

NOVEMBER 9, 2023

PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough November Council meeting was held at the Penn Lake Park Community House. Council President Paul Rogan called the meeting to order at approximately 7:23 PM with the Pledge of Allegiance to the Flag followed by a statement that the meeting is streamed through the conferencing app., Gotomeeting, and is being recorded.

ROLL CALL: Mayor Tom Carter, Council President Paul Rogan, Council Members: Shaun Kuter and John Burden were Present. Council Member David Longmore was remote. Council Member Dan Eustice was absent.

PUBLIC COMMENT: None

MINUTES:

Minutes from the October Council Meeting and the Special October Council Meeting Minutes were distributed to council members via email and posted on the Penn Lake Borough website. The copies will be recorded as the official minutes and will be posted on the Borough's website. A **Motion** to accept the October Council Meeting Minutes was made by Kuter, 2nd by Burden with the correction of the name Christine Stoner who was mentioned as Sharon Stoner.

Roll Call: Kuter, Burden, Longmore, and Rogan, all in favor, none opposed.

Motion Carried.

TREASURERS REPORT:

The Treasurer's Report was presented. A **Motion** was made by Longmore, 2nd by Kuter to accept the Treasurer's Report.

Roll Call: Longmore, Kuter, Burden, and Rogan, all in favor, none opposed.

Motion carried.

RECEIPTS/BILLS:

A **Motion** was made by Kuter, 2nd by Burden to pay the bills of \$108,379.11 and to accept the receipts of \$14,763.64.

Roll Call: Kuter, Burden, Longmore, and Rogan, all in favor, none opposed.

Motion carried.

PETITIONS OR COMPLAINTS: None

CORRESPONDENCE:

The Borough received notice from AQUA PA that it is undergoing a Procedure to Pay Transformation. The Borough may receive a call to confirm Tax ID, email, and remittance address. An ASKAP mailbox at ASKAP@essential.com was created to support invoice related questions. ASTRA forwarded forms to be completed for insurance renewal and workmen's compensation insurance.

COMMITTEE REPORTS:

MAYOR – Carter – Nothing to Report.

SOLICITOR – Kristyn Jeckell – Reported that the Christine Stoner hearing will be held on December 5th, at Magistrate Ferris Webby’s office. Jeckell added that the Short-Term Rental Ordinance revisions will be completed for the December Council Meeting.

ZONING – One permit was issued for a wood roof at 54 Williams Dr. The Zoning Hearing Board will meet on November 30th to address an application from Lois Glass for a carport, and for Joe Lokuta to add to a nonconforming structure.

RECREATION– Kuter – Nothing to Report.

LAKE MANAGEMENT - Eustice – No Report

GOOSE ABATEMENT – Kuter – Commented that waterfowl continue to be fed. Kuter also reported that residents are feeding feral cats. Kuter suggested residents donate to the local food bank rather than spending money on feeding the waterfowl and animals.

RTK/RECORDS –Burden – Nothing to Report.

ROADS –Longmore – Nothing to Report.

SEWERS – Rogan – Rogan will forward a list of delinquent accounts to Attorney Jeckell.

SHORT TERM RENTALS- Burden – Thanked Attorney Jeckell for her professionalism during the hearing before Magistrate Webby concerning the Short-Term Rental property operated by Penn Lake Homes LLC. Jeckell suggested adding Attorney’s fees to future civil actions.

UNFINISHED BUSINESS:

Code Enforcement – Will continue as Unfinished Business.

ARPA Funds – The Stormwater project at 54 Williams Dr. has been completed. Rogan applied for a Community Development Grant but was informed that the Borough’s median income was too high to qualify. The remainder of the ARPA funds will be used for stormwater issues on Hollenback and Horseshoe Dr.

Speed Bumps/Humps – Will continue as Unfinished Business.

Dam –October/November

- 10/16/2023 Easements and options are signed and in the Attorney’s hands. Carolyn Basler’s easement is still in progress.
- 10/25/2023 Streamline was on site to examine potential "borrow sites" for potential use of material from borough property during dam construction. In addition, with Dan George's assistance in stopping flow in the culverts, the condition of the culvert floors were examined. If these culvert floors need attention, the work will be done as part of the dam project.
- 10/26/2023 Eminent domain was filed for the final flowage easement needed for the spillway improvements.
- 10/28/2023 LSA (Gaming) grant for statewide money was submitted in the amount of \$1,000,000.00.
- 11/09/2023 Engineers and excavator were on site to dig test pits to determine soil suitability as a "borrow site" for material during construction. The area examined was the borough property behind the tennis courts and basketball courts.

NEW BUSINESS:

Motion to Approve Money to Acquire Goose Abatement Pyrotechnics – A **Motion** was made by Kuter, 2nd by Rogan to acquire pyrotechnics for goose abatement up to the amount of \$600.00.

Roll Call: Kuter, Rogan, Burden, and Longmore, all in favor, none opposed.

Motion Carried.

ASTRA January Renewal Policy Application – Is under review by Rogan. Approval will occur based on the rates at the December Council Meeting.

Advertise Tax Rates – Will be addressed by a Resolution at the December Council Meeting.

Short-Term Rental Ordinance and 2024 Short-Term Rental Application – A **Motion** was made by Rogan, 2nd by Burden to advertise changes to the Short-Term Rental Ordinance.

Roll Call: Rogan, Burden, Kuter, and Longmore, all in favor, none opposed.

Motion Carried.

A **Motion** was made by Rogan, 2nd by Kuter to set the Short-Term Rental Application fee at \$1,250.00 for 2024.

Roll Call: Rogan, Kuter, Burden, and Longmore, all in favor, none opposed.

Motion Carried.

Advertise 2024 Budget – A **Motion** was made by Rogan, 2nd by Kuter to advertise the 2024 Budget.

Roll Call: Rogan, Kuter, Burden, and Longmore, all in favor, none opposed.

Motion Carried.

FINAL PUBLIC COMMENT – Karl Heck reported that residents and landscapers are blowing leaves into the lake. Secretary Burden will contact the Association regarding the landscaper. Jennifer Heck stated that there is no lease on file in the Courthouse between the Borough and the Association. Attorney Jeckell stated that leases such as that between the Association and Borough are not recorded at the Courthouse.

A **Motion** was made by Kuter, 2nd by Burden to adjourn.

Roll Call: Kuter, Burden, Longmore, and Rogan, all in favor, none opposed.

Motion Carried.

Meeting adjourned at 7:52 PM.

The next Council Meeting will be held on December 21, at 7:00 PM.

Respectfully submitted,

Karen Burden, Secretary

NOVEMBER 27, 2023

PENN LAKE PARK BOROUGH SPECIAL COUNCIL MEETING

The Penn Lake Park Borough Special November Council meeting was held outside the Penn Lake Park Community House. Council President Paul Rogan called the meeting to order at approximately 6:00 PM with the Pledge of Allegiance to the Flag followed by a statement that the meeting is to be recorded.

ROLL CALL: Mayor Tom Carter, Council President Paul Rogan, Council Members: Shaun Kuter, and David Longmore were present. Council Members John Burden and Dan Eustice were absent.

PUBLIC COMMENT: None

NEW BUSINESS:

Discussion and Vote on Payment for an ARPA Project – Rogan provided background about the 3 named projects in the Community Development Grant for which PLPB was ineligible due to the Borough's median income. The lowest cost project by PennBid bids received was drainage on Horseshoe Dr. connecting to Hollenback Dr. Nick Argot solicited phone bids for that project alone and received 3 bids: AR Popple - \$17,000.00, Belles Property Management - \$24,971.70, Kislun Trucking - \$9,873.00. A **Motion** was made by Rogan, 2nd by Longmore to award Kislun Trucking the bid in the amount of \$9,873.00.

Roll Call: Rogan, Longmore, Kuter, all in favor, none opposed.
Motion Carried.

Final Public Comment- None

A **Motion** was made by Rogan, 2nd by Kuter to adjourn.

Roll Call: Rogan, Kuter, and Longmore, all in favor, none opposed.
Motion carried.

Meeting adjourned at 6:02 PM.

Respectfully submitted,

Karen Burden, Secretary