

Penn Lake Park Borough
Agenda-February 13, 2025 7:00pm Meeting

<https://global.gotomeeting.com/join/384401149> Ph.(312) 757-3117 Access Code: 384-401-149

Work Session-

- Tax Collector - Rules and regulations on looking outside the borough. Joint Tax Collector District?
- Phillips easement - execute easement agreement
- Luzerne County Hazard Mitigation
- Municipal Notification of Planned Land Development - Signatures needed
- Other continuing ed?

Call to Order

Pledge of Allegiance

Roll Call

Public Comment-Public comment on the current agenda items

Meeting Minutes Approval

Treasurers Report

Receipts and Bills

Petitions and Complaints

Correspondence

Committee Reports:

- Mayor
- Attorney
- Zoning
- Recreation
- Lake Management
- Goose Abatement
- Records
- Roads
- Sewer
- Short Term Rental
- Dam

New Business

- NPDES permit fees for PA
 - NTE \$2,500 - Luzerne County Clean Water Fund
 - NTE \$1,500 - Commonwealth of PA Clean Water Fund
 - NTE \$1,500 - Luzerne County Conservation District
- Port a potty - May through end of October - Biros - \$155/month
- Kislán - Stop Sign repair

Unfinished Business

-

Final Public Comment

Adjourn

JANUARY 9, 2025
PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough January Council meeting was held at the Penn Lake Park Community House. Council Vice President Sue George called the meeting to order at approximately 7:08 PM with the Pledge of Allegiance to the Flag followed by a statement that the meeting is being recorded.

ROLL CALL: Mayor Tom Carter, Council Vice President Sue George, Council Members: John Burden, Lisa Stuart, and Corey Beltz were present. Dan Eustice was absent.

PUBLIC COMMENT: None

NEW BUSINESS:

Nominate New Council President – A **Motion** was made by George, 2nd by Burden to appoint Corey Beltz as President of Council and authorized Beltz to sign Borough checks.

Roll Call: George, Burden, Stuart, and Beltz, all in favor, none opposed.

Motion Carried.

MINUTES:

Minutes from the December Council Meeting were distributed to council members via email and posted on the Penn Lake Park Borough website. The copies will be recorded as the official minutes. A **Motion** to accept the December Council Meeting Minutes was made by Burden, 2nd by George.

Roll Call: Burden, George, Stuart, and Beltz, all in favor, none opposed.

Motion Carried.

TREASURERS REPORT:

The Treasurer's Report was presented. A **Motion** was made by George, 2nd by Stuart to accept the Treasurer's Report.

Roll Call: George, Stuart, Burden, and Beltz, all in favor, none opposed.

Motion carried.

RECEIPTS/BILLS:

A **Motion** was made by Beltz, 2nd by George to pay the bills of \$36,121.87 and to accept the receipts of \$85,157.08.

Roll Call: Beltz, George, Burden, and Stuart, all in favor, none opposed.

Motion carried.

PETITIONS OR COMPLAINTS: None

CORRESPONDENCE: None

COMMITTEE REPORTS:

MAYOR – Carter – Commented that former Council President Paul Rogan has served on Council since 2013 and had done an outstanding job. Carter also welcomed new Council Member, Lisa Stuart, and congratulated Corey Beltz on his appointment as Council President.

SOLICITOR – Dan Mulhern – Stated that Lisa Stuart had completed an Affidavit of Residency and Oath of Office regarding her appointment on Council. Mulhern continues to work on Borough and Dam matters.

ZONING – No Permits were issued. The Zoning Hearing Board will meet on January 13, 2025 to hear a request from Dave and Karen DiPipi for a dimensional variance and approval for construction of an accessory structure as a principal use.

RECREATION– George – Nothing to Report.

LAKE MANAGEMENT - Eustice – No Report.

GOOSE ABATEMENT – Eustice – No Report.

RTK/RECORDS –Burden – Nothing to Report.

ROADS –Eustice – No Report.

SEWERS – Beltz – Stated that as of January 1, 2025, the balance of the Penn Vest Loan for sewers is \$112,315.19, and will be paid off in December 2025.

SHORT TERM RENTALS- Burden – Was informed that a Short-Term Rental property that is operating without a permit posted availability on Facebook in October 2024; however, Burden could not find the post or any posts since then advertising the property as a Short-Term Rental.

DAM - Stuart – 1-9-2025 Meeting- Dam Report

- Grant Status Summary:
 - Penn Lake has been awarded 5 grants totaling \$3,561,000
 - The “net” grant amount after borough contribution is \$2,683,250.
 - PLPB has collected grant money of \$88k to date.
 - The DAG, Streamline, and Jim Brozeena are discussing the potential of an early start in some aspects of construction to capture a portion of the grant dollars as soon as possible.
- 12/19/2024 Council voted to retain Mr. Brozeena for grant management (applying for reimbursement) for the 5 awarded grants.
- 12/20/2024 Rogan supplied Brozeena with dam related transactions, and most of the canceled checks and invoices so he can apply for reimbursement for the 2020 FEMA FMA grant.
- 1/8/2025 Rogan, George, and Stuart met with attorney Mulhern to discuss status of easements.

UNFINISHED BUSINESS:

ARPA Funds – The \$66,426 reimbursement needs more documentation. Approximately \$1,000.00 remains available in the Grant.

FINAL PUBLIC COMMENT: None

A Motion to adjourn was made by Beltz, 2nd by George.

Roll Call: Beltz, George, Stuart, and Burden, all in favor, none opposed.

Motion Carried.

Meeting adjourned at 7:21 PM.

The next Council Meeting will be held on Thursday, February 13, 2025, at 7:00 PM.

Respectfully submitted,

Karen Burden, Secretary

TREASURERS REPORT February 13^h, 2025

PNC GENERAL FUND

Balance as of 1/09/245	\$ 6,833.15
Revenue Deposits 2/13/25 mtg	<u>+13,021.80</u>
	19,854.95
Transfer to Dam Acct	- 4,720.71
Bills to be Paid 2/13/25	<u>- 6,647.19</u>
Balance as of 2/13/25	\$ 8,487.05
	-(2,168.70 - PICKLEBALL GO FUND ME)
	- <u>1,029.99 (ARPA Funds 5529.99 - \$4500)</u>
	\$ 5,288.36 (General Funds)

PLGIT GENERAL FUND

Balance as of 1/09/25	\$213,189.69
Deposits	+ 2,018.67
Interest earned-Jan	<u>+ 706.02</u>
	\$215,914.38
Bills to be Paid 2/13/25	<u>- 3,300.00</u>
Balance as of 2/13/25	\$212,614.38

DAM ALLOCATION FUND

	\$3,216,446.35
	+ 4,720.71
	<u>+ 11,607.08</u>
	\$3,232,774.14
	<u>- 22,622.36</u>
	\$3,210,151.78

PLGIT GARBAGE

Balance 1/09/25	\$14,484.43
Deposits from 2/13/25 mtg	\$ 1,715.00
Interest earned (Jan)	<u>\$ 51.73</u>
	\$16,251.16
Bills to be Pd 2/13/25	<u>- 8,078.33</u>
Balance as of 2/13/25	\$ 8,172.83

LIQUID FUELS

	\$22,830.36
	\$.00
	<u>\$ 90.17</u>
	\$22,920.53
	<u>- 6,075.00</u>
	\$16,845.53

FNCB SEWER FUND

Balance 1/09/25	\$150,907.69
Interest Earned	+ 62.79
Revenue Dep 2/13/25	<u>+ 30,193.70</u>
	\$181,164.18
Bills to be Pd 2/13/25	1,050.96
Penn Vest Loan 2/1/25	<u>- 10,317.06</u>
Balance as of 2/13/25	\$169,796.16

LUZERNE BANK

	\$997.02
	.00
	<u>+ .00</u>
	\$997.02
	<u>- .00</u>
	\$997.02

LUZERNE BK (FEMA)

	\$88,122.37
	+ .00
	<u>+ .00</u>
	\$88,122.37

February 13th, 2025 Meeting

RECEIPTS:

\$ <u>2018.67</u>	HA Berkheimer, EIT -January
\$ <u>13893.70</u>	PA Aqua, Sewer Fees Collected, November
\$ <u>16300.00</u>	Karli & Timothy Rooney, Sewer Connection Fee
\$ <u>5170.30</u>	Realty Taxes Collected
\$ <u>1715.00</u>	Garbage Fees Collected
\$ <u>3750.00</u>	Short Term Rental Fee, (Furino, Stoner, Medico)
\$ <u>3601.50</u>	Luzerne County, Transfer Realty Taxes
\$ <u>500.00</u>	David & Karen DiPipi, Zoning Hearing

\$46,949.17

TOTAL RECEIPTS

BILLS:

\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment – February
\$ <u>350.00</u>	Atty. John Dean, January Retainer
\$ <u>3185.00</u>	Elliott Greenleaf & Dean, Dam Matters –Dec 2024 (Inv #6607)
\$ <u>36.25</u>	Elliott Greenleaf & Dean, Boro Matters- Dec 2024 (Inv #6605)
\$ <u>510.00</u>	Mark P. McNealis, DiPipi Zoning Hearing
\$ <u>200.00</u>	Sargents Court Reporting Service, DiPippi Hearing
\$ <u>460.20</u>	Barry Jacob, ZO Salary –Jan, Zoning Hearing & Mileage & Postage
\$ <u>16237.36</u>	Luzerne Bank, Loan Payment
\$ <u>8078.33</u>	Prestige Disposal, January Trash Removal
\$ <u>6075.00</u>	Kislans Trucking , snow plowing Jan 4, 6,11,16,19/25 Invoice #4800; 4814
\$ <u>700.00</u>	Kislans Trucking, 7 Hrs Bucket Tk w/operator for tree removal 12/8/2024
\$ <u>66.50</u>	CANWIN, Zoning Hearing DiPipi
\$ <u>13.73</u>	PNC Bank, Go To Mtg, OOMA,
\$ <u>64.76</u>	PPL Electric Utilities, Dec & Jan Streetlights
\$ <u>1500.00</u>	Luzerne County Clean Water Fund, Dam Project
\$ <u>800.00</u>	Commonwealthof PA Clean Water Fund, Dam Project
\$ <u>900.00</u>	Luzerne Conservation District Dam Project
\$ <u>3300.00</u>	White Haven Borough, Fire Protection 2025
\$ <u>230.00</u>	DGK Insurance, Tax Collector Bond
\$ <u>894.00</u>	DGK Insurance, Commercial Excess Liability Ins.
\$ <u>3031.00</u>	DGK Insurance, Commercial PKG Insurance
\$ <u>1050.96</u>	Aqua PA, Repairs (Myers & Detweiller) Inv #1-2025
\$ <u>70.00</u>	Pennsylvania State Mayors Assoc, 2025 Dues
\$ <u>20.75</u>	H. A. Berkheimer, Admin & Comm, December

\$58,090.90

TOTAL BILLS