

December 20, 2018

PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough December Council meeting was held in the Penn Lake Park Community House. Council President Paul Rogan called the meeting to order at approximately 7:29 pm with the Pledge of Allegiance to the Flag followed by a statement that the meeting is being recorded by the Secretary and residents of the Borough.

ROLL CALL: Mayor Debra Krysicki, Council President Paul Rogan, Council members Jill Rosenstock, Shaun Kuter, John Burden and Rich Campbell were present.

MINUTES:

Minutes from the November meeting were distributed to council and copies were placed on display. The copies will be recorded as the official minutes. A **Motion** to accept the November 2018 minutes was made by Kuter, 2nd by Rosenstock.

Roll Call: Campbell, Rosenstock, Kuter, Rogan, and Burden all in favor, none opposed. Motion carried.

TREASURERS REPORT:

The treasurer's report was presented. A **Motion** was made by Rogan, 2nd by Rosenstock to accept the treasurer's report.

Roll Call: Campbell, Rosenstock, Kuter, Rogan, and Burden all in favor, none opposed. Motion carried.

RECEIPTS/BILLS:

A **Motion** was made by Kuter, 2nd by Rosenstock to pay the bills of \$60,847.67 and to accept the receipts of \$20,564.78.

Roll Call: Campbell, Rosenstock, Kuter, Rogan, and Burden all in favor, none opposed. Motion carried.

PETITIONS OR COMPLAINTS: None

CORRESPONDENCE: A Municipal Survey from Luzerne County Planning and Zoning Commission, Renewal Forms from DKG Insurance, Luzerne County Annual Recycling Report, a letter of Support written by Council President Paul Rogan on behalf of White Haven for the LSA grant for a new police cruiser, information from Responsible Recycling offering an electronic recycling event, a letter from Rick Johnson volunteering for re-appointment to the Zoning Hearing Board. A **Motion** was made by Rogan, 2nd by Kuter to reappoint Rick Johnson to the Zoning Hearing Board for another term.

Roll Call: Campbell, Rosenstock, Kuter, Rogan, and Burden all in favor, none opposed. Motion carried.

COMMITTEE REPORTS:

MAYOR – Debbie Krysicki Nothing to report.

SOLICITOR – Attorney – Nothing to report.

ZONING – No permits were issued.

ENGINEERING– **Richard Campbell** – Nothing to report.

DAM- Rogan –Dam Inspection was completed, Rogan will complete the necessary form, and the engineer will file the Dam Inspection report with DEP.

RECREATION-Kuter – Nothing to report.

LAKE MANAGEMENT- Jill Rosenstock – Nothing to report.

GOOSE ABATEMENT– **Shaun Kuter** –Nothing to report.

RTK/RECORDS – **John Burden** – No requests.

ROADS – **Richard Campbell** – Nothing to report.

SEWER – **Paul Rogan** – Commented that filing liens on delinquent accounts produced results. The current list of delinquent accounts was circulated to Sites Specific and AQUA with the instructions that broken grinder pumps will not be replaced until payment arrangements are made with the borough.

UNFINISHED BUSINESS:

Budget- A **Motion** was made by Rogan, 2nd by Kuter to accept the 2019 First Reading Budget with amendments.

Roll Call: Campbell, Rosenstock, Kuter, Rogan, and Burden all in favor, none opposed. Motion carried.

Frazier Crossing- No further information was received.

Gaming Grant- A letter was penned by Chris Borton to our Senator asking for a letter of support for the grant. Council will write letter of support and additional letters of support are needed from White Haven and the Crestwood School District.

Drainage Issues: Blocked grate was resolved by Biros.

Trash – The borough received two legitimate bids from County Waste and J.P. Mascaro & Sons. A **Motion** was made by Rogan, 2nd by Kuter to accept County Waste Services at \$45,810.00 per year for three years.

Roll Call: Campbell, Rosenstock, Kuter, Rogan, and Burden all in favor, none opposed. Motion carried. A **Motion** was made by Rogan, 2nd by Kuter to set the trash rate at \$185.00 for 2019.

Roll Call: Campbell, Rosenstock, Kuter, Rogan, and Burden all in favor, none opposed. Motion carried.

Possible avenues were discussed to deal with delinquent accounts such as stickers for paid accounts and filing liens.

Snow Plowing – One bid was received by Jarick Construction and Plowing. A **Motion** was made by Rogan, 2nd by Kuter to award Jarick the contract for 2019 snow plowing.

Roll Call: Campbell, Rosenstock, Kuter, Rogan, and Burden all in favor, none opposed. Motion carried.

Tax Rate - A **Motion** was made by Rogan, 2nd by Kuter to accept the ordinance setting the tax rate for Penn Lake Park Borough at .6 mills for 2019.

Roll Call: Campbell, Rosenstock, Kuter, Rogan, and Burden all in favor, none opposed. Motion carried.

NEW BUSINESS:

Personnel – Letter from Rick Johnson read during correspondence.

PUBLIC COMMENT:

Questions and comments concerned bills and service of faulty pumps, as well as delinquent accounts from 2017. Mae Robinson expressed thanks for resolving her initial drainage issue and asked if other drainage issues could be addressed by Council.

A **Motion** to adjourn was made by Kuter, 2nd by Rogan.

Roll Call all in favor, all ayes, none opposed. Motion carried.

Meeting adjourned at 8:20 pm.

The next meeting will be on January 10, 2019 at 7:00 pm.

Respectfully submitted,

Karen Burden, Secretary

RECEIPTS: January 10th, 2019 MEETING

\$ <u>175.00</u>	Garbage Fees Collected, 2018
\$ <u>41.19</u>	Northeast Revenue Delinquent Taxes Collected

\$ 216.49 TOTAL RECEIPTS

BILLS:

\$ <u>1400.00</u>	Borton Lawson Engineering Inc, 2018 Dam Inspection Fee
\$ <u>30.22</u>	PPL Electric – December Streetlights
\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment - January
\$ <u>350.00</u>	Atty. John Dean, December Retainer
\$ <u>350.00</u>	Barry Jacob, ZO Salary –December
\$ <u>428.38</u>	Jarick Construction, Snow plowing/cindering December

\$ 12875.66 TOTAL BILLS

TREASURERS REPORT January 10th, 2019

PNC GENERAL FUND

Balance as of 12/20/18	\$ 245.56
Revenue Deposits from 1/10 mtg	+ 41.19
	<u>\$ 286.75</u>
Bills to be Paid 1/10/19	- 30.22
Balance as of 1/10/19	\$ 256.53

Margo Beckerman memorial fund	\$1860.00
Total Balance in PNC account	\$2116.53

PLGIT GENERAL FUND

Balance as of 12/20/18	\$101167.89
EIT Deposit	+ 1328.27
Interest earned 12/30	+ 185.97
	<u>102682.13</u>
Bills to be Paid 1/10/19	- 700.00
Balance as of 1/10/19	\$101982.13

	PLGIT GARBAGE	LIQUID FUELS	PETTY CASH
Balance 12/20/18	\$ 4318.92	\$21637.02	\$15.99
Deposits from 1/10 mtg	\$ 175.00	+ .00	
Interest earned 12/30	<u>\$ 17.72</u>	<u>\$ 41.54</u>	\$.00
	\$ 4511.64	\$21678.56	
Bills to be Pd 1/10/19	- .00	- 428.38	- .00
Balance as of 1/10/19	\$ 4511.64	\$21250.18	\$15.99

FNCB SEWER FUND

Balance 12/20/18	\$245978.52
Interest Earned	+ 22.61
Revenue Dep 1/10/19	+ .00
	<u>\$246001.13</u>
Bills approved 1/10/19	- .00
Penn Vest Loan 1/01/19	- 10317.06
Balance as of 1/10/19	\$235684.07

DAM ALLOCATION FUND

\$22160.07
38.87
+ .00
<u>\$22198.94</u>
- 1400.00
\$20798.94