

JUNE 11, 2020

PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough June Council meeting was held via the conferencing app, Gotomeeting. Council President Paul Rogan called the meeting to order at 7:19 and stated that the meeting is being recorded.

ROLL CALL: Mayor Debra Krysicki, Council President Paul Rogan, Council members Shaun Kuter, Jill Rosenstock, David Longmore, and John Burden responded.

MINUTES:

Minutes from the May Monthly Council Meeting were distributed to council via email. The copies will be recorded as the official minutes. A **Motion** to accept the May Council minutes was made by Kuter, 2nd by Rosenstock.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed. Motion carried.

TREASURERS REPORT:

The Treasurer's Report was presented by Teresa Wojciechowski, Treasurer. A **Motion** was made by Longmore, 2nd by Rosenstock to accept the Treasurer's Report.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed. Motion carried.

RECEIPTS/BILLS:

A **Motion** was made by Kuter, 2nd by Longmore to pay the bills of \$23,353.17 and to accept the receipts of \$24,692.22.

Roll Call: Longmore, Rosenstock, Kuter, and Burden all in favor, Rogan abstained from item 7, otherwise all ayes, none opposed.

Motion carried.

PETITIONS OR COMPLAINTS:

- A former resident complained their boat was missing from the beach area. A person on behalf of the owner gave conflicting information stating the former Mayor gave them permission to store their boat on the dam area and also claimed they were given information that a hauler had been hired to remove all the water craft. The former Mayor denied giving anyone permission to store boats on the dam. Neither the Borough nor Association hired a hauler to remove water craft from the dam area. The former resident was encouraged to file a police report.

CORRESPONDENCE:

- Atlantic Broadband notified the borough's residents that front counter services at the White Haven office are permanently discontinued.
- The Census Bureau updated the borough's current response percentages and reported 55.7% households responded in 2020 to date compared to 54.9% responses for the 2010 census.

- PA Parks and Recreation Society forwarded updated Reopening Guidelines for Parks and Recreational Areas.
- Borton Lawson provided a proposal to complete an assessment of the dam and gave recommendations for the next steps to address the dam's deficiencies.
- The Borough received two bids for pothole patching and road repairs.

COMMITTEE REPORTS:

MAYOR – Debra Krysicki– Commended White Haven Fire, Ambulance, and Police, as well as Valley Regional Rescue and Plains Ambulance for their prompt response to a 911 Emergency at the Borough.

POLICE – Mayor Krysicki stated the Police Report will be received monthly rather than quarterly. Krysicki reported the borough received 26.63 hours of service, 23.9 hours for patrol, the remaining hours resulted from seven incidents including traffic citations, a motor vehicle accident and a call for service.

SOLICITOR – Jack Dean – Reported a lien on record was satisfied.

ZONING – One permit was issued for an off street parking area.

ENGINEERING – Rogan – The Borough received a proposal from Borton Lawson to complete a dam assessment. A **Motion** was made by Rogan, 2nd by Kuter to formally adopt the proposal.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed. Motion carried.

DAM- Rogan – Will be addressed in Unfinished Business.

RECREATION– Kuter – Contacted Reeves Rent a John for a Porta Potty for the beach and recreation areas. Kuter reported the cost would be \$105 monthly with an additional \$15 per month for a hand sanitizer and a \$35 delivery fee. A **Motion** was made by Kuter, 2nd by Rogan to rent the Porta Potty with sanitizer.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed. Motion carried.

A **Motion** was made by Kuter, 2nd by Rosenstock to buy disinfectant for the playground, not to exceed \$25.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed. Motion carried.

LAKE MANAGEMENT - Rosenstock – Spraying for bladder wort will begin in July and the Fish and Plant Life Club will share the expense. The Beach will comply with CDC guidelines for occupation by limiting beach access to Association Members only. The Association purchased wristbands to identify Association Members and will distribute two wristbands per household. The Association purchased disinfectant wipes for use at the beach.

GOOSE ABATEMENT – Kuter – Residents banded together to chase away an additional flock of geese. Residents continue to complain about goose droppings on their property. Rogan was contacted by the Game Warden concerning the noises used to move the geese. The Game Warden was informed the Borough has a permit and can use pyrotechnics.

RTK/RECORDS –Burden – Nothing to Report.

ROADS –Longmore – Met with the Chief of Police who supported a reduction of the speed limit from 30 to 25 mph on Hollenback Road. An additional speed limit sign is needed as well as speed lines across Hollenback in several locations. The cost of a new speed limit sign is \$110, repairing existing signs is \$50 per sign, and a 5 gallon pail of road paint is also needed. The total cost is approximately \$450. A **Motion** was made by Kuter, 2nd by Rogan to purchase the materials needed to complete the project not to exceed \$500.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed. Motion carried.

SEWER –Rogan – A revised “Do Not Replace List” has been forwarded to AQUA and Sites Specific.

UNFINISHED BUSINESS:

Road Repairs / Paving / Pothole Patching – The Borough received two bids for pothole patching and road repairs from Shiffer Bituminous and Petrill Contracting. A **Motion** was made by Rogan, 2nd by Longmore to accept Shiffer’s bid of \$20,797.36 for pothole patching and road repairs.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed. Motion carried.

Spraying – Addressed in Lake Management.

DCNR and ADA Grants - Surveying will be completed the following week.

Gaming Grant 2020 - Nothing to Report.

Boats at the Beach/Dam – Discussed during the work session. Longmore will look into the matter.

Electronic Recycling Event – The Vendor is adhering to the August 15 event. Luzerne County Recycling informed the Borough state approval is needed to qualify and obtain funding. A representative from DEP advised that the Electronic Registration Form must be completed and due to the Covid 19 epidemic, the borough has to comply with social distancing requirements.

Covid 19 – Nothing new to report.

Borough Credit Card – A **Motion** was made by Rogan, 2nd by Longmore to have the Borough Treasurer, Teresa Wojciechowski apply for a credit card for the Borough and have President Paul Rogan, Vice President Shaun Kuter, and Treasurer Teresa Wojciechowski as authorized signatures on three cards.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed. Motion carried.

Dam – The Penn Lake Park responded to DEP by the June 1 deadline. The Borough is waiting for DEP’s response on the different options for repairs and is uncertain whether DEP will accept a phased approach ending in 2024. At the present, it is not possible to determine how much money will be needed for repairs. Possibly \$500,000.00 will be needed for 2021 alone. The Borough can borrow only \$900,000.00 without voter’s consent. A question will need to be placed on the November ballot to support a tax increase for dam repairs. A notice of funding opportunities for rehabilitation of high hazard potential dams through a FEMA Grant was received. DEP will be the applicant and Penn Lake Park Borough will be the sub applicant. A **Motion** was made by Rogan, 2nd by Kuter to apply for FEMA funding for dam repairs.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed.
Motion Carried.

Website- Work on the website continues and the site should be fully functional by the end of the month.

PUBLIC COMMENT- Jasin Marth reported on the storm damage at his home along with the Fisher's and asked Council for help to address the damage. A **Motion** was made by Rogan, 2nd by Rosenstock to get a 40 yard dumpster to remove storm debris not to exceed \$500.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed.
Motion carried.

Marth also asked if the borough would charge the property owners a monthly assessment to fund dam repairs and asked to be included on an email chain to notify residents on dam updates. Attorney Dean responded that the Borough cannot charge a monthly assessment, and dam repairs must be funded through a tax increase.

A **Motion** to adjourn was made by Rogan, 2nd by Kuter.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed.

Motion carried.

Meeting adjourned at 8:22 pm.

The next meeting will be held on July 9, at 7:00 PM.

Respectfully submitted,

Karen Burden, Secretary