

Penn Lake Park Borough
Agenda-August 8th 2024 7:00pm Meeting
<https://global.gotomeeting.com/join/384401149> Ph.(312) 757-3117 Access Code: 384-401-149

Work Session-

- Aqua Pump House-Project
- AARPA
- Sewage connect fee
- ...

Call to Order

Pledge of Allegiance

Roll Call

Public Comment-Public comment on the current agenda items

Meeting Minutes Approval

Treasurers Report

Receipts and Bills

Petitions and Complaints

Correspondence

Committee Reports:

- Mayor
- Attorney
- Zoning
- Recreation
- Lake Management
- Goose Abatement
- Records
- Roads
- Sewer
- Short Term Rental
- Dam

Unfinished Business

- ARPA Funds(Ongoing)
 1. Drainage 54 William Drive-project status-Complete
 2. Hollenback/Horseshoe- Held off
 3. Any ideas? Money needs to be spent
- Speed Bumps/Humps (Ongoing)
- 2020 LSA Grant-Hollenback Road Improvements Project Status(Complete)
- Aqua Main Replacement-Status(Complete)

New Business

- Dam: Need a motion to have borough solicitor negotiate and execute the borough's option agreement on the property along Lakeview drive owned by "David W. Phillips, et al." in the appraised amount of \$34,560.
- Dam: Motion to solicit contract from Borton-Lawson for annual dam inspection

Final Public Comment

Adjourn

JULY 11, 2024

PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough July Council meeting was held at the Penn Lake Park Community House. Council President Paul Rogan called the meeting to order at approximately 7:27 PM with the Pledge of Allegiance to the Flag followed by a statement that the meeting is streamed through the conferencing app., Gotomeeting, and is being recorded.

ROLL CALL: Council President Paul Rogan, Council Members: Susan George, John Burden, Dan Eustice, and Corey Beltz. Mayor Tom Carter was absent.

PUBLIC COMMENT: None

MINUTES:

Minutes from the June Council Meeting were distributed to council members via email and posted on the Penn Lake Park Borough website. The copies will be recorded as the official minutes. A **Motion** to accept the June Council Meeting Minutes was made by George, 2nd by Eustice. Roll Call: George, Eustice, Beltz, Burden, and Rogan, all in favor, none opposed. Motion Carried.

TREASURERS REPORT:

The Treasurer's Report was presented. A **Motion** was made by Eustice, 2nd by Beltz to accept the Treasurer's Report. Roll Call: Eustice, Beltz, George, Burden, and Rogan, all in favor, none opposed. Motion carried.

RECEIPTS/BILLS:

A **Motion** was made by Beltz, 2nd by George to pay the bills of \$105,711.97 and to accept the receipts of \$20,718.98. Roll Call: Beltz, George, Eustice, Burden, and Rogan, all in favor, none opposed. Motion carried.

PETITIONS OR COMPLAINTS:

A resident on Horseshoe Dr complained that the paving contractor for the water main replacement project put a lip on her driveway that will not allow her driveway to drain properly. The matter was addressed by Council Member Eustice. The Borough received numerous complaints from residents whose trash was not picked up due to the paving project. The hauler was contacted, and a pick-up occurred the following day.

CORRESPONDENCE: The Penn Lake Association requests the Borough to address the speeding and careless driving around the lake, especially at the beach area. Some Association members have witnessed and experienced near misses while walking between the beach and parking area. The Association believes repainting the crosswalk and the "Slow Down" lettering that has faded will help and asks for a removable speed bump in the area. The Association is concerned for the safety of residents and children while enjoying the beach and recreation areas.

Dr Bruley is concerned with the number of lilies that are encroaching everywhere on the narrow part of the lake. Bruley asks whether the Borough will address this problem or is it possible for residents to take care of the areas around their property. Council President Rogan replied that property owners can address the lilies around their lake front properties.

COMMITTEE REPORTS:

MAYOR – Carter – No Report

SOLICITOR – Jack Dean – Nothing to Report.

ZONING – 2 permits were issued for new construction and one for a new roof. The Zoning Board met on June 23 and granted a request for a variance and special exception for the Blakesleys.

RECREATION– George – Contacted Kevin Cronauer regarding the Pickle Ball Court.

LAKE MANAGEMENT - Eustice – Water testing results at both beaches have E. Coli counts under the limits. The Department of Health completed a beach inspection and recommended removing signage designating the grass beach as a swimming area. The beach can continue to be used to launch water craft and would no longer need tests for water quality. The survey for bladder wort spraying has been completed.

GOOSE ABATEMENT – Eustice – Nothing to Report.

RTK/RECORDS –Burden – Nothing to Report.

ROADS –Eustice – Paving for the Aqua Water main replacement project has been completed and the contractor will return on Tuesday for shoulder work and to address the lip on the driveway on Horseshoe Dr.

SEWERS – Beltz – The Borough purchased 12 grinder pumps for \$32,727.00 from Site Specific. The Penn Vest loan balance is \$172,682.72 and scheduled to be paid off in November 2025.

SHORT TERM RENTALS- Burden – The nuisance complaint was settled with Penn Lake Homes LLC for \$100.00.

DAM – Rogan – 7-11-2024 Meeting-Dam Report

- 6/17/2024 Dam Advisory Group welcomes a new member, Paul Day. Paul resides on upper Hollenback road next to the Warners. He has many years of experience in dealing with DEP related matters working for the Philadelphia water department.
- 7/2/2024 A public information meeting is scheduled for Sunday July 28, at 1pm at the Penn Lake Community House. Postcards were mailed to borough residents and lot owners informing them of the meeting. State Senator David Argall and US Congressman Matt Cartwright have been invited. If you have questions and can't attend the meeting email any questions to plpboroughsecretary@yahoo.com.
- 7/5/2024 A meeting has been scheduled with dam safety director Kirk Kreider for 7/23 or 7/24. Lisa Stuart and Dan George from the dam advisory group, and the borough dam engineers, Streamline Engineering, will attend. This meeting was requested by Mr. Kreider, and it may be a result of calls and letters from borough residents.

UNFINISHED BUSINESS:

ARPA Funds –Williams Dr. project has been completed. The Hollenback/Horseshoe project is delayed. Burden suggested potential projects for remainder of funds.

Speed Bumps/Humps – Will continue as Unfinished Business.

2020 LSA Grant- Hollenback Rd Project will begin next week. Asphalt millage from the project may be used in the ball park area.

AQUA Main Replacement Status – Covered in Roads under Committee Reports.

NEW BUSINESS:

Revised Sewer Fee – An Ordinance is necessary to revise connection fee.

Vote to Spray for Submersed Weeds – Will be continued based on commencement of dam repairs.

Vote to Remove Signage from Grass Beach – The grass beach will no longer be designated as a swimming area. Signage will be removed.

FINAL PUBLIC COMMENT: Karl and Jenn Heck complained about the noise from the fireworks on the 4th of July.

A **Motion** was made by Rogan, 2nd by George to adjourn.

Roll Call: Rogan, George, Burden, Beltz, and Eustice, all in favor, none opposed.

Motion Carried.

Meeting adjourned at 7:57 PM.

The next Council Meeting will be held on Thursday, August 8, at 7:00 PM.

Respectfully submitted,

Karen Burden, Secretary

TREASURERS REPORT August 8th, 2024

PNC GENERAL FUND

Balance as of 07/11/24	\$25,219.28
Revenue Deposits 8/08/24 mtg	+ <u>49.33</u>
	25,268.61
Transfer to Dam Acct	- .00
Bills to be Paid 8/08/24	- <u>5,876.35</u>
Balance as of 8/08/24	\$19,392.26
	-(2,168.70 - PICKLEBALL GO FUND ME)
	- <u>13,468.26 (ARPA Funds)</u>
	\$ 3,755.30

PLGIT GENERAL FUND

Balance as of 07/11/24	\$186,529.40
Deposits	+ 2,068.99
Interest earned (July)	+ <u>877.26</u>
	\$189,475.65
Bills to be Paid 8/08/24	- <u>57,232.00</u>
Balance as of 8/08/24	\$132,243.65

DAM ALLOCATION FUND

	\$3,294,210.42
	+ .00
	+ <u>14,252.96</u>
	\$3,308,463.38
	- <u>16,813.41</u>
	\$3,291,649.97

PLGIT GARBAGE

Balance 07/11/24	\$44,227.94
Deposits from 8/08/24 mtg	\$ 3,430.00
Interest earned (July)	\$ <u>194.02</u>
	\$47,851.96
Bills to be Pd 8/08/24	- <u>7,073.64</u>
Balance as of 8/08/24	\$40,778.32

LIQUID FUELS

	\$46,845.55
	\$.00
	\$ <u>202.40</u>
	\$47,047.95
	- <u>.00</u>
	\$47,047.95

FNCB SEWER FUND

Balance 07/11/24	\$127,685.84
Interest Earned	+ 89.16
Revenue Dep 8/08/24	+ <u>.00</u>
	\$127,775.00
Bills to be Pd 8/08/24	- 3,970.49
Penn Vest Loan 8/1/24	- <u>10,317.06</u>
Balance as of 8/08/24	\$113,487.45

LUZERNE BANK

	\$1,007.02
	.00
	+ <u>.00</u>
	\$1,007.02
	.00
	- <u>.00</u>
	\$1,007.02

August 8th, 2024 Meeting

RECEIPTS:

\$ <u>2068.99</u>	HA Berkheimer, EIT -July
\$ <u>3430.00</u>	Garbage fees collected (2024)
\$ <u>49.33</u>	Elite Revenue, Delinquent taxes collected)

\$5548.32

TOTAL RECEIPTS

BILLS:

\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment – August
\$ <u>350.00</u>	Atty. John Dean, July Retainer
\$ <u>105.00</u>	Elliott Greenleaf & Dean, Borough Matters –June 2024 (Inv#5629)
\$ <u>350.00</u>	Barry Jacob, ZO Salary –July
\$ <u>16237.36</u>	Luzerne Bank, Loan Payment
\$ <u>7073.64</u>	Casella, August Garbage
\$ <u>248.35</u>	Harland Clarke, PNC Bank Printing of Checks
\$ <u>304.00</u>	Kirby Memorial Health Center, 8 Water Tests
\$ <u>155.00</u>	Biros Utilities Inc, Portable Toilet (August)
\$ <u>576.05</u>	PNC Bank Card, (OOMA & Go To Mtg, Printing of Posters/Flyers, Post Cards for Dam Public Mtg)
\$ <u>689.00</u>	Tigris Aquatic Services LLC – Lake Survey
\$ <u>3300.00</u>	White Haven Borough, Fire Protection-2024
\$ <u>57232.00</u>	Lehigh Asphalt Paving & Construction, Hollenback Rd Improvement Project
\$ <u>375.00</u>	DGK Insurance, Treasurers Bond
\$ <u>3970.49</u>	Aqua PA, Repairs, Inv # 4-2024

\$101282.95

TOTAL BILLS