

SEPTEMBER 12, 2019

PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough September Council meeting was held in the Penn Lake Park Community House. Council President Paul Rogan called the meeting to order at approximately 7:11 pm with the Pledge of Allegiance to the Flag followed by a statement that the meeting is being recorded by the Secretary and residents of the Borough.

ROLL CALL: Mayor Debra Krysicki, Council President Paul Rogan, Council members Jill Rosenstock, David Longmore, and John Burden were present. Council member Shaun Kuter was absent.

MINUTES:

Minutes from the August meeting were distributed to council and copies were placed on display. The copies will be recorded as the official minutes. A **Motion** to accept the August 2019 minutes was made by Rogan, 2nd by Rosenstock.

Roll Call: Rogan, Longmore, Rosenstock, and Burden all in favor, none opposed.
Motion carried.

TREASURERS REPORT:

The treasurer's report was presented. A **Motion** was made by Rogan, 2nd by Rosenstock to accept the treasurer's report.

Roll Call: Rogan, Rosenstock, Longmore, and Burden all in favor, none opposed.
Motion carried.

RECEIPTS/BILLS:

A **Motion** was made by Rogan, 2nd by Longmore to pay the bills of \$29,392.46 and to accept the receipts of \$42,810.52.

Roll Call: Rogan, Rosenstock, Longmore, and Burden all in favor, none opposed.
Motion carried.

PETITIONS OR COMPLAINTS: Brenda DiBenedetto complained that the borough's Zoning Officer does not respond to requests in a timely manner or at all. Rogan followed up on Heck's complaint about a pile of debris in front of the Evans's property. Evans stated the material will be removed and material will be used to construct a parking area in front of his property. Bruce Russel complained about construction material left on an adjacent property. Rogan contacted the contractor to resolve the matter.

CORRESPONDENCE:

- The Luzerne County Recycling Office sent information concerning free tire collections on Saturday, October 5, at the Drums Elementary Middle School and Saturday, October 12, at the Hanover Area High School. Luzerne County Residents must register by calling 1-800-821-7654.
- The borough received correspondence from the Luzerne County Planning and Zoning Office requesting additional documentation for the Rinker subdivision.

The request was forwarded to Tim Lenahan, chairman of the Penn Lake Park Borough Planning Commission.

COMMITTEE REPORTS:

MAYOR – Debra Krysicki– Expressed thanks to Erv Carter and all volunteers who helped make the Symphony at the Lake a success, and also thanked the Penn Lake Association for the use of the Community House. Mayor Krysicki also thanked the Penn Lake Association for the use of the Community House for the First Responders Event. Krysicki announced the winners of the Sign Post contest: Pat Clymo – First Place for Williams and Lakeview Dr.. Burden - Second Place for Lakeview and Terrace. The Mayor announced information concerning the Autumn Decorating Contest will be posted the first day of autumn.

POLICE – No Report

SOLICITOR – Jack Dean- No Report

ZONING – One permit was issued for 1159 Lakeview Dr.

ENGINEERING–Rogan – Will be addressed in Unfinished Business.

DAM- Rogan – Will be addressed in New Business.

RECREATION–Kuter – Reeves Rent-A-John will be contacted to remove the Porta Potty from the beach area.

LAKE MANAGEMENT- Jill Rosenstock – E Coli test results are good, but the bladder wort is still a major problem. Erv Carter is working on efforts to deal with the problem. Resident Dave Evans wants to improve the circulation of water around his property and the gazebo area. Rosenstock is looking into the matter.

GOOSE ABATEMENT– Kuter- Nothing

RTK/RECORDS – John Burden – Nothing to report.

ROADS– David Longmore – Nothing to report.

SEWER – Paul Rogan – The second dunning letter was mailed to delinquent accounts and the third letter will go out in a week to ten days.

UNFINISHED BUSINESS:

ADA Grant – Rosenstock spoke with Nick Argot who will handle the engineering proposal. Work may begin in February 2020.

Gaming Grant – Drainage work areas have been marked out. Two easements were executed in conjunction with the project. A **Motion** was made by Rogan, 2nd by Longmore to approve Attorney Dean and his firm for recording the easements.

Roll Call: Rogan, Rosenstock, Longmore, and Burden all in favor, none opposed.
Motion carried.

Water Main Replacement – Currently at a standstill until a permit from DEP is obtained.
Short Term Rentals – Efforts continue to revise the sample ordinance and the fourth revision is pending. Council President Rogan outlined the timetable associated with developing and enacting the ordinance: Council will review the content of the ordinance, have legal review, and invite the four property owners along with the Zoning Officer to the October Council Meeting Work Session. There will be a public meeting in November to present final revisions and to advertise the ordinance. A vote will be held during the December Council Meeting to adopt the ordinance. The Short Term Rental Ordinance will be in effect beginning January 2020.

Borough Web Site – The present web site will be separated into a site for the Borough and one for the Association.

NEW BUSINESS:

SALDO- Planning Commission Chairman, Tim Lenahan gave information regarding the simplification of the process of lot line revision to amend SALDO. A **Motion** was made by Rosenstock, 2nd by Rogan to allow Rogan to pursue the process.

Roll Call: Rogan, Rosenstock, Longmore, and Burden all in favor, none opposed.

Motion carried.

Dam – The Annual Dam Inspection is due shortly. A **Motion** was made by Rogan, 2nd by Rosenstock to allot \$1,400.00 for Borton Lawson to complete the inspection.

Roll Call: Rogan, Rosenstock, Longmore, and Burden all in favor, none opposed.

Motion carried.

Snow Removal – A **Motion** was made by Rogan, 2nd by Burden to advertise for snow removal beginning January 1, 2020 through July 1, 2021 for the winter season.

Roll Call: Rogan, Rosenstock, Longmore, and Burden all in favor, none opposed.

Motion carried.

Delinquent Garbage Bills – Liens will be filed for residents with delinquent accounts. A **Motion** was made by Rogan, 2nd by Burden to pursue the process of filing liens.

Roll Call: Rogan, Rosenstock, Longmore, and Burden all in favor, none opposed.

Motion carried.

PUBLIC COMMENT: A resident asked if any delinquent garbage or sewer accounts are from rental properties.

A **Motion** to adjourn was made by Rogan, 2nd by Longmore.

Roll Call all in favor, all ayes, none opposed. Motion carried.

Meeting adjourned at 7:45 pm.

The next meeting will be on October 10, 2019 at 6:30 pm.

Respectfully submitted,

Karen Burden, Secretary

TREASURERS REPORT October 10th, 2019

PNC GENERAL FUND

Balance as of 09/12/19	\$ 629.15
Revenue Deposits from 10/10 mtg	+ 2819.97
	<u>\$ 3449.12</u>
Bills to be Paid 10/10/19	- <u>2824.78</u>
Balance as of 10/10/19	\$ 624.34

Margo Beckerman memorial fund	\$ 783.83
Total Balance in PNC account	\$1408.17

PLGIT GENERAL FUND

Balance as of 09/12/19	\$121886.61
EIT Deposit	+ 720.29
Interest earned 9/30	+ <u>200.26</u>
	122807.16
Bills to be Paid 10/10/19	- <u>2993.83</u>
Balance as of 10/10/19	\$119813.33

	PLGIT GARBAGE	LIQUID FUELS	PETTY CASH
Balance 09/12/19	\$16038.46	\$29100.56	\$14.54
Deposits from 10/10 mtg	\$ 185.00		
Interest earned 09/30	\$ <u>29.74</u>	\$ <u>47.44</u>	\$.00
	\$16253.20	\$29148.00	
Bills to be Pd 10/10/19	- <u>3817.50</u>	- <u>.00</u>	- <u>.00</u>
Balance as of 10/10/19	\$12435.70	\$29148.00	\$14.54

FNCB SEWER FUND

Balance 09/08/19	\$235527.03
Interest Earned	+ 65.99
Revenue Dep 10/10/19	+ <u>27492.05</u>
	\$263085.07
Bills approved 10/10/19	- .00
	-
Penn Vest Loan 10/01/19	- <u>10317.06</u>
Balance as of 10/10/19	\$252768.01

DAM ALLOCATION FUND

\$23890.00
38.95
+ <u>.00</u>
\$23928.95
- <u>.00</u>
\$23928.95

RECEIPTS: October 10th, 2019 MEETING

\$ <u>39.55</u>	Magisterial District Court 11-3-06, Fines collected
\$ <u>720.29</u>	HA Berkheimer, EIT for September
\$ <u>137.20</u>	County of Luzerne, Transfer Taxes Collected
\$ <u>70.97</u>	PA Dept of Revenue, Purta Distribution
\$ <u>50.00</u>	Zoning Permit, (Kemmerer)
\$ <u>27492.05</u>	Aqua PA, Monthly Sewer Fees (June & July)
\$ <u>28.72</u>	Northeast Revenue Svc, Delinquent Taxes Collected
\$ <u>185.00</u>	Garbage Fees Collected
\$ <u>2493.53</u>	Commonwealth of PA, Fire Relief Payment

\$ 31217.31 TOTAL RECEIPTS

BILLS:

\$ <u>55.65</u>	Reeves Rent A John Inc, Portable Potty - September
\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment – October
\$ <u>64.00</u>	White Haven Post Office Box Rental-12 mo
\$ <u>29.10</u>	PPL Electric Utilities, Streetlights, September
\$ <u>350.00</u>	Atty. John Dean, September Retainer
\$ <u>350.00</u>	Barry Jacob, ZO Salary –September
\$ <u>22.50</u>	CANWIN/Journal, Paving Bid Ad & Planning Comm Mtg Ad
\$ <u>3817.50</u>	County Waste, September Trash Removal
\$ <u>858.33</u>	White Haven Borough, October Police Svc
\$ <u>900.00</u>	White Haven Borough, 4 th Qtr Fire Protection
\$ <u>160.00</u>	Kirby Memorial Health Center, 8 water tests
\$ <u>535.50</u>	Borton Lawson Eng, LSA Grant Application
\$ <u>2493.53</u>	White Haven Relief Assoc

\$ 19953.17 TOTAL BILLS