

## JULY 9, 2017

The Penn Lake Park Borough July Council Meeting was held on 07/09/2017 in the Penn Lake Community House. President Paul Rogan called the meeting to order at 7:15 p.m. and opened with the Pledge of Allegiance to the Flag.

It was stated that the record should note that the secretary and others were recording the meeting.

**Roll Call:** Paul Rogan, Jasin Marth, Shawn Kuter, Vince Kimsal and Rich Campbell, all present, Mayor Debb Krysicki, present.

**MINUTES A Motion** was made by Kuter and 2<sup>nd</sup> Marth the June 8, 2017 minutes.

**All in favor:** Rogan, aye, Marth, aye, Kuter, aye, Kimsal, aye Campbell, aye, all ayes, motion carried.

**TREASURERS REPORT A Motion** was made by Rogan and 2<sup>nd</sup> by Kuter to accept July 9, 2017 treasurers report.

**Roll call:** Rogan, aye, Marth, aye, Kuter, aye, Kimsal, aye Campbell, aye, all ayes, motion carried.

**RECEIPTS/BILLS:** A **Motion** was made by Kuter and 2<sup>nd</sup> by Campbell to pay bills of \$25,070.09 and accept receipts of \$19,061.75.

**Roll call:** Rogan, aye, Marth, aye, Kuter, aye, Kimsal, aye Campbell, aye, all ayes, motion carried.

**Petitions or complaints:** None

### **CORRESPONDENCE:**

Luzerne County Assessment appeal

Luzerne County Assessment change

Letter from Wayne Gower resigning as our EMA Coordinator

Letter from Pa. Dept. of Military and Veterans Affairs exempting John Koehler from Real Estate taxes.

Email from WHB with application to appoint new EMA Coordinator.

### **COMMITTEE REPORTS:**

**POLICE-** 51.22 hours of service (patrol) 9 service calls

**MAYOR-Deb Krysicki-** along with Rich Campbell went to meet the new EMA Coordinator, Chris Zwiebel at the White Haven Boro Bldg, contacted SPCA regarding meeting and they will be beginning to charge to Borough for picking up animals.

**SOLICITOR – Meghan Carrie-**no report

**ZONING Barry Jacobs –** 1 permit for deck Rob Scott

**LAKE MANAGEMENT/RECREATION Shaun Kuter** lily pad and blatterwart sprayed

**ROADS Vince Kimsal/Rich Campbell–** pothole patching and sealing of cracks in roads discussed.

A **Motion** was made by Campbell and 2<sup>nd</sup> by Kuter to hire Ralph Petrill to patch potholes and seal cracks at a cost not to exceed \$6,500.00.

**Roll Call:** Rogan, aye, Marth, aye, Kuter, aye, Kimsal, aye Campbell, aye, all ayes, none opposed, motion carried.

**DAM – Paul Rogan**-Sending off the thumb drive to Borton Lawson and DEP with recommendations from DOE.

**SEWER: Paul Rogan**– 3<sup>RD</sup> sewer letter sent.

**RTK/RECORDS: Rich Campbell**–1 RTK

**UNFINISHED BUSINESS:**

Still in the discussion stage with the Basler's about ballpark survey. Jasin Marth will look in a nuisance ordinance and report next meeting.

**NEW BUSINESS:**

A **Motion** was made by Rogan and 2<sup>nd</sup> by Kuter to accept with regret the resignation of Wayne Gower as our EMA coordinator.

**Roll Call:** Rogan, aye, Marth, aye, Kuter, aye, Kimsal, aye Campbell, aye, all ayes, none opposed, motion carried.

A discussion was held regarding the meet and greet held in White Haven regarding the new coordinator. Mr. Zwiebel seems very knowledgeable and eager to serve Penn Lake, White Haven and Dennison.

A **Motion** was made by Rogan and 2<sup>nd</sup> by Kuter to appoint Christopher Zweibel as our new EMA Coordinator.

**Roll Call:** Rogan, aye, Marth, aye, Kuter, aye, Kimsal, aye Campbell, aye, all ayes, none opposed, motion carried.

Since much detail is needed in applying for grants with regard to roads Nick Argnot of Borton Lawson was asked to be present at the meeting. He stated that a written proposal for the scope of work needed for all our roads including new storm drains and storm water runoff would be beneficial. They can prepare such a document with all proposed projects; allowing the Borough to decide priorities when applying for grant money or budgeting.

A **Motion** was made by Rogan and 2<sup>nd</sup> by Kimsal to have Borton Lawson give an estimate of the cost to put such a together for approximately 7 miles of roads within the Borough.

**Roll Call:** Rogan, aye, Marth, aye, Kuter, aye, Kimsal, aye Campbell, aye, all ayes, none opposed, motion carried.

**Public Comment**

Comments, statements or questions were but not limited to: question about parking of a car across a lot making it almost impossible for lot owner to access driveway.

A **Motion** to adjourn was made by Rogan and 2<sup>nd</sup> by Kuter all in favor, all ayes.

**The next meeting will be on August 10, 2017 at 7 p.m.**

Respectfully submitted,

Margo Beckerman, Secretary

TREASURERS REPORT August 10<sup>th</sup>, 2017

**PNC GENERAL FUND**

Balance as of 7/13/17	\$ 946.13
Revenue Deposits from 8/10 mtg	+1302.54
	<u>\$2248.67</u>
Transfer to PLGIT Dam Fund	- 392.90
Bills to be Paid (approved 8/10)	- <u>1214.86</u>
<b>Balance as of 8/10/17</b>	<b>\$ 640.91</b>

**PLGIT GENERAL FUND**

Balance as of 7/13/17	\$112368.46
EIT Deposit	+ 719.55
Interest earned 7/30	+ <u>72.63</u>
	<u>\$113160.64</u>
Bills to be Paid (approved 8/10)	- <u>2895.89</u>
<b>Balance as of 8/10/17</b>	<b>\$110264.75</b>

	<b>PLGIT GARBAGE</b>	<b>LIQUID FUELS</b>	<b>PETTY CASH</b>
Balance 7/13/17	\$22169.17	\$21524.26	\$15.99
Deposits from 8/10 mtg	\$ .00		
Interest earned 7/30	+ <u>15.37</u>	+ <u>14.61</u>	<u>.00</u>
	<u>\$22184.54</u>	<u>\$21538.87</u>	<u>\$15.99</u>
Bills to be Pd 8/10	- 3355.00	- .00	- .00
<b>Balance as of 8/10/17</b>	<b>\$18829.54</b>	<b>\$21538.87</b>	<b>\$15.99</b>

**FNCB SEWER FUND**

Balance 7/13/17	\$230827.70
Interest Earned	+ 9.63
Revenue Dep 8/10	+ <u>25368.44</u>
	<u>\$256205.77</u>
Bills approved 8/10	- 995.10
Penn Vest Loan 8/01/17	- <u>10317.06</u>
<b>Balance as of 8/10/17</b>	<b>\$244893.61</b>

**DAM ALLOCATION FUND**

\$13197.20
8.11
+ <u>392.90</u>
<b>\$13598.21</b>

# RECEIPTS: August 13th, 2017 MEETING

---

\$ <u>719.55</u>	HA Berkheimer, EIT – June
\$ <u>1178.70</u>	Real Estate Taxes Collected
\$ <u>73.84</u>	Northeast Revenue Service, Delinquent Taxes
\$ <u>50.00</u>	Zoning Permits (Scott)
\$ <u>14068.44</u>	Sewer Fees Collected, May
\$ <u>11300.00</u>	Sewer Connection Fee, Pollard

**\$ 27390.53 TOTAL RECEIPTS**

## BILLS:

\$ <u>3355.00</u>	County Waste, July Garbage Collection
\$ <u>91.83</u>	Verizon, Telephone 7/7/17 to 8/6/17
\$ <u>39.00</u>	PPL Electric Utilities, July Streetlights
\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment August
\$ <u>350.00</u>	Atty. John Dean, July Retainer
\$ <u>740.15</u>	Elliott Greenleaf & Dean, Misc Borough Matters in June
\$ <u>105.74</u>	Reeves Rent A John Inc, July Portable Potty
\$ <u>350.00</u>	Barry Jacob, ZO Salary –July
\$ <u>87.41</u>	Barry Jacob, mileage, postage and printer ink
\$ <u>833.33</u>	White Haven Borough, Police Protection, August
\$ <u>16.65</u>	HA Berkheimer Inc, June Admin & Comm
\$ <u>375.00</u>	DGK Insurance & Fin svc, Treasurers Bond
\$ <u>73.50</u>	Postmaster, Stamps
\$ <u>24.79</u>	Margaret Beckerman, Misc scanning/docs RE: Basler
\$ <u>325.00</u>	MowJo Lawn Svc, Ball Field, & Playground Cutting /cleaning
\$ <u>995.10</u>	Aqua PA, Sewer Repairs (Reid & Dippi)
\$ <u>535.00</u>	Ecological Solutions, Inc, Re: Add'l Water lilies spraying
\$ <u>3.35</u>	Mr & Mrs Basler, Refund due for taxes
\$ <u>160.00</u>	Kirby Memorial Health Center, water tests

**\$ 18777.91 TOTAL BILLS**