

NOVEMBER 12, 2020

## PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough November Council meeting was held via the conferencing app, Gotomeeting. Council President Paul Rogan called the meeting to order at 7:19 and stated that the meeting is being recorded.

**ROLL CALL:** Mayor Debra Krysicki, Council President Paul Rogan, Council members Shaun Kuter, David Longmore, Jill Rosenstock, and John Burden responded.

### **MINUTES:**

Minutes from the October Monthly Council Meeting and the Special October Council Meeting were distributed to council via email. The copies will be recorded as the official minutes and will be posted on the borough's website. A **Motion** to accept the October Council Meeting Minutes and the Special October Council Meeting Minutes was made by Kuter, 2<sup>nd</sup> by Rogan.

Roll Call: Rogan, Longmore, Kuter, Rosenstock, and Burden all in favor, none opposed. Motion carried.

### **TREASURERS REPORT:**

The Treasurer's Report was presented. A **Motion** was made by Rosenstock, 2<sup>nd</sup> by Kuter to accept the Treasurer's Report.

Roll Call: Rogan, Longmore, Kuter, Rosenstock, and Burden all in favor, none opposed. Motion carried.

### **RECEIPTS/BILLS:**

A **Motion** was made by Kuter, 2<sup>nd</sup> by Longmore to pay the bills of \$32,622.42 and to accept the receipts of \$44,195.17.

Roll Call: Rogan, Longmore, Kuter, Rosenstock, and Burden all in favor, none opposed. Motion carried.

### **PETITIONS OR COMPLAINTS:**

- Lisa Stuart complained that storm water runoff from new construction near her home was depositing mud through the storm drain onto her lake front. Rosenstock contacted the owner and the Conservation District. Straw was placed over the excavated ground.
- Fiora Liem complained about the recurring trash problem from the Smaltz property adjacent to her home. Two letters had been sent and Liem requests further action be taken. Rogan will send another notice and a request that trash be taken home if guests were not available after the Monday trash collection.
- Residents complained about poor service from Atlantic Broadband. Outages, and delays in service seem to result from a system overload.

### **CORRESPONDENCE:**

- Kathy Hosey inquired whether there are any considerations for residents who do not reside lakefront to park and launch a boat. Council Person Rosenstock responded that the

Penn Lake Association is planning for boat racks to be located at the small beach and gazebo areas.

- The Penn Lake Dam Advisory Group requested the following correspondence to be read at the November Council Meeting:

## Borough Council

Based on our review of the letter proposal from Borton Lawson dated October 7, 2020, and understanding the issues faced by the council and property owners, the Penn Lake Dam Advisory Group offers the following recommendations related to the investigation and design activities.

We believe that the borough will benefit by contracting for the pre-construction activities in two phases, first Investigation, and following completion of investigation, Design and Bidding Support.

We offer our assistance in development of a Request for Proposals (RFP) for the Investigation phase. The successful consultant/engineer will develop and implement plans for geotechnical, and hydrologic/hydraulic data collection, as well as providing comprehensive analysis and data reports. This data will serve as the basis for evaluation of the feasibility of potential options as well as the basis for the actual design of the selected option. In addition, we believe that the RFP should require an analysis of potential actions for effectiveness, and a moderately detailed cost analysis.

Following completion of the Investigation phase, the data and reports generated by the selected consultant from the investigation phase would first be used to finalize the borough's selection of the option that will be implemented. The information would also be used to develop an RFP for the design and bidding support phase of the project.

Please advise if you agree with this approach and would like us to assist in the preparation of the RFP for the Investigation Phase.

### COMMITTEE REPORTS:

**MAYOR – Debra Krysicki**– Thanked all participants in the house decoration contest and all residents who helped make the Halloween activities a success.

**POLICE** – Mayor Krysicki stated the Borough received 25.46 hours of service for October. Incidents included a suspicious person and an ATV complaint.

**SOLICITOR – Jack Dean** – Nothing to Report.

**ZONING** – No Permits were issued.

**ENGINEERING – Rogan** – Nothing to Report.

**DAM- Rogan** – Will address in Unfinished Business.

**RECREATION– Kuter** – Will be addressed under DCNR/ADA Grants.

**LAKE MANAGEMENT - Rosenstock** – Asks that residents refrain from depositing trash in the bins at the beach due to the bear problem.

**GOOSE ABATEMENT – Kuter** – The population is low.

**RTK/RECORDS –Burden** – Nothing to Report.

**ROADS –Longmore** – Contacted several contractors to repair the guard rail at the dam with little success. One bid was received from Wm Orr and Sons. A **Motion** was made by Rogan, 2<sup>nd</sup> by Kuter to have the guard rail replaced by Wm Orr and Sons for \$13,980.00.

Roll Call: Rogan, Longmore, Kuter, Rosenstock, and Burden all in favor, none opposed.

Motion carried.

**SEWER –Rogan** – The August vote to allow Tom Hughes and Clarence Fisher to connect to the Borough's sewer system is causing financial and liability issues for the Borough. The Borough is reluctant to add Hughes and Fisher to the sewer system in view of these issues. Rogan will continue to pursue the issue.

**SHORT TERM RENTALS- Rosenstock-** Reported the application for owners of Short-Term Rental Properties is completed and requests the item be mentioned in the January Newsletter to inform all residents.

### **UNFINISHED BUSINESS:**

**AMBULANCE** – Kryszicki referred to the three incidents mentioned in the October Council Meeting where problems with ambulance service was noted. George Woods addressed the issues by reporting that the average response time for ambulance service was 7-13 minutes for the 19 calls from the Borough and added that all responders have training. When a call comes in to 911, the nearest service is contacted first; however, heart issues are directed to the Plains Paramedics. Woods added that shortages on EMS staff and/or a response to a previous call results in another service being contacted which takes longer. Woods also pointed out that Penn Lake Park is a rural area which contributes to a longer response time

**DCNR/ADA Grant** – Grants are in progress and the projects are out for bid. Bids will be opened in December. Nick Argot would like to purchase the equipment now since costs will rise next year. Rosenstock stated the equipment can be stored in the Community House Garage and the Borough will be reimbursed by the Grant at a later time. A **Motion** was made by Rosenstock, 2<sup>nd</sup> by Kuter to purchase the equipment at a cost not to exceed \$11,000.00

Roll Call: Rogan, Longmore, Kuter, Rosenstock, and Burden all in favor, none opposed.

Motion carried.

**COVID 19** –A **Motion** was made by Kuter, 2<sup>nd</sup> by Longmore to extend the State of Emergency for 30 days.

Roll Call: Rogan, Longmore, Kuter, Rosenstock, and Burden all in favor, none opposed.

Motion carried.

**O'Neil Property-** The Borough was forwarded a quote of \$2,500.00 to repair the property. Council felt the amount was excessive. Edgar Getz gave a verbal estimate of \$1,000.00 and suggested the repairs should be completed in the spring.

**Dam** – Commended the Dam Advisory Groups for their efforts. The October Public Meeting went well and the vote for the Dam referendum was a success. Dam Advisory Member, Charlotte Carter continues to work on the applications for the FEMA and BRIC Grants which are due November 18. The Advisory Group recommends engaging James Brozena for assistance with the FEMA Grant preparation. A **Motion** was made by Rogan, 2<sup>nd</sup> by Rosenstock to spend up to \$5,000.00 to engage James Brozena as a consultant to assist in grant preparations.

Roll Call: Rogan, Longmore, Kuter, Rosenstock, and Burden all in favor, none opposed.

Motion carried.

The following Resolutions were adopted in conjunction with the grant applications:

- **Resolution 21 of 2020** – Allowing the Borough to pursue a FEMA Grant not to exceed \$10,000,000.00 to help fund the Dam project. A **Motion** was made by Rogan, 2<sup>nd</sup> by Kuter to adopt Resolution 21 of 2020.  
Roll Call: Rogan, Longmore, Kuter, Rosenstock, and Burden all in favor, none opposed.  
Motion carried.
- **Resolution 22 of 2020** – Committing the Borough to a 25% match as required by FEMA grant regulations using said funds authorized by the voters on 11/2/2020. A **Motion** was made by Rogan, 2<sup>nd</sup> by Kuter to adopt Resolution 22 of 2020.  
Roll Call: Rogan, Longmore, Kuter, Rosenstock, and Burden all in favor, none opposed.  
Motion carried.

Borton Lawson Proposal- A meeting held on 10/14/2020 of the Dam Advisory Group resulted in a consensus that the Borton Lawson Proposal was not adequate to meet the needs of the community. A letter from the Dam Advisory Committee concerning the issue was read during Correspondence earlier in the Council Meeting. A **Motion** was made by Rogan, 2<sup>nd</sup> by Longmore to pursue RFPs for geotechnical and hydrologic/hydraulic data collection, as well as providing comprehensive analysis and data reports.

Roll Call: Rogan, Longmore, Kuter, Rosenstock, and Burden all in favor, none opposed.  
Motion carried.

Rogan reported several meetings with financial and engineering groups have occurred in association with the Dam Project. Some financial institutions are not interested in funding dam repairs due to the funding ratio. Rogan added that Dennison Township will join Penn Lake Park Borough as a sub-applicant on the grant applications. The report on the Annual Dam Inspection has not been received.

**Zoning Ordinance Setbacks** – An amendment to current zoning setbacks was advertised and made available to the public. A **Motion** was made by Rogan, 2<sup>nd</sup> by Longmore to adopt the revised zoning setbacks.

Roll Call: Rogan, Longmore, Rosenstock, and Burden all in favor. Kuter recused himself.  
Motion carried

## **NEW BUSINESS:**

**2021 Budget-** A **Motion** was made by Rogan, 2<sup>nd</sup> by Longmore to adopt Revision 9 and to advertise the Budget for 2021.

Roll Call: Rogan, Longmore, Kuter, Rosenstock, and Burden all in favor, none opposed.  
Motion carried

**2021 Tax Ordinance** – A **Motion** was made by Rogan, 2<sup>nd</sup> by Rosenstock to advertise and adopt the tax ordinance setting the rate 4.6 mills. 4.2 mills will be allocated for the dam project, .4 mills for other Borough expenses.

Roll Call: Rogan, Longmore, Kuter, Rosenstock, and Burden all in favor, none opposed.  
Motion carried

**Garbage Fee** – The 2021 garbage fee was set at \$190, a decrease of \$5 from 2020.

**Comment-** The Borough acknowledges the passing of Jack Glass, an asset to the community and a wonderful neighbor, and offers condolences to his family.

**PUBLIC COMMENT-** Trish Bartlett pointed out that the increase of deer population in the Borough is possibly due to residents feeding the deer. She added that the increased deer population also brings an increase of ticks to the Borough and reminds residents we can reduce the tick population by not feeding the wildlife.

A **Motion** to adjourn was made by Kuter, 2<sup>nd</sup> by Rogan.

Roll Call: Rogan, Longmore, Kuter, Rosenstock, and Burden all in favor, none opposed.

Motion carried.

Meeting adjourned at 8:23 pm.

**The next meeting will be held on December 17, at 7:00 PM via the Gotomeeting App.**

Respectfully submitted,

Karen Burden, Secretary