

Penn Lake Park Borough
Agenda-December 16th 2021 7pm Meeting
<https://global.gotomeeting.com/join/384401149> Ph.(312) 757-3117 Access Code: 384-401-149

Work Session

- Short term rental-discussion
- Other...

Call to Order

Roll Call

Meeting Minutes Approval

Treasurers Report

Receipts and Bills

Petitions and Complaints

Correspondence

Committee Reports:

- Mayor
- Police
- Attorney
- Zoning
- Recreation
- Lake Management
- Goose Abatement
- Records
- Roads
- Sewer
- Short Term Rental

Unfinished Business

- Tolling on route 80-Resolution #6 in support of removing White Haven bridge from tolling list
- 2022 Budget was advertised after last meeting, make changes and vote to adopt
- Short term rentals
 - A. Resolution #8 to restrict short term rentals, moving forward plan for 2022
 - B. Motion to set STR rates for 2022. Fee is currently \$750. Same for 2022? How about dues date and late fee, not in the current version of the application. Discuss and make motions as needed.
- DCNR/ADA Grants-Project and Reimbursement Status
- Trash bids-Open from PennBid, Discuss, Award
- Dam
 - Activity since the November council meeting

New Business

- Resolution #7 to set tax rates for 2022 which are unchanged, and to set the 2022 garbage fee to appear on the 2022 tax bill based on 247 improved properties from the 4/28/2021 county record

Final Public Comment

Adjourn

NOVEMBER 11, 2021
PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough November Council meeting was held in the Penn Lake Park Community House. Council President Paul Rogan called the meeting to order at approximately 7:04 PM with the Pledge of Allegiance to the Flag followed by a statement that the meeting is streamed through the conferencing app., Gotomeeting, and is being recorded.

ROLL CALL: Council President Paul Rogan, Council members Shaun Kuter, David Longmore, and John Burden were present. Council member Jill Rosenstock was absent.

MINUTES:

Minutes from the October Council Meeting were distributed to council via email and posted on the Penn Lake Borough website. The copies will be recorded as the official minutes and will be posted on the Borough's website. A **Motion** to accept the October Council Meeting Minutes was made by Kuter, 2nd by Longmore.

Roll Call: Rogan, Kuter, Longmore, and Burden all in favor, none opposed.
Motion carried.

TREASURERS REPORT:

The Treasurer's Report was presented. A **Motion** was made by Rogan, 2nd by Burden to accept the Treasurer's Report.

Roll Call: Rogan, Kuter, Longmore, and Burden all in favor, none opposed.
Motion carried.

RECEIPTS/BILLS:

A **Motion** was made by Kuter, 2nd by Longmore to pay the bills of \$55,528.02 and to accept the receipts of \$26,432.17.

Roll Call: Rogan, Kuter, Longmore, and Burden all in favor, none opposed.
Motion carried.

PETITIONS OR COMPLAINTS:

None

CORRESPONDENCE:

- Council President Rogan wrote letters to Senator Casey, Senator Baker, and Congressman Cartwright requesting letters of support for Penn Lake Park Borough's FEMA, FMA, and BRIC grant applications.
- The Borough received an endorsement for the dam replacement project from the Luzerne County Department of Planning and Zoning. It was noted that the Borough of Penn Lake is eligible to receive hazard mitigation grant funds because it participated in the development of the County Hazard Mitigation Plan and adopted it by resolution.

COMMITTEE REPORTS:

MAYOR – Tom Carter –Noted that it is Veteran’s Day and thanked all veterans for their service. Carter also spoke with residents who had concerns with the White Haven Police Department and is continuing to pursue the matter.

POLICE – The Borough received 34.1 hours of service for October. Incidents included: 1 follow-up investigation, 1 assist other Police Department, 1 arrest warrant, and 1 disorderly conduct.

SOLICITOR – John Dean – Announced Pennsylvania School’s mask mandate was lifted although a change may occur in the near future.

ZONING – One variance was granted.

RECREATION– Kuter –Nothing to Report.

LAKE MANAGEMENT - Rosenstock – No report.

GOOSE ABATEMENT – Kuter – The Borough received an official depredation permit and Kuter requests more agents volunteer to control the geese.

RTK/RECORDS –Burden – One RTK was received and completed.

ROADS –Longmore – Patching for the water-main replacement project will begin shortly. Longmore outlined the paving process beginning with milling and patching of saw cuts, followed by paving. Paving may take 3-4 days which will render the area unpassable. The Crestwood School District will have two temporary pick-up and drop-off locations at Middleburg Road at the Borough’s main entrance and by the Quarry.

SEWER –Rogan – Nothing to Report.

SHORT TERM RENTALS- Will be addressed in New Business.

UNFINISHED BUSINESS:

DCNR/ADA Grant – Project and Reimbursement Status was not available. The trash from the playground equipment was cleared.

COVID 19 – Will be removed from Unfinished Business.

Trash Bids – Will be received in December and will be opened and examined during the work session of the 2021 December Council Meeting.

Dam –

- Members of the Dam Advisory Group met with Jim Brozena to discuss grant applications for the FEMA FMA and BRIC Grants.
- An issue with the FEMA Grant was resolved.
- November 4, Dan George met with Streamline Engineering for an update on progress and material needs.
- Borton Lawson will perform the Dam inspection.
- November 9 – Received information from Streamline Engineering consisting of bathometric maps, Lakeview Dr. Road profiles, an inundation map, and a table of roads, residences, and businesses affected by a possible dam breach.
- November 10 – Rogan and Brozena attended a Municipal Leaders Conference which covered topics such as grant writing.
- Rogan requested Letters of Support from Senator Casey, Senator Baker, and Congressman Cartwright.
- Streamline Engineering requested a Change Order for tree removal.

A **Motion** was made by Rogan, 2nd by Kuter to approve the Change Order not to exceed \$13,000.00.

Roll Call: Rogan, Kuter, Longmore, and Burden all in favor, none opposed.

Motion carried.

A **Motion** was made by Rogan, 2nd by Kuter to authorize Jim Brozena to file the HMGP grant at a rate of \$150.00 per hour, not to exceed \$5,000.00.

Roll Call: Rogan, Kuter, Longmore, and Burden all in favor, none opposed.

Motion carried.

- Streamline Engineering suggested putting a weight limit on the dam and restricting access to one vehicle at a time. Longmore suggested contacting the police department for guidance with weight limits.

NEW BUSINESS:

PA State Mayor's Association – A **Motion** was made by Rogan, 2nd by Burden to approve the membership fee of \$60.00 for Tom Carter to join the PA State Mayor's Association.

Roll Call: Rogan, Kuter, Longmore, and Burden all in favor, none opposed.

Motion carried.

Advertise Budget – A **Motion** was made by Longmore, 2nd by Burden to advertise the 2022 Budget.

Roll Call: Rogan, Kuter, Longmore, and Burden all in favor, none opposed.

Motion carried.

Attorney Dean added that changes in the Budget can occur in January with the election of new Council Members.

Short-Term Rental – Discussion and vote on fees and policies will be carried over to the December 2021 Council Meeting.

PUBLIC COMMENT-

Trish Bartlett thanked Council for the follow-up with goose depredation. Bartlett expressed concern over the status of the Goose Ordinance regarding enforcement and inquired about the process of filing a complaint against residents who feed the geese. She also commented on the incident following the Borough's 80th celebration regarding reporting false information to the police.

A **Motion** to adjourn was made by Rogan, 2nd by Kuter.

Roll Call: Rogan, Kuter, Longmore, and Burden all in favor, none opposed.

Motion carried.

Meeting adjourned at 7:45 PM.

The next meeting will be held on December 16, 2021, at 7:00 PM.

Respectfully submitted,

Karen Burden, Secretary

TREASURERS REPORT December 16thth, 2021

PNC GENERAL FUND

Balance as of 11/11/21	\$17628.51	
Void chk #5790	+ 80.00	
Revenue Deposits 12/16 mtg	+ <u>4411.67</u>	
	\$22120.18	
Transfer to Dam Fund	\$ 1099.45	
Bills to be Paid 12/16/21	- <u>3971.59</u>	
Balance as of 12/16/21	\$17049.14	(\$16119.06 –DCED)

PLGIT GENERAL FUND

Balance as of 11/11/21	\$75675.88
EIT Deposit	+ 9580.04
Revenue Deposits 12/16/21 mtg	+ .00
Interest earned 11/30/21	+ <u>1.20</u>
	85257.12
Check printing fee (2 accts)	- 44.31
Bills to be Paid 12/16/21	- <u>2187.50</u>
Balance as of 12/16/21	\$83025.31

DAM ALLOCATION FUND

Balance as of 11/11/21	\$123898.67
	+ 1099.45
	+ <u>1.81</u>
	\$124999.93
	- <u>39402.50</u>
Balance as of 12/16/21	\$ 85597.43

PLGIT GARBAGE

Balance 11/11/21	\$16397.62
Deposits from 12/16/21 mtg	\$ 190.00
Interest earned 11/30/21	\$ <u>.25</u>
	\$16587.87
Bills to be Pd 12/16/21	- <u>7987.59</u>
Balance as of 12/16/21	\$ 8600.28

LIQUID FUELS

Balance 11/11/21	\$18065.96
	.00
	\$ <u>.25</u>
	\$18066.21
	- <u>3031.75</u>
Balance as of 12/16/21	\$15034.46

FNCB SEWER FUND

Balance 11/11/21	\$231424.74
Interest Earned	+ 9.59
Revenue Dep 12/16/21	+ <u>24294.15</u>
	\$255728.48
Bills approved 12/16/21	- 2877.74
Penn Vest Loan 12/1/21	- <u>10317.06</u>
Balance as of 12/16/21	\$242533.68

LUZERNE BANK

Balance 11/11/21	\$10500.00
	.00
	+ <u>.00</u>
	\$10500.00
	- <u>.00</u>
Balance as of 12/16/21	\$10500.00

DCNR ACCT - \$30.00 -10.00(Svc Fees) = \$20.00

ADA ACCT - \$0.00 CLOSED

RECEIPTS: December 16TH, 2021 MEETING

\$ <u>2408.35</u>	County of Luzerne, Recorder of Deeds, Transfer Taxes Collected
\$ <u>12994.15</u>	Aqua PA, Monthly Sewer Fees Collected - September
\$ <u>350.00</u>	Zoning Fees,(Rohl, Gartin, Oliver, DiBenedetto, Graves)
\$ <u>300.00</u>	District Court 11-3-06, Fines Collected
\$ <u>9580.04</u>	Berkheimer, EIT
\$ <u>11300.00</u>	Sewer Connection Fee RE: Oliver
\$ <u>149.16</u>	Commonwealth of PA, Semi Annual State Police Fines Collected
\$ <u>190.00</u>	Garbage Fees Collected
\$ <u>1204.16</u>	Real Estate Taxes Collected
\$ 38475.86	TOTAL RECEIPTS

BILLS:

\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment – December
\$ <u>7987.59</u>	County Waste, Nov & Dec Garbage Collection
\$ <u>350.00</u>	Atty. John Dean, November Retainer
\$ <u>2502.50</u>	Aqua PA Inv #11-2021 Repairs
\$ <u>60.00</u>	PA State Mayors Assoc , 2022 Mayor Dues
\$ <u>29.01</u>	PPL Electric – November Streetlights
\$ <u>142.64</u>	HA Berkheimer Inc, November Admin & Comm
\$ <u>275.00</u>	NEPA, 2022 Annual Dues
\$ <u>391.60</u>	Barry Jacob, ZO Salary –Nov & Miles/Postage
\$ <u>150.00</u>	Sargent’s Court Reporting Svc, Inc (Rohl Mtg)
\$ <u>858.34</u>	White Haven Borough, December Police Protection
\$ <u>387.87</u>	PNC Bank Card, OOMA/LogMeIn mtg,& Sewer risers-Central clay (\$375.24)]
\$ <u>137.50</u>	Luzerne Bank, Interest Due (November)
\$ <u>31990.00</u>	Streamline Engineering Inc, Dam Studies/Mapping
\$ <u>7275.00</u>	Brozena Consulting Services, LLC, FEMA FMA Grant Proj(Dam)
\$ <u>2672.50</u>	Linde Corporation, Storm Pipe Install/Repair Backfill, Pave
\$ <u>62.37</u>	Times Leader, LSA Grant special mtg ad
\$ <u>800.00</u>	Beverly Yencha, Tax Collector Salary
\$ <u>1337.50</u>	Karen Burden, 6 mo Secretary Salary/Rent
\$ <u>850.00</u>	Teresa Wojciechowski, 6 mo Treasurers Salary
\$ <u>840.00</u>	Mayor & Council Salaries for 12 mo
\$ <u>359.25</u>	Jarick Construction, Plow & Spread Anti skid 11/28
\$ 69775.73	TOTAL BILLS

RESOLUTION #6 2021 OF THE BOROUGH OF Penn Lake Park Borough

WHEREAS, on February 18, 2021 PennDOT issued a press release that it would request proposals this spring to Bridges on Pennsylvania interstates, one of which is located in Luzerne County on Interstate 80, White Haven; and

WHEREAS, this proposal will adversely and directly affect residents of Penn Lake; and

WHEREAS, this tolling will certainly cause big truck diversion thru White Haven adversely affecting Penn Lake residents and the safety of everyone in the region.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough, that we request the governor and Assembly to remove the Route 80 White Haven bridge from the list of bridges to be tolled.

ADOPTED this 16th day of December, 2021.

PENN LAKE PARK BOROUGH COUNCIL:

PRESIDENT

VICE PRESIDENT

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

APPROVED BY:

MAYOR

ATTEST:

Secretary

Penn Lake 2022 BUDGET-Penn Lake 2022 Budget-Final for Vote 12_16_21

Notes.....	2
Dam.....	2
Adjustments for 2021	3
Roads.....	3
Trash Calculation.....	3
Sewer Fund	3
Budget Variances	4
PENN LAKE PARK BOROUGH-2022 BUDGET-Final-Revenue.....	5
PENN LAKE PARK BOROUGH-2022 BUDGET-Final-Expense.....	7
PENN LAKE PARK BOROUGH 2022 BUDGET- Final Liquid Fuels- INCOME AND EXPENSE	9
PENN LAKE PARK BOROUGH-2022 BUDGET- Final Sewer INCOME AND EXPENSE	10

Notes

This budget was prepared as follows:

1. 10 months of actuals from the Treasurers October Report
2. Estimate November and December Actuals to derive 2021 estimated actuals
3. Adjust 2021 actuals by amounts considered to be one time or unusual occurrences in 2021-Steps 1 thru 3 contained in a spreadsheet, available upon request

Dam

Penn Lake has been put on notice by the PA DEP that deficiencies exist at the dam and spillway. Preliminary analysis has indicated that the costs to address the deficiencies identified by the Pennsylvania DEP could reach as high as \$10,000,000.00.

Activities in 2021:

- Ballot question-almost 91% positive response (11/2020)
- Taxes put in place to fund \$3m line of credit (12/2020)
- Line of credit arranged with Luzerne bank
- Active engagement of a "Dam Advisory Group"
- RFP for dam investigation options and preparation of design ready data packet
- Bid meeting-18 firms attending
- FEMA FMA grant award of \$301,000
- Selection of Streamline/Thorobred
- Streamline/Thorobred commence survey, bathometric, geotechnical, hydrological work

Activities anticipated for 2022 include:

- Conclusion of Streamline / Thorobred preparation of design ready data packet
- Select firm for Detailed Design and Permitting, commence work on same
- Grant applications-FEMA FMA and BRIC, High Hazard Potential (HHPD)
- Public meeting with dam advisory group to recommend detailed design
- Presentation of detailed design to the PA DEP

Activities anticipated for 2023 include

- DEP Acceptance of design-March 2023 +/-
- RFP for construction-April 2023 +/-
- Construction to commence September 2023 +/-

Adjustments for 2021

These are adjustments made to expected amounts that are unusual or one time occurrences. Rev=Revenue,
Exp=Expense

1. 351.120/Rev Emergency DR – FEMA FMA Grant-**Adjusted up** -\$301k account of FEMA FMA Grant
2. 351.070/Rev Recreation Grant **Adjusted down** \$16k
3. 355.080/Rev GAMING FUNDS **Adjusted up** \$55,770 for grant money expected
4. 362.480/Rev Short Term Rental Fees **Adjusted up** \$1000 not prorated for 2022
5. 408.310/Exp Prof Svc/Engineer **Adjusted up** \$175,000. This is professional services related to dam
6. 426.450/Exp Sanitation Contracted Co **-Adjust up** \$5k account of new contract coming up, unknown costs just yet
7. 438.000/Exp Maint/Repairs Bridges/Roads-**Adjust up** \$55,770 account of Hollenback Drainage project funded by gaming grant
8. 451.070/Exp CULTURE & RECREATION **Adjust down** \$67k, No expenses in 2022
9. 472.100/Exp INTEREST DUE ON LOAN **Adjust up** \$2k-Due to dam interest on line of credit
10. 426.450/Exp Sanitation Contracted Co-**Adjust up** \$5k account new contract
11. 364.110/Rev Sewer Connections-Adjust Up \$21k account of new connects expected from growth

Roads

The borough expects that roads will be in pretty good condition after the Aqua paving project. The budget can be used to re-pave the more problematic paving, such as William Drive.

Trash Calculation

TBD Need to wait for trash bids

Sewer Fund

The balance on the PennVest Penn Lake sewer loan will be \$465,287.91 at the beginning of 2022. The balance at the end of the year will be \$350,066.86, provided no extra payments are made. The expected payments received from the monthly \$79 customer charge billed amount and the \$120 annual lot availability charge is adequate for making the monthly PennVest payment as well as expected maintenance for the sewer system.

Budget Variances

	A	B	C	D
		Estimated Actual 2021	Budget 2021	Variance (Unfavorable)
1				
2	Discretionary			
3	Income	\$360,031.75	\$335,000.00	\$25,031.75
4	Expenses	\$345,985.72	\$359,000.00	\$13,014.28
5	Net			\$38,046.03
6				
7	Liquid Fuels			
8	Income	\$19,983.66	\$22,000.00	(\$2,016.34)
9	Expenses	\$26,980.09	\$29,000.00	\$2,019.91
10	Net			\$3.57
11				
12	Sewer			
13	Income	\$147,957.12	\$187,000.00	(\$39,042.88)
14	Expenses	\$214,854.13	\$127,000.00	(\$87,854.13)
15	Net			(\$126,897.01)

- Discretionary and Liquid Fuels variances moderately favorable
- Sewer-Income. Connections didn't materialize.

341,030	Interest	(800.43)
364,110	Sewer Connections	(22,700.00)
364,100	Monthly Fees Collected	(15,542.45)
		(39,042.88)

- Sewer Expense. Repairs-we made an error and only budgeted \$3000, which is absurdly low. We won't make that mistake in 2022,

429,610	Repairs/Hookups	(88,049.53)
471,000	Penn Vest Loan-Debt Svc	195.40
		(87,854.13)

PENN LAKE PARK BOROUGH-2022 BUDGET-Final-Revenue

January through December 2022

INCOME (Discretionary)			2022 Budget
Real Estate Taxes			
		Uncategorized	\$0.00
	301.100	Real Estate (.4 mils)	\$20,000.00
	301.110	Real Estate -Dam (4.2 mils)	\$209,000.00
	301.400	Real Estate – Delinquent	\$2,000.00
	310.100	Real Estate – Tax Transfer	\$8,000.00
	310.200	Earned Income Tax	\$46,000.00
Total Real Estate Taxes			\$285,000.00
License & Permits			
	321.800	Cable TV Franchise	\$3,000.00
Total License & Permits			\$3,000.00
Fines			
	330.000	Vehicle Code Violation	\$0.00
	331.100	COURT. DISTRICT MAGISTRATE	\$0.00
	331.120	VIOLATIONS OF ORDINANCES	\$0.00
Total Fines			\$0.00
Interest Earnings			\$0.00
	341.000	GENERAL INTEREST	\$0.00
	341.010	Dam Interest	\$0.00
	341.020	GARBAGE INTEREST	\$0.00
Total Interest Earnings			\$0.00
State Entitlements			
	351.120	Emergency and DR	\$301,000.00
	351.070	Recreation Grant	\$0.00
	354.090	Community Development	\$0.00
	355.010	PUBLIC UTILITY REALTY TAX	\$0.00
	355.080	GAMING FUNDS	\$55,770.00
	355.990	Fire Relief Allocation	\$2,000.00
Total State Entitlements			\$358,770.00

Charges for Services/Public Safety			
	361.000	General Government	\$2,000.00
	361.340	Zoning Hearing Fees.	\$1,000.00
	361.330	Zoning Permits/UCC Permits	\$1,000.00
	362.000	(Public Safety) Variance Hearings	\$0.00
	362.510	Sale of recycling cans	\$0.00
	364.000	ALL OTHER CHARGES	\$0.00
	362.480	Short Term Rental Fees	\$5,000.00
	364.450	Sanitation GARBAGE FEES COLLECTED	\$47,000.00
Total Charges for Services/Public Safety			\$56,000.00
Miscellaneous Revenues			
	380.000	Miscellaneous	\$0.00
	389.000	MISCELLANEOUS	\$0.00
Total Miscellaneous Revenues			\$0.00
		TOTAL INCOME	\$702,770.00
		Carryover Funds-12/31/2021	\$201,000.00
		Budget-Available Resources -2022	\$903,770.00

PENN LAKE PARK BOROUGH-2022 BUDGET-Final-Expense

January through December 2022

EXPENSE (Discretionary)			2022 Budget
Borough Administration			
	400.000	Council Salaries	\$1,000.00
	400.340	Advertising/Postage/Printing	\$3,000.00
	400.350	Insurance & Bonding	\$4,000.00
	401.000	Mayors Salary	\$0.00
	402.000	Auditors Salary	\$1,000.00
	403.110	Tax Collectors Salary	\$1,000.00
	403.200	Tax Collectors Supplies	\$0.00
	403.300	HA Berkheimer, Admin/Comm	\$1,000.00
	404.300	Attorney Fees	\$8,000.00
	405.120	Secretary Salary	\$2,000.00
	405.120	Treasurer Salary	\$2,000.00
	406.000	General Government/Misc	\$1,000.00
	406.210	General Government Supplies	\$1,000.00
	408.310	Prof Svc/Engineer	\$301,000.00
	409.380	Rent & Other Services	\$1,000.00
		Uncategorized	\$0.00
Total Borough Administration			\$327,000.00
Public Safety	410.000	Police	\$10,000.00
	411.000	Firemens Relief Fund	\$3,000.00
	411.540	Contribution to Fire Co	\$4,000.00
	414.120	Zoning Officer Salary	\$4,000.00
	414.130	Zoning Officer, Other Svcs	\$0.00
	414.200	Planning Commission	\$0.00
Total Public Safety			\$21,000.00
Health & Human Services	420.000	Water Testing/ Lake Spraying	\$2,000.00
	420.300	Water/Other Svcs & Charges	\$0.00
Total Health & Human Services			\$2,000.00
Public Works/Sanitation	426.120	Sanitation Collection Salary	\$0.00
	426.000	Recycling Collection and Disposal	
	426.450	Sanitation Contracted Co	\$47,000.00
Total Public Works/Sanitation			\$47,000.00

Public Works/Streets & Bridges	432.000	Snow & Ice Removal	\$0.00
	433.000	Traffic Control	\$5,000.00
	434.000	Streetlights	\$0.00
	438.000	Maint/Repairs Bridges/Roads	\$58,770.00
	446.000	Flood Control	\$3,000.00
	439.000	Const/Rebuilding/Dam	\$0.00
Total Public Works/Streets & Bridges			\$66,770.00
Recreation	451.000	Recreation	\$3,000.00
	451.070	CULTURE & RECREATION	\$0.00
	452.000	Recreation/Other Grant Work	\$0.00
Total Recreation			\$3,000.00
Miscellaneous	463.000	Economic Development	\$0.00
	471.100	Dam Construction Cost	\$50,000.00
	472.100	INTEREST DUE ON LOAN	\$3,000.00
	481.000	Miscellaneous	\$0.00
Total Miscellaneous			\$51,000.00
Total Expenses			\$517,770.00

PENN LAKE PARK BOROUGH 2022 BUDGET- Final Liquid Fuels- INCOME AND EXPENSE

January through December 2022

<u>Liquid Fuels</u>			2022 Budget
Income			
	35.341	Interest Earned	\$0.00
	35.355.05	LF Tax Allotment	\$20,000.00
Total Liquid Fuels Income			\$20,000.00
		Carryover Funds-12/31/2021	\$16,000.00
Total LF Budgeted Balance			\$36,000.00
Expense			
	35.432	Snow & Ice Removal	\$12,000.00
	35.433	Traffic control	\$0.00
	35.436	Storm Drain Cleaning	\$0.00
	35.438	Main/Repairs-Roads	\$15,000.00
Total LF Budgeted Expense			\$27,000.00

PENN LAKE PARK BOROUGH-2022 BUDGET- Final Sewer INCOME AND EXPENSE

January through December 2022

Sewer Fund			2022 Budget
Income			
	341.030	Interest	\$0.00
	364.110	Sewer Connections	\$11,000.00
	364.100	Monthly Fees Collected	\$136,000.00
Total Sewer Revenue			\$147,000.00
		Carryover Funds-12/31/2021	\$207,000.00
Total Available Sewer Funds 2020			\$354,000.00
Expense			
	429.610	Repairs/Hookups	\$91,000.00
	471.000	Penn Vest Loan-Debt Svc	\$124,000.00
Total sewer Expense			\$215,000.00

RESOLUTION #8 2021 OF THE BOROUGH OF Penn Lake Park Borough

WHEREAS, Penn Lake residents have expressed concerns to the Borough Council that existing Short Term Rental (STR) regulations are not being adequately enforced and the proliferation of STRs is negatively affecting the quality of life within the borough; and

WHEREAS, STRs are a commercial use of residential dwellings, generating income based on the short term rental of residential dwellings, and are akin to other commercial uses such as lodging houses already banned in residential neighborhoods; and

WHEREAS, Council recognizes that STR guests automatically have free reign within the borough and its amenities, with no long-term interest in the community; and

WHEREAS, Council recognizes that STR guests are not members of the Penn Lake Association, nor do they fit the definition of “invited guests” notwithstanding that the STR owner may be a Penn Lake Association member; and

WHEREAS, Council recognizes that the STR industry has evolved from a home sharing arrangement by home owners, to businesses run by property managers and real estate companies; and

WHEREAS, All properties in Penn Lake are subject to a set of restrictive covenants; Covenant #1 states “...premises are sold for private residential purposes only...”. Covenant #11 states “The Grantors also hereby also grant to the grantees, including house guests when accompanied by said grantee, the right to the use of Penn Lake for...”; and

WHEREAS, Council aspires to preserve the residential character of the community.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough, its intent to amend the Short Term Rental Ordinance in 2022 to take effect in 2023. These amendments may include restricting permits to borough residents, limiting the total number of applications, and other measures that help preserve the residential character of the community.

ADOPTED this 16th day of December, 2021.

PENN LAKE PARK BOROUGH COUNCIL:

_____	_____
PRESIDENT	
_____	_____
VICE PRESIDENT	
_____	_____
COUNCIL MEMBER	
_____	_____
COUNCIL MEMBER	
_____	_____
COUNCIL MEMBER	

APPROVED BY:

MAYOR

ATTEST:

Secretary

RESOLUTION #7 2021 OF THE BOROUGH OF Penn Lake Park Borough

WHEREAS, it is necessary for Penn Lake Park Borough to collect taxes to fund borough operations for the year 2022; and

WHEREAS, it is necessary for Penn Lake Park Borough to adequately fund anticipated expenses related to the collection of trash for the year 2022; and

WHEREAS, it is necessary for Penn Lake Park Borough to adequately fund anticipated expenses related to the investigation, design, construction, and maintenance of Penn Lake dam, spillway, and related appurtenances; and

WHEREAS, it is necessary for Penn Lake Park Borough to adequately fund anticipated debt service for municipal borrowing of up to \$3 million as approved by referendum on 11/3/2020 for said dam, spillway, and related appurtenances; and

WHEREAS, borough council would like to legally safeguard and segregate taxes to fund expenses and debt service for said dam, spillway, and related appurtenances as enacted by ordinance on 12/17/2020; and

WHEREAS, it is necessary for Penn Lake Park Borough to adequately fund anticipated expenses related to the collection of trash for the year 2022, now, be it

THEREFORE, RESOLVED, by the Council of the Borough, that;

1. The tax rate for Penn Lake Park Borough for the year 2022 will remain unchanged at 4.6 mils
2. A 4.2 mil portion of the 4.6 tax will be separately segregated to fund expenses and debt service for said dam, spillway, and related appurtenances *only!*
3. The garbage amount to appear on tax bills 2022 is set at \$_____

ADOPTED this 16th day of December, 2021.

PENN LAKE PARK BOROUGH COUNCIL:

PRESIDENT

VICE PRESIDENT

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

APPROVED BY:

MAYOR

ATTEST:

Secretary