

March 14, 2019

PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough March Council meeting was held in the Penn Lake Park Community House. Council President Paul Rogan called the meeting to order at approximately 7:10 pm with the Pledge of Allegiance to the Flag followed by a statement that the meeting is being recorded by the Secretary and residents of the Borough.

ROLL CALL: Mayor Debra Kryszicki, Council President Paul Rogan, Council members Jill Rosenstock, John Burden and Rich Campbell were present. Shaun Kuter was absent.

MINUTES:

Minutes from the February meeting were distributed to council and copies were placed on display. The copies will be recorded as the official minutes. A **Motion** to accept the February 2018 minutes was made by Rogan, 2nd by Campbell.

Roll Call: Campbell, Rosenstock, Rogan, and Burden all in favor, none opposed. Motion carried.

TREASURERS REPORT:

The treasurer's report was presented. A **Motion** was made by Rogan, 2nd by Rosenstock to accept the treasurer's report.

Roll Call: Campbell, Rosenstock, Rogan, and Burden all in favor, none opposed. Motion carried.

RECEIPTS/BILLS:

A **Motion** was made Campbell, 2nd by Rosenstock to pay the bills of \$22,585.46 and to accept the receipts of \$81,057.12.

Roll Call: Campbell, Rosenstock, Burden, all in favor, and Rogan in favor but abstained from item #10, none opposed. Motion carried.

PETITIONS OR COMPLAINTS: None

CORRESPONDENCE: The borough received results from the Luzerne County Engineering Department regarding the Outlet Bridge which passed inspection. Also received was correspondence from PPL's Community Roots Program offering schools and municipalities free trees.

COMMITTEE REPORTS:

MAYOR – Debra Kryszicki– Spoke with Sara Fenton and Matt Johnson from Penn Dot concerning Frasier's Crossing. Construction may begin during the 3rd or 4th week of June and that section of White Haven Road will be closed. Penn Dot is pushing for emergency access however, it seems unlikely.

The Street Sign Project will continue for 2019 and \$20.00 will be provided for those participating.

POLICE – No Report.

SOLICITOR – Jack Dean – Reviewed two resolutions and the pave cut ordinance and all are ready to go.

ZONING – No permits were issued.

ENGINEERING– Richard Campbell – No Report.

DAM- Rogan –No Report.

RECREATION – No Report.

LAKE MANAGEMENT- Jill Rosenstock – Ecological Solutions have been working on mapping the lake however there is nothing to report now.

GOOSE ABATEMENT– Geese are being moved along.

RTK/RECORDS – John Burden – 1 RTK request is being processed.

ROADS– Richard Campbell –No Report.

SEWER – Paul Rogan – AQUA was given updated “Do Not Replace List” for delinquent accounts.

UNFINISHED BUSINESS:

Gaming Grant – Can expect results in April.

NEW BUSINESS:

Margo Beckerman Memorial Fund - \$1860.00 still left in reserve. The family requests the reserve be spent on a bench with a plaque. A **Motion** was made by Rogan, 2nd by Rosenstock to spend up to \$1350.00 for bench and plaque.

Roll Call: Campbell, Rosenstock, Rogan, and Burden all in favor, none opposed. Motion carried.

2019 Resolution 2: Record Disposition Resolution – A **Motion** was made by Rogan, 2nd by Rosenstock to follow schedules and procedures for disposition of records as set forth in the “Municipal Records Manual.”

Roll Call: All in favor, all ayes, none opposed. Motion carried.

Participation in a Records Committee is open to interested residents.

2019 Resolution 3: ADA Accessible Playground Equipment for a Small Community Playground” - A **Motion** was made by Rogan, 2nd by Burden to accept resolution #3 of 2019 to apply for the DCNR grant for small communities for ADA accessible playground equipment.

Roll Call: Campbell, Rosenstock, Rogan, and Burden all in favor, none opposed. Motion carried.

2019 Pavement Restoration Ordinance – A **Motion** was made by Rogan, 2nd by Rosenstock to adopt the Pavement Restoration Ordinance necessitating permits and outlining requirements for street excavations in Penn Lake Park Borough.

Roll Call: Campbell, Rosenstock, Rogan, and Burden all in favor, none opposed. Motion carried.

Bids for Lawn Service – A **Motion** was made by Rogan, 2nd by Burden to advertise for bids for lawn service and maintenance for the summer months of 2019.

Roll Call: Campbell, Rosenstock, Rogan, and Burden all in favor, none opposed. Motion carried.

Recycling Program – Reimbursements up to \$2,000.00 are available for advertising to educate citizens and encourage recycling. Ads and or mailings would occur two or three

times during the year. A **Motion** was made by Rogan, 2nd by Rosenstock to pursue the Luzerne County Recycling Program.

Roll call: All in favor, all ayes, none opposed. Motion carried.

Short term rentals – Complaints concerning noise and parking problems are rising as properties that participate in short term rentals are increasing. The borough needs to pursue a path to understand the different kinds of short term rentals and find the right solution to make it an equitable situation for all involved. A public hearing is warranted. Attorney Dean advised that no ordinance is necessary to call police for parking problems or noise.

A **Motion** was made by Rogan, 2nd by Campbell for Mayor Krynicki and Secretary Burden to attend a class on short term rentals not to exceed a cost of \$600.00.

Roll Call: Campbell, Rosenstock, Rogan, and Burden all in favor, all ayes, none opposed. Motion carried.

Resignation – Council Member Richard Campbell resigned his position on Council effective at the end of the meeting. A **Motion** was made by Rogan, 2nd by Rosenstock to accept the resignation with regret.

Roll Call: All in favor, all ayes, none opposed. Motion carried.

Attendees were asked whether anyone was interested in filling the position. David Longmore expressed an interest. A **Motion** was made by Rogan, 2nd by Burden to accept Longmore to fill the council position.

Roll call: All in favor, all ayes, none opposed. Motion carried.

PUBLIC COMMENT: Barbara Sudimak voiced concerns over parking issues and expressed a need for the borough to adopt a parking ordinance to limit parking along street. Josey Soriano asked whether there are safety rules that apply to R1 single family dwellings which govern the number of occupants. Residents raised concerns over crowding of the beach by renters and nonresidents and also repairs to grinder pumps.

A **Motion** to adjourn was made by Rogan, 2nd by Campbell.

Roll Call all in favor, all ayes, none opposed. Motion carried.

Meeting adjourned at 8:10 pm.

The next meeting will be on April 11, 2019 at 7:00 pm.

Respectfully submitted,

Karen Burden, Secretary

RECEIPTS: April 11th, 2019 MEETING

\$ <u>2815.00</u>	Garbage Fees Collected
\$ <u>19736.65</u>	Aqua PA, Sewer Monthly Fees Collected, (JAN)
\$ <u>1641.53</u>	HA Berkheimer, EIT for March
\$ <u>39.58</u>	Northeast Revenue Service, Delinquent Taxes Collected
\$ 24232.76	TOTAL RECEIPTS

BILLS:

\$ <u>17.95</u>	HA Berkheimer, Admin & Comm March
\$ <u>28.59</u>	PPL Electric – March Streetlights
\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment - April
\$ <u>350.00</u>	Atty. John Dean, March Retainer
\$ <u>350.00</u>	Barry Jacob, ZO Salary –March
\$ <u>1395.38</u>	Jarick Construction, Snow plowing/cindering March
\$ <u>12.00</u>	CANWIN/Journal, Pavement Restoration Ad
\$ <u>3817.50</u>	County Waste, March Trash Removal
\$ <u>858.33</u>	White Haven Borough, April Police Svc
\$ <u>900.00</u>	White Haven Borough, 2 nd Qtr, Fire Protection
\$ <u>500.00</u>	Donald Beckerman, Auditor Salary (2018 Audit& Fin Report)
\$ 18546.81	TOTAL BILLS

TREASURERS REPORT April 11th, 2019

PNC GENERAL FUND

Balance as of 3/14/19	\$ 5205.13
Revenue Deposits from 4/11 mtg	<u>+ 2854.58</u>
	\$ 8059.71
Transfer to PLGIT Garbage Fund	2815.00
Bills to be Paid 4/11/19	<u>- 3016.87</u>
Balance as of 4/11/19	\$ 2227.84

Margo Beckerman memorial fund	\$1860.00
Total Balance in PNC account	\$4087.84

PLGIT GENERAL FUND

Balance as of 03/14/19	\$104291.38
EIT Deposit	+ 1641.53
Interest earned 3/31	<u>+ 199.98</u>
	106132.89
Bills to be Paid 4/11/19	<u>- .00</u>
Balance as of 4/11/19	\$106132.89

	PLGIT GARBAGE	LIQUID FUELS	PETTY CASH
Balance 3/14/19	\$34269.74	\$37116.92	\$15.99
Deposits from 4/11 mtg	\$ 2815.00		
Interest earned 03/31	<u>\$ 43.34</u>	<u>\$ 74.33</u>	\$.00
	\$37128.08	\$37191.25	(mail
Bills to be Pd 4/11/19	<u>- 3817.50</u>	<u>- 1395.38</u>	- 1.45 audit)
Balance as of 4/11/19	\$33310.58	\$35795.87	\$14.54

FNCB SEWER FUND

Balance 03/14/19	\$240237.67
Interest Earned	+ 83.61
Revenue Dep 4/11/19	<u>+ 19736.65</u>
	\$260057.93
Bills approved 4/11/19	- .00
Penn Vest Loan 4/01/19	<u>- 10317.06</u>
Balance as of 4/11/19	\$249740.87

DAM ALLOCATION FUND

\$22731.57
41.72
<u>+ .00</u>
\$22773.29
<u>- .00</u>
\$22773.29