

## NOVEMBER 9, 2017

The Penn Lake Park Borough November Council Meeting was held on 11/9/2017 in the Penn Lake Community House. President Paul Rogan called the meeting to order at 7:26 p.m. and opened with the Pledge of Allegiance to the Flag.

President Rogan stated a Special Meeting had been held on 10/18/17 for the purpose of hiring a surveyor for the recreational area.

It was stated that the record should note that the secretary and others were recording the meeting and of the possibility of cameras in the building.

**Roll Call:** Paul Rogan, Jasin Marth, Shawn Kuter, Rich Campbell, present, Vince Kimsal, absent, Mayor Debb Kryszicki, present.

**MINUTES A Motion** was made by Kuter and 2<sup>nd</sup> Rogan to accept the October 12, 2017 and the 10/18/17 minutes.

**All in favor:** Rogan, aye, Marth, aye, Kuter, aye, Campbell, aye all ayes, none opposed, motion carried.

**TREASURERS REPORT A Motion** was made by Kuter and 2<sup>nd</sup> by Marth to accept November 9, 2017 treasurers report.

**Roll call:**

Rogan, aye, Marth, aye, Kuter, aye, Campbell, aye, all ayes, none opposed, motion carried.

**RECEIPTS/BILLS:** A **Motion** was made by Kuter and 2<sup>nd</sup> by Marth to pay bills of \$22,981.76 with an additional \$120.60 Barry Jacob and accept receipts of \$13,286.16.

**Roll call:**

Rogan, aye, Marth, aye, Kuter, aye, Campbell, aye, all ayes, none opposed, motion carried.

**PETITIONS/COMPLAINTS** none

**CORRESPONDENCE:**

Notice from Luzerne County tax assessment.

Letter from Metrocast advising Borough of a January, 2018 rate increase.

Email from White Haven ambulance requesting a letter of support for their application for a grant to purchase motorized cots.

Letter from Tim Lenahan requesting reappointment to Planning Commission.

Letter from Dave Longmore requesting reappointment to Planning Commission.

Email from Chris Zwiebel inviting Council to a meeting at the Dennison Twp municipal building on 11/15/18 at 7:15 to develop an emergency plan.

**POLICE-** No report

**MAYOR-Deb Kryszicki-** named the winners of the Halloween house decorating for 2017 \$100.00 to Koehler's, \$50.00 Simko's and Pilecki's, \$35.00 Perrone's and Borsuk's. SPCA again was not able to attend meeting.

**ATTORNEY Jack Dean, Esq.** No report

**LAKE MANAGEMENT/RECREATION Shaun Kuter** No report

**ROADS Vince Kimsal/Rich Campbell-**No report

**DAM – Paul Rogan-**waiting for inspection..

**SEWER: Paul Rogan-**giving a copy of resolution to 2 lot owners for procedure for exemption from sewer lot fee.

**RTK/RECORDS: Rich Campbell**—no report

**ZONING Barry Jacob-2 permits 1679 Lakeview and 43 Horseshoe**

**UNFINISHED BUSINESS:**

Discussion about the Ballpark/recreational area survey by Mike Kopek being almost complete. A **Motion** was made by Rogan and 2<sup>nd</sup> by Kuter to pay \$240.00 and \$300.00 to Luzerne County for the subdivision filings with regard to the recreational area.

**Roll call:**

Rogan, aye, Marth, aye, Kuter, aye, Campbell, aye, all ayes, none opposed, motion carried. It was decided to just table further discussion about the SPCA since they never seem to be able to attend the meetings.

The White Haven Borough requested a \$500.00 increase for the Police and a \$300.00 increase for the fire company. It was noted that the \$500.00 is a 5% increase, the other municipalities serviced by the police only pay 3%.

A **Motion** was made by Rogan and 2<sup>nd</sup> by Kuter to pay the Fire Company increase of \$300.00 for the year 2018.

**Roll call:**

Rogan, aye, Marth, aye, Kuter, aye, Campbell, aye, all ayes, none opposed, motion carried. A **Motion** was made by Rogan and 2<sup>nd</sup> by Kuter to offer the Police increase for \$300.00 for the year 2018.

**Roll call:**

Rogan, aye, Marth, aye, Kuter, aye, Campbell, aye, all ayes, none opposed, motion carried.

**NEW BUSINESS:**

The first reading of the budget was held. Discussion was held about the ways to spend the discretionary funds that have been accumulated over the last 4 years. There will be no tax increase. Proposed expenditures will increase as follows \$25,000.00 to roads, \$5,000.00 to address the geese problem, \$20,000.00 to the Dam for replacement of valves, treasurer and secretary will each get a \$200.00.

A **Motion** was made by Rogan and 2<sup>nd</sup> by Kuter to advertise the Proposed Budget for adoption at the December 21<sup>st</sup> meeting.

**Roll call:**

Rogan, aye, Marth, aye, Kuter, aye, Campbell, aye, all ayes, none opposed, motion carried. A **Motion** was made by Rogan and 2<sup>nd</sup> by Kuter to pass **Resolution #9, 2017** and advertise the meeting dates for 2018.

**Roll call:**

Rogan, aye, Marth, aye, Kuter, aye, Campbell, aye, all ayes, none opposed, motion carried. A **Motion** was made by Rogan and 2<sup>nd</sup> by Marth to pass **Resolution #10, 2017** setting the garbage fee for the 2018 at \$175.00.

A **Motion** was made by Rogan and 2<sup>nd</sup> by Kuter to advertise the tax rate 0.6 mills for the year 2018 with adoption of the tax ordinance in December, 2017.

**Roll call:**

Rogan, aye, Marth, aye, Kuter, aye, Campbell, aye, all ayes, none opposed, motion carried. A **Motion** was made by Rogan and 2<sup>nd</sup> by Kuter to pass **Resolution #11, 2017** to reappoint Tim Lenahan to the planning commission for a 4-year term.

**Roll call:**

Rogan, aye, Marth, aye, Kuter, aye, Campbell, aye, all ayes, none opposed, motion carried.

A **Motion** was made by Rogan and 2<sup>nd</sup> by Kuter to pass **Resolution #12, 2017** to reappoint Dave Longmore to the planning commission for a 4-year term.

**PUBLIC COMMENT**

Comments, statements or questions were but not limited to: the cost to the Borough for the Basler subdivision ans: at this time undetermined; adverting of special meeting ans: it was advertised in the Times Leader; what happens if White Haven Borough does not accept Boro offer ans: unable to know we have a contract (which does not include any increases) so WHB would have to decide what they wanted to do; advertising of planning commission meeting ans: it is advertised in the White Haven Journal; valve on Dam ans: it is the valve on the down side.

**The next meeting will be on December 21, 2017 at 7 p.m.**

Respectfully submitted

Margo Beckerman, Secretary

**PENN LAKE PARK BOROUGH SPECIAL MEETING**

**Subdivision and Allocation of funds for Deed preparation**

**DECEMBER 7, 2017**

**7:00 P. M.**

President Rogan called this special meeting to order at 7:00 p.m. on December 7, 2017, as advertised.

Roll Call: Rogan, present, Kuter, present, Campbell, present, Marth, present, Kimsal was absent, Mayor Krysicki, present.

It was noted the secretary was recording the meeting.

President Rogan stated the purpose of the meeting was to discuss and approve the Planning Commission's recommendation to move forward (their meeting on 11/15/2017) with regard to the subdivision. President Rogan presented maps and it was noted that the Planning Commission had deferred their executive authority to the Borough.

A **Motion** was made by Rogan and 2<sup>nd</sup> by Kuter to approve the subdivision as submitted by the Planning Commission.

**Roll Call:** Rogan, aye, Kuter, aye, Campbell, aye, Marth, aye all ayes, none opposed, motion carried.

A **Motion** was made by Rogan and 2<sup>nd</sup> by Kuter to allocate funds for a legal description and Deed preparations at a cost not to exceed \$1,500.00.

**Roll Call:** Rogan, aye, Kuter, aye, Campbell, aye, Marth, aye all ayes, none opposed, motion carried.

Public Comment:

1 interested citizen were in attendance.

A motion to adjourn was made by Kuter and 2<sup>nd</sup> by Rogan

Respectfully submitted,

Margo Beckerman, Secretary

TREASURERS REPORT DECEMBER 21<sup>ST</sup>, 2017

**PNC GENERAL FUND**

Balance as of 11/09/17	\$2130.39
Add'l bills approved 11/9	<u>- 672.80</u>
	\$1457.59
Revenue Deposits from 12/21 mtg	<u>+2314.59</u>
	\$3772.18
Transfer to PLGIT Dam Fund	- 194.56
Bills to be Paid (approved 12/21)	<u>- 3009.03</u>
<b>Balance as of 12/21/17</b>	<b>\$ 568.59</b>

**PLGIT GENERAL FUND**

Balance as of 11/09/17	\$103991.60
EIT Deposit	+ 7184.94
Interest earned 11/30	<u>+ 78.01</u>
	\$111254.55
Bills to be Paid (approved 12/21)	<u>- 11591.99</u>
<b>Balance as of 12/21/17</b>	<b>\$ 99662.56</b>

	<b>PLGIT GARBAGE</b>	<b>LIQUID FUELS</b>	<b>PETTY CASH</b>
Balance 11/09/17	\$12121.73	\$21581.31	\$15.99
Deposits from 12/21 mtg	\$ 200.00		
Interest earned 11/30	<u>+ 9.59</u>	<u>+ 15.05</u>	<u>.00</u>
	\$12331.32	\$21596.36	\$15.99
Bills to be Pd 12/21	<u>- 6710.00</u>	<u>- 128.00</u>	<u>- .00</u>
<b>Balance as of 12/21/17</b>	<b>\$ 5621.32</b>	<b>\$21468.36</b>	<b>\$15.99</b>

**FNCB SEWER FUND**

Balance 11/09/17	\$250427.28
Interest Earned	+ 18.77
Revenue Dep 12/21	<u>+ 7975.43</u>
	\$258421.48
Bills approved 12/21	- 4253.18
Penn Vest Loan 12/01/17	<u>- 10317.06</u>
<b>Balance as of 12/21/17</b>	<b>\$243851.24</b>

**DAM ALLOCATION FUND**

\$13537.59
9.46
<u>+ 194.56</u>
\$13741.61
<u>- .00</u>
<b>\$13741.61</b>

# RECEIPTS: December 21st, 2017 MEETING

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\$ <u>7184.94</u>	HA Berkheimer, EIT - November
\$ <u>583.69</u>	Real Estate Taxes Collected
\$ <u>7975.43</u>	Sewer Fees Collected, September
\$ <u>1323.00</u>	Recorder of Deeds, Transfer Taxes Collected
\$ <u>182.90</u>	Penn Dot, Semi Annual State Police Fines
\$ <u>225.00</u>	Zoning Permits, ( Rochon const, Glass, Wegrzynowicz)
\$ <u>200.00</u>	Garbage Fees Collected - 2017

**\$ 17674.96 TOTAL RECEIPTS**

## BILLS:

\$ <u>6710.00</u>	County Waste, Nov & Dec Garbage Collection
\$ <u>94.39</u>	Verizon, Telephone 11/7/17 to 12/6/17
\$ <u>30.88</u>	PPL Electric - November Streetlight
\$ <u>132.09</u>	HA Berkheimer, Admin & Comm, Oct & November
\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment December
\$ <u>350.00</u>	Atty. John Dean, November Retainer
\$ <u>350.00</u>	Barry Jacob, ZO Salary -November
\$ <u>833.34</u>	White Haven Borough, Police Protection, December
\$ <u>825.00</u>	White Haven Borough, 4 <sup>th</sup> Qtr, Fire Protection
\$ <u>100.00</u>	Sargents Court Reporting Service, Inc - Hearing
\$ <u>45.88</u>	Times Leader, 10/18 Mtg Ad
\$ <u>35.00</u>	Citizens Voice, 10/19 Hearing Ad
\$ <u>3155.65</u>	Borton Lawson Engineering- Infrastructure Study
\$ <u>22.00</u>	DGK Insurance, Tax Collector Bond, 1 <sup>st</sup> Installment
\$ <u>128.00</u>	Jarick Construction, Cindering Rds, 11/20/17
\$ <u>759.18</u>	Aqua PA, Invoice #8-2017, (Repairs to 1093 Lakeview Dr-Fitzmaurice)
\$ <u>3494.00</u>	Aqua PA, Invoice #9-2017 (repairs to Raudenbush, Eustice, Burden, DiPipi, Dowdell)
\$ <u>4590.50</u>	Michael S Kopec, Surveyor RE: Basler/Penn Lake Property Transfer
\$ <u>158.79</u>	Paul Rogan, Postage fees RE: Clean & Green
\$ <u>1387.50</u>	Margaret Beckerman, Secretary 6 mo salary/rent
\$ <u>250.00</u>	Margaret Beckerman Sanitation Fee Collection Salary
\$ <u>600.00</u>	Teresa Wojciechowski, Treasurer, 6 mo salary
\$ <u>800.00</u>	Beverly Yench, Tax Collector Salary
\$ <u>840.00</u>	Mayor & Councils 12 mo salary

**\$ 36009.26 TOTAL BILLS**