

September 13, 2018

PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough September Council meeting was held in the Penn Lake Park Community House. Council President Paul Rogan called the meeting to order at approximately 7:13 pm with the Pledge of Allegiance to the Flag followed by a statement that the meeting is being recorded by the Secretary and residents of the Borough.

ROLL CALL: Mayor Debra Krysicki, Council President Paul Rogan, Council members Jill Rosenstock, Shaun Kuter, and Richard Campbell were present. Jasin Marth was absent.

MINUTES:

Minutes from both August meetings were distributed to council and copies were placed on display. The copies will be recorded as the official minutes. A **Motion** to accept both August 2018 minutes was made by Kuter, 2nd by Rogan.

Roll Call: Rosenstock, Kuter, Rogan, and Campbell all in favor, none opposed. Motion carried.

TREASURERS REPORT:

The treasurer's report was presented. A **Motion** was made by Kuter, 2nd by Rogan to accept the treasurer's report.

Roll Call: Rosenstock, Kuter, Rogan, and Campbell all in favor, none opposed. Motion carried.

RECEIPTS/BILLS:

A **Motion** was made by Rogan, 2nd by Campbell to pay the bills of \$29,368.87 with an additional bill of \$6,750.00 to Petrill Contracting and accept the receipts of \$53,403.40.

Roll Call: Rosenstock, Kuter, Campbell, and Rogan all in favor, none opposed. Motion carried.

PETITIONS OR COMPLAINTS: None

CORRESPONDENCE: Luzerne County will hold a Tire Recycling Event on October 6 from 8AM-2PM at the Drums Elementary School and on October 13 from 8AM-2PM at the Hanover High School. Pre-registration is necessary and can be made by calling 1-800-821-7654. The information will be posted on the community bulletin boards. Luzerne County Community College will present the "History of NE PA" at its Educational Conference Center on October 12. The information will be posted on the community bulletin boards.

COMMITTEE REPORTS:

MAYOR – Debbie Krysicki – AQUA water customers received notice in their bills informing them of a monthly increase of \$10.00. Krysicki requests Council to generate a letter opposing the rate increase. A **Motion** was made by Rogan, 2nd by Rosenstock to

pen a letter to the PUC concerning the increase. All in favor, none opposed. Motion carried.

Mayor Kryszicki reported there is no projected date for work on the Frazier Crossing and plans for emergency vehicle ballast are not in place.

The Halloween decorating contest deadline is October 30, and flyers will be posted on the bulletin boards.

SOLICITOR – Atty. Dean – Spoke with Mr. Gregaris, the Transportation Coordinator for the Crestwood School District, concerning possible bus routes in the event of the closure of White Haven Road related to work on the Frazier Crossing. Dean contacted Senator Casey's Chief of Staff regarding the closure and possible effects on school busing and emergency vehicle access.

ZONING – Zoning relief was granted for Sivilich's amended application for deck expansion.

ENGINEERING– Richard Campbell – Spoke with Chris Borton who will help the borough apply for a Gaming Grant to fix drainage issues and road repairs.

DAM- Rogan -Received proposal to do dam inspection for \$1,400.00 in November or December. **A Motion** was made by Rogan, 2nd by Kuter to pay Borton Lawson \$1,400.00 to do the inspection. Roll Call: Rosenstock, Kuter, Rogan, and Campbell all in favor, none opposed. Motion carried.

RECREATION – Kuter – Nothing to Report

LAKE MANAGEMENT- Jill Rosenstock – Lake did well with water testing. Rosenstock recommended the areas by outlet and inlet along with storm drainage areas need to be cleared of brush. Rosenstock added that a copy of the Roadway Report is available to anyone requesting one.

GOOSE ABATEMENT– Shaun Kuter –Goose hunting season is open.

RTK/RECORDS – One request was fulfilled.

ROADS – Richard Campbell – Paving on two sections of Terrace Dr. along with pothole repairs has been completed. The depression on Horseshoe Dr. will be repaired next year.

SEWER – Paul Rogan – Will continue to look into both sewer and trash delinquencies and will issue thirty day notices to residents before beginning the process of filing liens against their properties .

UNFINISHED BUSINESS:

ADA resolution was passed and filed.

Sewage- Penn Lake Association will allow the borough to store new pumps in basement of Community Center. A **Motion** was made by Rogan, 2nd by Kuter to purchase 6 new grinder pumps for approximately \$12,000.00. Roll Call: Rosenstock, Kuter, Rogan, and Campbell all in favor, none opposed. Motion carried.

NEW BUSINESS:

Trash Contract- Rogan presented a sample from three years previous. Atty. Dean suggested a simplified 3 page version used by Nuangola Borough. Rogan suggested postponing the Invitation to Bids until after October meeting. A **Motion** was made by Rogan, 2nd by Kuter to advertise the Invitation to Bid in White Haven Journal. Roll Call: Rosenstock, Kuter, Rogan, and Campbell all in favor, none opposed. Motion carried. Rogan stressed the need to adopt more aggressive policy in response to delinquent accounts.

Issues concerning unleashed dogs and fireworks will be carried over to October meeting.

PUBLIC COMMENT:

Questions concerning the expiration of liens, Dam Inspection Report were addressed. Suggestions were made to track grinder pump longevity after initial repair as well as number of repairs/replacements to residents.

A **Motion** to adjourn was made by Rogan, 2nd by Kuter.

Roll Call all in favor, all ayes, none opposed. Motion carried.

Meeting adjourned at 8:12 pm.

The next meeting will be on October 11, 2018 at 7:00 pm.

Respectfully submitted,

Karen Burden, Secretary

TREASURERS REPORT OCTOBER 11TH, 2018

PNC GENERAL FUND

Balance as of 9/13/18	\$ 568.95
Revenue Deposits from 10/11 mtg	+ 4334.65
	<u>\$ 4903.60</u>
Bills to be Paid 10/11	- 3641.91
Balance as of 10/11/18	\$ 1261.69

Margo Beckerman memorial fund	\$1860.00
Total Balance in PNC account	\$3121.69

PLGIT GENERAL FUND

Balance as of 9/13/18	\$98329.08
EIT Deposit	+ 1004.39
Interest earned 9/30	+ 146.90
	<u>\$ 99480.37</u>
Bill app 9/13(McNealis)	- 1120.00 (Not entered on TR for Sept)
Bills to be Paid 10/11	- 1758.33
Balance as of 10/11/18	\$ 96602.04

	PLGIT GARBAGE	LIQUID FUELS	PETTY CASH
Balance 9/13/18	\$16741.95	\$30902.84	\$15.99
Deposits from 10/11 mtg	\$ 1225.00	+ .00	
Interest earned 9/30	\$ 27.10	\$ 40.93	\$.00
	<u>\$17994.05</u>	<u>\$30943.77</u>	
Add'l Bill approved 9/13		- 6750.00	
Bills to be Pd 10/11	- 3430.40	- .00	- .00
Balance as of 10/11/18	\$14563.65	\$24193.77	\$15.99

FNCB SEWER FUND

Balance 9/13/18	\$292721.64
Interest Earned	+ 23.10
Revenue Dep 10/13	+ 11671.63
	<u>\$304416.37</u>
Bills approved 10/11	- 15066.69
Penn Vest Loan 10/01/18	- 10317.06
Balance as of 10/11/18	\$279032.62

DAM ALLOCATION FUND

\$21840.64
32.03
+ .00
<u>\$21872.67</u>
- .00
\$21872.67

RECEIPTS: October 11th, 2018 MEETING

\$ <u>1004.39</u>	HA Berkheimer, EIT - September
\$ <u>1225.00</u>	Garbage Fees Collected
\$ <u>143.00</u>	Northeast Revenue Service-Delinquent Taxes
\$ <u>1837.50</u>	Luzerne County Transfer Taxes Collected
\$ <u>80.18</u>	PURTA Distribution for 2017 tax year
\$ <u>2273.97</u>	Commonwealth of PA - Fire Co Allocation
\$ <u>11671.63</u>	Sewer Fees collected - July

\$ 18235.67 TOTAL RECEIPTS

BILLS:

\$ <u>3430.40</u>	County Waste, September Garbage Collection
\$ <u>28.70</u>	PPL Electric – September Streetlights
\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment - October
\$ <u>350.00</u>	Atty. John Dean, September Retainer
\$ <u>315.00</u>	Elliott Greenleaf & Dean, Boro Matters for August
\$ <u>350.00</u>	Barry Jacob, ZO Salary –September
\$ <u>858.33</u>	White Haven Borough, Police Protection, October
\$ <u>900.00</u>	White Haven Borough, Fire Protection 4 th Qtr
\$ <u>2912.73</u>	Aqua PA, repairs (Glass,Schafer, Ritz & Twardy)
\$ <u>14.94</u>	HA Berkheimer, Admin & Comm – September
\$ <u>111.30</u>	Reeves Rent a John Portable Potty – September
\$ <u>12153.96</u>	Site Specific Design, Inc 6 Pump cores
\$ <u>62.00</u>	White Haven PostOffice, PO Box 14 Rental
\$ <u>16.00</u>	CAN/WIN Journal, Nuisance Ord Ad
\$ <u>120.00</u>	Kirby Memorial Health Center – Water Tests
\$ <u>2273.97</u>	White Haven Volunteer Fire Co No. 1- Fire Co Allocation

\$ 34214.39 TOTAL BILLS