

OCTOBER 12, 2017

The Penn Lake Park Borough October Council Meeting was held on 10/12/2017 in the Penn Lake Community House. President Paul Rogan called the meeting to order at 7:15 p.m. and opened with the Pledge of Allegiance to the Flag.

President Rogan noted the sudden passing of Eric Johnson son of Randy Johnson a long-time resident of the Penn Lake. He offered the Boroughs condolences to the family.

It was stated that the record should note that the secretary and others were recording the meeting and of the possibility of cameras in the building.

Roll Call: Paul Rogan, Jasin Marth, Shawn Kuter, Vince Kimsal, present, Rich Campbell, present, Mayor Debb Krysicki, present.

MINUTES A Motion was made by Kuter and 2nd Kimsal the September 14, 2017 minutes.

All in favor: Rogan, aye, Marth, aye, Kuter, aye, Kimsal, aye, Campbell, aye all ayes, none opposed, motion carried.

TREASURERS REPORT A Motion was made by Kuter and 2nd by Marth to accept October 12, 2017 treasurers report.

Roll call:

Rogan, aye, Marth, aye, Kuter, aye, Kimsal, aye, Campbell, aye, all ayes, none opposed, motion carried.

RECEIPTS/BILLS: A **Motion** was made by Kuter and 2nd by Kimsal to pay bills of \$19,077.72 and accept receipts of \$20,919.01.

Roll call:

Rogan, aye, Marth, aye, Kuter, aye, Kimsal, aye, Campbell, aye, all ayes, none opposed, motion carried.

PETITIONS/COMPLAINTS none

CORRESPONDENCE:

Letter from PEMA acknowledging the appointment of Christopher Zwiebel to serve as Penn Lake's EMC coordinator.

Email from Chris Zwiebel affirming his appointment for the Borough.

Letter from Metrocast on their impending sale to Atlantic Broadband to take place on or about January 4, 2018.

Luzerne County notice of tax appeal hearing.

Email from Auditor General with the White Haven Fire Company compliance audit.

COMMITTEE REPORTS:

POLICE- 54 hours of patrol, 2 unfounded calls, 5 service calls.

MAYOR-Deb Krysicki- Mentioned the house decorating for Halloween judging to be on Oct. 30th, letter from White Haven Boro requesting an increase for Police of \$500.00 a year and Fire Co. of \$300.00 a year this will be addressed at the November meeting, SPCA discussion regarding the fee they wish to charge municipalities.

ATTORNEY Jack Dean, Esq. waiting on Luzerne County on Basler clean and green.

A **Motion** was made to direct the attorney to move forward with obtaining a survey with metes and bounds for the ballpark.

All in favor: Rogan, aye, Marth, aye, Kuter, aye, Kimsal, aye, Campbell, aye all ayes, none opposed, motion carried.

LAKE MANAGEMENT/RECREATION Shaun Kuter still in the process of researching the geese problem and methods to be implemented in the spring.

ROADS Vince Kimsal/Rich Campbell the road report from Borton Lawson is 90% complete and should be completed soon. The upside is that the coring is complete and it was determined that the core of our roads is good.

DAM – Paul Rogan-A Motion was made by Rogan and 2nd by Kimsal to hire Borton Lawson at a cost not to exceed \$1300.00 to preform our annual Dam inspection before 12/31/17 and sign the agreement.

Roll Call: Rogan, aye, Marth, aye, Kuter, aye, Kimsal, aye, Campbell, aye all ayes, none opposed, motion carried.

SEWER: Paul Rogan- A Motion was made by Rogan and 2nd by Marth to transfer \$1,652.95 from the sewer account into the general fund for bills previously paid from the general fund, that should have been paid from the sewer account.

All in favor: Rogan, aye, Marth, aye, Kuter, aye, Kimsal, aye, Campbell, aye all ayes, none opposed, motion carried.

RTK/RECORDS: Rich Campbell–no report

ZONING Barry Jacob sent a letter to the homeowner with regard to the complaint regarding garbage.

UNFINISHED BUSINESS:

After advertising, being available for public inspection and requesting public comment;

A **Motion** was made by Rogan and 2nd by Marth to pass **Ordinance 2, 2017** prohibiting the feeding of waterfowl and the implementing of fines for said Ordinance.

Roll Call: Rogan, aye, Marth, aye, Kuter, aye, Kimsal, aye, Campbell, aye all ayes, none opposed, motion carried.

The parking at Carter beach was tabled at this time after some discussion with regard to the requirements with ADA parking etc.

NEW BUSINESS

The sewer connection fee for new homes was briefly discussed. The question was if the fee is enough to cover the Borough expense for installation. Also, the question was posed as to if the Borough has a pass thru ordinance.

PUBLIC COMMENT

None

A **Motion** to adjourn was made by Kuter and 2nd by Rogan all in favor, all ayes.

The next meeting will be on November 9, 2017 at 7 p.m.

Respectfully submitted

Margo Beckerman, Secretary

PENN LAKE PARK BOROUGH SPECIAL MEETING

SURVEY OF BALLPARK

OCTOBER 18, 2017

6:00 P. M.

President Rogan call this special meeting to order at 6:00 p.m. on October 18, 2017.

Roll Call: Rogan, present, Kuter, present, Campbell, present, Kimsal and Marth were absent, Mayor Krysicki, present.

It was noted the secretary was recording the meeting.

Discussion was held on the survey of the recreational area and/or survey of the ballpark. It was noted that this needs to move forward to enable the Borough to pursue grants. The land elevation survey is required for some grants and it was discussed that possibly if this was done at the same time the cost may be reduced. President Rogan stated he had contacted Mike Kopek a licensed PA surveyor for prices on completely the project.

A **Motion** was made by Rogan and 2nd by Campbell to hire Mike Kopek to complete the survey and legal description with metes and bounds at a cost not to exceed \$3,000.00 being suitable for filing for subdivision with Luzerne County. With the option to do a land elevation survey in an amount not to exceed \$3,000.00 (total \$6,000.00) if time permits, if not, just to proceed with the metes and bounds.

Roll Call: Rogan, aye, Kuter, aye, Campbell, aye all ayes, none opposed, motion carried.

Public Comment:

4 interested citizens were in attendance.

A motion to adjourn was made by Kuter and 2nd by Rogan

Respectfully submitted,

Margo Beckerman, Secretary

TREASURERS REPORT NOVEMBER 9TH, 2017

PNC GENERAL FUND

Balance as of 10/12/17	\$1678.67
Transfer from Sewer Fund	+1652.95
Revenue Deposits from 11/9 mtg	+ <u>927.24</u>
	\$4258.86
Bills to be Paid (approved 11/9)	<u>-2128.47</u>
Balance as of 11/9/17	\$2130.39

PLGIT GENERAL FUND

Balance as of 10/12/17	\$110311.06
EIT Deposit	+ 611.27
Interest earned 10/30	+ <u>75.50</u>
	\$110997.83
Bills to be Paid (approved 11/9)	<u>- 7006.23</u>
Balance as of 11/9/17	\$103991.60

	PLGIT GARBAGE	LIQUID FUELS	PETTY CASH
Balance 10/12/17	\$15464.98	\$21566.58	\$15.99
Deposits from 11/9 mtg	\$.00		
Interest earned 10/30	+ <u>11.75</u>	+ <u>14.73</u>	<u>.00</u>
	\$15476.73	\$21581.31	\$15.99
Bills to be Pd 11/9	<u>- 3355.00</u>	<u>- .00</u>	<u>- .00</u>
Balance as of 11/9/17	\$12121.73	\$21581.31	\$15.99

FNCB SEWER FUND

Balance 10/12/17	\$250638.15
Interest Earned	+ 11.47
Revenue Dep 11/9	+ <u>11747.67</u>
	\$262397.29
Transfer to GF	- 1652.95
Bills approved 11/9	- .00
Penn Vest Loan 11/01/17	<u>- 10317.06</u>
Balance as of 11/9/17	\$250427.28

DAM ALLOCATION FUND

\$13703.23
9.36
+ <u>.00</u>
\$13712.59
<u>- 175.00</u>
\$13537.59

RECEIPTS: November 9, 2017 MEETING

\$ <u>611.27</u>	HA Berkheimer, EIT - October
\$ <u>77.54</u>	Public Utility Realty Tax, Distribution for 2016
\$ <u>11747.67</u>	Sewer Fees Collected, August
\$ <u>249.70</u>	Northeast Revenue Service, Delinquent Taxes Collected
\$ <u>600.00</u>	Zoning Permits, (Young, Pilecki, Rochon const)

\$ 13286.18 TOTAL RECEIPTS

BILLS:

\$ <u>3355.00</u>	County Waste, October Garbage Collection
\$ <u>94.47</u>	Verizon, Telephone 10/7/17 to 11/6/17
\$ <u>63.21</u>	PPL Electric - Sept & Oct Streetlights
\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment November
\$ <u>350.00</u>	Atty. John Dean, October Retainer
\$ <u>666.75</u>	Elliott Greenleaf & Dean, Misc Borough Matters in September
\$ <u>350.00</u>	Barry Jacob, ZO Salary -October
\$ <u>833.33</u>	White Haven Borough, Police Protection, November
\$ <u>337.30</u>	Luzerne County Treasurer - Printing of Tax Bills
\$ <u>3037.90</u>	Borton Lawson Engineering- Infrastructure Study
\$ <u>250.00</u>	Mow Jo Lawn Svc, Maint to Ballfield & Dam Areas
\$ <u>62.00</u>	Postmaster, PO Box Rental Fee for 12 mo
\$ <u>182.00</u>	Pennsylvania State Assoc of Boroughs & Council Assoc, 2018 Dues
\$ <u>2380.00</u>	Midlantic Engineering, Floor Slab Investigations
\$ <u>22.74</u>	Margaret Beckerman, Postage & labels
\$ <u>680.00</u>	Atty. Mark P. McNealis, Zoning Hearing, Young

\$ 22981.76 TOTAL BILLS