

REORGANIZATIONAL MEETING
PENN LAKE PARK BOROUGH
JANUARY 2, 2018

The Penn Lake Park Borough Council held its reorganizational meeting on January 2nd, 2018 in the Penn Lake Park Community House. Mayor Debra Krysicki called the meeting to order at approximately 7:15 pm and opened the meeting with the Pledge of Allegiance to the Flag.

Mayor Krysicki asked for all to keep standing for a moment of silence in observance of the sudden passing of Margo Beckerman on Sunday. She was our friend, neighbor, and was the sassy ray of light that kept this Borough on its toes.

Honorable Judge Joseph F Sklarosky Jr swore in the new council members, Paul Rogan, Jasin Marth and Jill Rosenstock and the Tax Collector Beverly Yench.

It was stated the meeting is being recorded by the secretary and residents present.

ROLL CALL: Mayor Debra Krysicki, Councilmembers Jasin Marth, Paul Rogan, Jill Rosenstock, and Shaun Kuter were present.

Mayor Krysicki called for nominations for President of Council.

A **Motion** was made by Kuter to nominate Paul Rogan Jr for President of Council and 2nd by Marth, no other nominations were made.

Roll Call: Marth-aye, Rogan-abstained, Rosenstock-nay, Kuter-aye, motion carried.

Mayor Krysicki opened the floor for nominations for Vice President.

A **Motion** was made by Rogan to nominate Shaun Kuter for Vice President, 2nd by Marth, no other nominations were made.

Roll Call: Marth-aye, Rogan-aye, Rosenstock-aye, Kuter-abstained, motion carried.

Mayor then passed the gavel to President Rogan.

President Rogan called for a **Motion** to pass **Resolution #1 of 2018** setting the Tax Collector salary at \$800.00 a year, 2nd by Kuter.

Roll Call: Marth-aye, Rogan-aye, Rosenstock-aye, Kuter-aye, all ayes motion carried.

A **Motion** to pass **Resolution #2 of 2018** appointing Teresa Wojciechowski as Borough Secretary, salary at \$2000.00/year, 2nd by Kuter.

Roll Call: Marth-aye, Rogan-aye, Rosenstock-aye, Kuter-aye, all ayes motion carried.

A **Motion** to pass **Resolution #3 of 2018** appointing Teresa Wojciechowski as Borough Treasurer, salary at \$1400.00/year, 2nd by Kuter.

Roll Call: Marth-aye, Rogan-aye, Rosenstock-aye, Kuter-aye, all ayes motion carried.

A **Motion** to pass **Resolution #4 of 2018** setting the Council and Mayor salary at \$120.00/year and Council President at \$240.00/year, 2nd by Kuter.

Roll Call: Marth-aye, Rogan-aye, Rosenstock-aye, Kuter-aye, all ayes motion carried.

A **Motion** to pass **Resolution #5 of 2018** appointing Barry Jacob as Zoning Officer at a salary of \$350.00 a month and \$0.54 a mile, 2nd by Kuter.

Roll Call: Marth-aye, Rogan-aye, Rosenstock-aye, Kuter-aye, motion carried.

A **Motion** to pass **Resolution #6 of 2018** appointing John Dean Esquire and his law firm as Solicitor at a salary of \$350.00 a month, 2nd by Kuter.

Roll Call: Marth-aye, Rogan-aye, Rosenstock-aye, Kuter-aye, all ayes motion carried.

A **Motion** to pass **Resolution #7 of 2018** appointing Donald Beckerman as Auditor at a salary of \$500.00/year, 2nd by Kuter.

Roll Call: Marth-aye, Rogan-aye, Rosenstock-aye, Kuter-aye, all ayes motion carried.

A **Motion** to pass **Resolution #8 of 2018** requiring 2 signatures (Treasurer, President or Vice President) on Borough Checks, 2nd by Kuter.

Roll Call: Marth-aye, Rogan-aye, Rosenstock-aye, Kuter-aye, all ayes motion carried.

A **Motion** to pass **Resolution #9 of 2018** appointing Borton Lawson Engineering as Borough Engineer and Dam Engineer, 2nd by Kuter

Roll Call: Marth-aye, Rogan-aye, Rosenstock-aye, Kuter-aye, all ayes motion carried.

A **Motion** to pass **Resolution #10 of 2018** appointing Jasin Marth as the Right To Know Officer, 2nd by Kuter.

Roll Call: Marth-aye, Rogan-aye, Rosenstock-aye, Kuter-aye, all ayes motion carried.

A **Motion** to pass **Resolution #11 of 2018** appointing Christopher Zweible as the EMA Coordinator, 2nd by Kuter.

Roll Call: Marth-aye, Rogan-aye, Rosenstock-aye, Kuter-aye, all ayes motion carried.

A **Motion** to pass **Resolution #12 of 2018** appointing Nick Argnot as the Stormwater Engineer, 2nd by Kuter.

Roll Call: Marth-aye, Rogan-aye, Rosenstock-aye, Kuter-aye, all ayes motion carried.

A **Motion** to pass **Resolution #13 of 2018** setting White Haven Journal as the paper of record when available, 2nd by Kuter.

Roll Call: Marth-aye, Rogan-aye, Rosenstock-aye, Kuter-aye, all ayes motion carried.

A **Motion** to pass **Resolution #14 of 2018** to continue using PNC, FNCB and PLGIT as the Borough Depositories, 2nd by Kuter.

Roll Call: Marth-aye, Rogan-aye, Rosenstock-aye, Kuter-aye, all ayes motion carried.

President Rogan stated he wants to make a motion to have the Borough establish a Memorial Recreation Fund in the memory of Margo Beckerman, 2nd by Kuter,

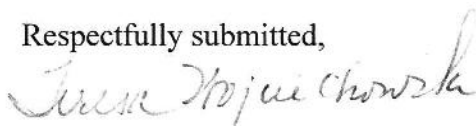
Roll Call: Marth-aye, Rogan-aye, Rosenstock-aye, Kuter-aye, all ayes motion carried.

A brief discussion ensued about the establishment of the fund. Contributions to be made by residents in the community. More information will be forthcoming at the regular Council meeting on January 11th, 2018

A motion to adjourn was made by Kuter, 2nd by Rogan, Roll Call all in favor, all ayes motion carried.

Meeting Adjourned.

Respectfully submitted,



Teresa Wojciechowski, Secretary

COUNCIL MEETING
PENN LAKE PARK BOROUGH
JANUARY 17TH, 2018

The regularly scheduled monthly Council Meeting for Penn Lake Park Borough to be held on January 11th, 2018 was cancelled due to not having a quorum.

The Penn Lake Park Borough Council held a special meeting to approve the January receipts and pay the bills and appoint a councilman to the vacant council seat on January 17th, 2018 in the Penn Lake Park Community House. The meeting was opened with the Pledge of Allegiance to the Flag. Council President Paul Rogan called the meeting to order at approximately 7:00 pm.

It was stated the meeting is being recorded.

ROLL CALL: Mayor Debra Krysicki, Councilmembers Jasin Marth, Paul Rogan, Jill Rosenstock, and Shaun Kuter were present.

President Rogan stated the purpose of the meeting. Kuter made a motion to approve the receipts and pay the bills, 2nd by Marth.

Roll Call: Marth- aye, Rogan-aye, Rosenstock-aye, Kuter –aye, all ayes - motion carried.

President Rogan stated we have an open council seat to fill and we have received two letters, one from Richard Campbell and the other from Don Ricker.

Kuter made a motion to appoint Richard Campbell to the vacant council seat, 2nd by Rogan.

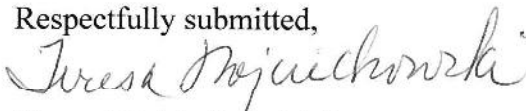
Roll Call: Marth-aye, Rogan-aye, Rosenstock-aye, Kuter-aye, all ayes – motion carried.

Mayor Debra Krysicki swore in Richard Campbell as Councilman.

A motion to adjourn was made by Rogan, 2nd by Kuter, Roll Call all in favor, all ayes motion carried.

Meeting Adjourned.

Respectfully submitted,



Teresa Wojciechowski, Secretary

RECEIPTS: FEBRUARY 8TH, 2018 MEETING

\$ <u>1973.43</u>	HA Berkheimer, EIT - January
\$ <u>41.58</u>	Northeast Revenue Svc, Delinquent Taxes Collected
\$ <u>122.50</u>	Recorder of Deeds, Transfer Taxes Collected
\$ <u>50.00</u>	Zoning Permit, (Bartlett)
\$ <u>10500.00</u>	Garbage Fees Collected – 2018
\$ <u>13841.42</u>	Aqua PA, Sewer fees collected, November
\$ <u>2730.70</u>	Harron Communications/Metrocast 2017 Franchise Fee

\$ 29259.63 TOTAL RECEIPTS

BILLS:

\$ <u>3440.00</u>	County Waste, January Garbage Collection
\$ <u>94.59</u>	Verizon, Telephone 1/7/18 to 2/6/18
\$ <u>31.22</u>	PPL Electric – January Streetlight
\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment February
\$ <u>350.00</u>	Atty. John Dean, January Retainer
\$ <u>1418.96</u>	Elliott Greenleaf & Dean, Misc, Borough Matters, December
\$ <u>119.97</u>	Paul Rogan, Fedex (Basler-Subdivision)
\$ <u>350.00</u>	Barry Jacob, ZO Salary –January
\$ <u>858.33</u>	White Haven Borough, Police Protection, February
\$ <u>2064.00</u>	White Haven Borough, Workmens Comp -Vol Fire Co
\$ <u>41.04</u>	Times Leader, 1/17/18 special mtg Ad
\$ <u>1300.00</u>	Borton Lawson Engineering- Dam Inspection
\$ <u>110.50</u>	CANWIN/Journal Ord , Planning Comm & mtg date ads (2017)
\$ <u>3654.13</u>	Jarick Construction, Cindering Rds, & plowing January
\$ <u>72.87</u>	Teresa Wojciechowski, Printer ink, folders & envelopes

\$ 24222.67 TOTAL BILLS

Memorial Donations for Margo Beckerman - \$1460.00

TREASURERS REPORT FEBRUARY 8TH, 2018

PNC GENERAL FUND

Balance as of 1/11/18	\$ 515.57
Revenue Deposits from 2/08 mtg	+13444.78
	<u>\$13960.35</u>
Transfer to PLGIT Garbage Fund	-10500.00
Bills to be Paid (approved 2/08)	<u>- 1889.15</u>
Balance as of 2/08/18	\$ 1571.20
Margo Beckerman memorial fund	\$ 1460.00
Total Balance in account	\$ 3031.20

PLGIT GENERAL FUND

Balance as of 1/11/18	\$ 89575.58
EIT Deposit	+ 1973.43
Interest earned 1/31	<u>+ 97.22</u>
	<u>\$ 91646.23</u>
Bills to be Paid (approved 2/08)	<u>- 3622.33</u>
Balance as of 2/08/18	\$ 88023.90

	PLGIT GARBAGE	LIQUID FUELS	PETTY CASH
Balance 1/11/18	\$ 5831.79	\$18663.49	\$15.99
Deposits from 2/08 mtg	\$10500.00		
Interest earned 1/31	<u>+ 5.85</u>	<u>+ 20.50</u>	<u>.00</u>
	<u>\$16337.64</u>	<u>\$18683.99</u>	<u>\$15.99</u>
Bills to be Pd 2/08	<u>- 3440.00</u>	<u>- 3654.13</u>	<u>- .00</u>
Balance as of 2/08/18	\$12897.64	\$15029.86	\$15.99

FNCB SEWER FUND

Balance 1/11/18	\$245042.66
Interest Earned	+ 11.49
Revenue Dep 2/08	<u>+ 13841.42</u>
	<u>\$258895.57</u>
Bills approved 2/08	- .00
Penn Vest Loan 2/01/18	<u>- 10317.06</u>
Balance as of 2/08/18	\$248578.51

DAM ALLOCATION FUND

\$13753.26
13.46
<u>+ .00</u>
<u>\$13766.72</u>
<u>- 1300.00</u>
\$12466.72