

Penn Lake Park Borough Agenda-April 12th, 2017 Meeting

Work Session-7pm

Call to Order

Pledge of Allegiance

Roll Call

Meeting Minutes Approval

Treasurers Report

Receipts and Bills

Petitions and Complaints

Correspondence

Committee Reports:

- Mayor
- Police
- Attorney
- Zoning
- Engineer
- Dam
- Lake Management / Recreation
- Records
- Roads
- Sewer

Unfinished Business

- Ball park survey
- Pennvest loan

New Business

-

Final Public Comment

Adjourn

MARCH 9, 2017

The Penn Lake Park Borough March Council Meeting was held on 3/9/2017 in the Penn Lake Community House. President Paul Rogan called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance to the Flag.

It was stated that the record should note the secretary and others were recording the meeting.

Roll Call: Paul Rogan, Vince Kimsal, Shawn Kuter, Jasin Marth, all present, Rich Campbell, absent, Mayor Deb Kryszicki, present.

MINUTES A Motion was made by Kuter and 2nd Rogan the February 9, 2017 minutes.

All in favor: Rogan, aye, Kuter, aye, Kimsal, aye, Marth, aye, all ayes, motion carried.

TREASURERS REPORT A Motion was made by Kuter and 2nd by Marth to accept March 9, 2017 treasurers report.

Roll call: Rogan, aye, Kuter, aye, Kimsal, aye, Marth, aye, all ayes, motion carried.

RECEIPTS/BILLS: A **Motion** was made by Kuter and 2nd by Rogan to pay bills of \$19,608.49 and accept receipts of \$42,446.50. An additional of \$ 30.14 to Barry Jacob for mileage and postage.

Roll call: Rogan, aye, Kuter, aye, Kimsal, aye, Marth, aye, all ayes, motion carried.

Petitions or complaints: None

CORRESPONDENCE:

Luzerne County Assessor's Office 1 homestead exclusion.

U. S. Dept. of Commerce questionnaire regarding the burden of paperwork with regard to the 2020 census

COMMITTEE REPORTS:

POLICE- quarterly

MAYOR-Deb Kryszicki- attended a Grant writing seminar on 2/23/2017; investigated ways to deter geese from over populating; again, gearing up for this years adopt a sign anyone who did this worthy project last year is welcome to retain their sign I will be giving those individuals \$20.00 to purchase dirt etc.

SOLICITOR – Jack Dean- reviewed proposed resolution from County.

ZONING Barry Jacobs – no permits for January 2017, ZHB hearing 3/14/2017

LAKE MANAGEMENT/RECREATION Shaun Kuter – looking o get bids on some work to be done in recreation area.

A **Motion** was made by Kuter and 2nd by Rogan for removal and replacement of the mulch in swing/slide area.

Roll call: Rogan, aye, Kuter, aye, Kimsal, aye, Marth, aye, all ayes, motion carried.

ROADS-Vince Kimsal- application for gaming grant moved to phase 2 still waiting to see if we get approved for this year. Recommending tree trimming should begin soon. Discussion

A **Motion** was made by Kimsal and 2nd by Kuter that requests for service and work be started should weather permit at a cost not to exceed \$3,000.00.

Roll call: Rogan, aye, Kuter, aye, Kimsal, aye, Marth, aye, all ayes, motion carried.

DAM – Paul Rogan-still waiting on GOE for photographs who claim they will be here in April on short notice, Borton Lawson felt that a new piezometer could be purchase for \$500.00.

SEWER: Paul Rogan – Letters were sent for delinquent sewer, Aqua was notified that no work was to be done on any property without checking with Council. After advice from a financial banker it was recommended that we do not pay down on sewer loan until the balance and payoff get much closer.

RTK/RECORDS: Rich Campbell – absent no report

UNFINISHED BUSINESS:

A **Motion** was made by Rogan and 2nd by Marth to pass Resolution , 2017 for Luzerne County 2015 Hazard Mitigation Plan Update.

Roll call: Rogan, aye, Kuter, aye, Kimsal, aye, Marth, aye, all ayes, motion carried.

NEW BUSINESS:

It is that time of year again when we begin to look at clean up and maintenance of borough property.

A **Motion** was made by Rogan and 2nd by Kuter to advertise for the lawn service and maintenance for the late spring thru fall for the year 2017.

Roll call: Rogan, aye, Kuter, aye, Kimsal, aye, Marth, aye, all ayes, motion carried.

Public Comment

Comments, statements or questions were but not limited to: what would be done after 1st set of sewer letters, statement that a prior owner had not paid so current owner refuses.

A **Motion** to adjourn was made by Kuter and 2nd by Rogan all in favor, all ayes

The next meeting will be on April 13, 2017 at 7 p.m.

Respectfully submitted,

Margo Beckerman, Secretary

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TREASURERS REPORT – April 12th, 2017

PNC GENERAL FUND

Balance as of 3/09/17	\$ 4878.18
Revenue Deposits from 4/12 mtg	<u>+15150.85</u>
	\$20029.03
Transfer to Garbage Fund	- 2750.00
Transfer to PLGIT Dam Fund	- 3821.89
Service Charge March	- 18.00
Add'l Bills approved 3/9/17	- 30.14
Bills to be Paid (approved 4/12)	<u>- 2319.55</u>
Balance as of 4/12/17	\$ 11089.45

PLGIT GENERAL FUND

Balance as of 3/09/17	\$93724.88
EIT Deposit	+ 1567.52
Interest earned 3/31	<u>+ 36.72</u>
	\$95329.12
Bills to be Paid (approved 4/12)	<u>- .00</u>
Balance as of 4/12/17	\$95329.12

	PLGIT GARBAGE	LIQUID FUELS	PETTY CASH
Balance 3/09/17	\$31908.68	\$ 8378.89	\$15.99
Transfer from PNC	\$ 2750.00		
LF Allocation		+19337.29	
Interest earned 3/31	<u>+ 8.38</u>	<u>+ 11.27</u>	<u>.00</u>
	\$34667.06	\$27727.45	\$15.99
Bills to be Pd 4/12	<u>- 3355.00</u>	<u>- 4177.98</u>	<u>- .00</u>
Balance as of 4/12/17	\$31312.06	\$23549.47	\$15.99

FNCB SEWER FUND

Balance 3/09/17	\$216188.49
Interest Earned	+ 18.37
Revenue Dep 4/12	<u>+ 23114.33</u>
	\$239321.19
Bills approved 4/12	- 2411.53
Penn Vest Loan 4/01/17	<u>- 10317.06</u>
Balance as of 4/12/17	\$226592.60

DAM ALLOCATION FUND

\$ 9113.74
3.41
<u>3821.89 Transfer from PNC</u>
\$12939.04

RECEIPTS: April 12th, 2017 MEETING

\$ <u>1567.52</u>	HA Berkheimer, EIT – March
\$ <u>2750.00</u>	Garbage Fees Collected
\$ <u>650.00</u>	Zoning Permit (Glass,Babe, Fusion Homes & A&B Sunrooms)
\$ <u>11465.69</u>	Real Estate Taxes Collected - 2017
\$ <u>5.86</u>	Northeast Revenue Service, Delinquent Taxes
\$ <u>279.30</u>	Luzerne County Transfer Taxes Collected
\$ <u>23114.33</u>	Sewer Fees Collected, December & January
\$ <u>19337.29</u>	Liquid Fuels Allocation
\$ 59169.99	TOTAL RECEIPTS

BILLS:

\$ <u>3355.00</u>	County Waste, March Garbage Collection
\$ <u>91.19</u>	Verizon, Telephone 3/7/17 to 4/6/17
\$ <u>79.10</u>	PPL Electric Utilities, Feb & March Streetlights
\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment April
\$ <u>350.00</u>	Atty. John Dean, March Retainer
\$ <u>245.00</u>	Elliott Greenleaf & Dean, Misc. Borough Matters, February
\$ <u>364.14</u>	Barry Jacob, ZO Salary –March & Postage(14.14)
\$ <u>833.33</u>	White Haven Borough, Police Protection, April
\$ <u>37.77</u>	Beverly Yencha, Bill Printing & Printer Ink (1/2 Share)
\$ <u>115.43</u>	Margo Beckerman, Paper & Copier Toner & Phone
\$ <u>109.59</u>	HA Berkheimer, Admin & Comm – February & March
\$ <u>2005.70</u>	Aqua PA, Repairs to (Aiese, Stoffa & Wisemiller)
\$ <u>49.00</u>	Postmaster, 100 Stamps
\$ <u>45.00</u>	The Journal –Herald, special mtg & cleanup bids ads
\$ <u>4177.98</u>	Jarick Construction, Snow removal February & March
\$ <u>405.83</u>	Phyllis Reinmiller, Refund on Sewer pmts
\$ 22581.12	TOTAL BILLS