jarick Construction, Snow plowing/cindering January
\$ <u>237.50</u>	Kenneth D O’Hearn, Stenographer (Charles Stoffa Hearing)
\$ <u>132.00</u>	Reilly Associates, Engineering and Act 167 Review, 9/13/15 to 1/2/16
\$ <u>1387.00</u>	White Haven Borough, Boro portion of Workmans Comp Insurance
\$ <u>825.00</u>	White Haven Borough, Fire Protection 1 st Qtr
\$ <u>1666.70</u>	White Haven Borough, Police Protection, January & February

\$ 26901.80 TOTAL BILLS

TREASURERS REPORT –February 11th, 2016

PNC GENERAL FUND

Balance as of 1/14/16	\$ 291.47
Revenue Deposits from 2/11 mtg	<u>+5570.66</u>
	\$5862.13
Bills to be Paid (Approved 2/11)	- 4855.49 (includes pmt of garbage fee)
Transfer to Garbage Fund	<u>- 330.00</u> (balance of fees collected)
Balance as of 2/11/16	\$ 676.64

PLGIT GENERAL FUND

Balance as of 01/14/16	\$54881.14
EIT Deposit December	+ 1808.36
Interest earned 01/30	<u>+ 10.20</u>
	\$56699.70
Bills to be Paid (approved 2/11)	<u>- 8830.70</u>
Balance as of 2/11/16	\$47869.00

	PLGIT GARBAGE	LIQUID FUELS	PETTY CASH
Balance 1/14/16	\$ 1346.46	\$22531.91	\$25.38
Transfer Dep 2/11	+ 330.00	.00	
Interest earned 1/30	<u>+ .99</u>	<u>+ 3.87</u>	<u>.00</u>
	\$ 1677.45	\$22535.78	\$25.38
Bills to be Pd 2/11	<u>- .00</u>	<u>- 2067.46</u>	<u>- 2.94</u>
Balance as of 2/11/16	\$ 1677.45	\$20468.32	\$22.44

FNCB SEWER FUND

Balance 1/14/16	\$201614.94
Interest Earned	+ 8.53
Revenue Dep 2/11	<u>+ 19484.41</u>
	\$221107.88
Bills Pd 2/11/16	- 828.15
Penn Vest Loan 2/01	<u>- 10317.06</u>
Balance as of 2/11/16	\$209962.67