

APRIL 10, 2025

PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough April Council meeting was held at the Penn Lake Park Community House. Council President Corey Beltz called the meeting to order at approximately 7:13 PM with the Pledge of Allegiance to the Flag followed by a statement that the meeting is being recorded.

ROLL CALL: Mayor Tom Carter, Council President Corey Beltz, Council Members: Sue George, John Burden, and Dan Eustice were present. Lisa Stuart was absent.

PUBLIC COMMENT: None

MINUTES:

Minutes from the March Council Meeting were distributed to council members via email and posted on the Penn Lake Park Borough website. The copies will be recorded as the official minutes. A **Motion** to accept the March Council Meeting Minutes was made by Beltz, 2nd by George. Roll Call: Beltz, George, Burden, and Eustice, all in favor, none opposed. Motion Carried.

TREASURERS REPORT:

The Treasurer's Report was presented. A **Motion** was made by Beltz, 2nd by Eustice to accept the Treasurer's Report. Roll Call: Beltz, Eustice, George, and Burden, all in favor, none opposed. Motion carried.

RECEIPTS/BILLS:

A **Motion** was made by George, 2nd by Burden to pay the bills of \$37,788.06 and to accept the receipts of \$111,660.94. Roll Call: George, Burden, Eustice, and Beltz, all in favor, none opposed. Motion carried.

PETITIONS OR COMPLAINTS: Charlotte Carter texted a photo of the inlet bridge which needs cleaning and sprucing up.

CORRESPONDENCE: None

COMMITTEE REPORTS:

MAYOR – Carter – Nothing to Report.

SOLICITOR – Dan Mulhern – Signed up for the April 15th ARPA webinar. Mulhern now has access to the government portal. Attorney Mulhern attended a Dam Advisory Group meeting concerning easements. He also reviewed comments on the Dam Application. Mulhern noted that two ordinances concerning zoning fees and sewer fees will be voted on for advertising later in the meeting.

ZONING – No permits were issued.

RECREATION– George – Reported the Porta Potty at the ballpark will be available from May until the end of October. George will complete the Playground Safety Course at State College on May 22. George did an inspection of the playground area and observed that more mulch is needed in the area but suggests the Borough holds off purchasing until she completes the Safety Course.

LAKE MANAGEMENT - Eustice – Lilly pad spraying will depend on the timetable of the dam project.

GOOSE ABATEMENT – Eustice – Nothing to Report.

RTK/RECORDS –Burden – Nothing to Report.

ROADS –Eustice – The AQUA watermain replacement project is underway at Horseshoe Dr. and Darby Dr. Bids for pothole patching and paving are due by May 6th.

SEWER- Beltz – Environmental Service Corp will flush the sewer lines from 1627 Lakeview Dr. to the Pagoda on April 17th. Half of the road will be closed during the process.

SHORT TERM RENTALS- Burden – Eight permits have been accepted and issued.

DAM – Stuart – 4-10-2025 Meeting- Dam Report

- March 17 - Comments were received from DEP Dam Safety on the Letter of Amendment (permit) application.
- April 3 – Comments were received from Luzerne County Conservation District on the NPDES permit.
- Members of the Penn Lake Dam Committee met with Streamline Engineering and Dan Mulhern to review the status and next steps.
- A Reimbursement of \$41,792.66 was initiated by PEMA. Funds will be available in 30-45 days from April 3rd. This is a BRIC 2021 payment.
- Invoice 1002 for \$12,241.97 and Invoice 1003 for \$435.00 have been received from Streamline Engineering and have been submitted to Jim Brozena for grant reimbursement.
- March 25 – PEMA notified the Borough that there has been a no-cost extension of the term and period of performance for the Federal Fiscal Year 2020 Flood Mitigation Assistance (FMA) Grant Agreement PEMA-2022-088.
- Additional documentation was submitted in response to a request by DEP Dam Safety and PEMA related to the High Hazard Potential Dam (HHPD) grant. This information included a preliminary budget and an Assurances Document.

NEW BUSINESS:

Ordinance to Increase Monthly Sewer Charges – A **Motion** was made by George, 2nd by Beltz to advertise Ordinance 1 of 2025 to increase the monthly sewer charge to \$96.05.

Roll Call: George, Beltz, Eustice, and Burden, all in favor, none opposed.

Motion Carried.

Ordinance to Increase Zoning Fee – A **Motion** was made by Beltz, 2nd by Burden to advertise Ordinance 2 of 2025 to increase the Borough's Application Fee to the Zoning Hearing Board to \$1,000.00

Roll Call: Beltz, Burden, George, and Eustice, all in favor, none opposed.

Motion Carried.

Resolution 1 of 2025 Appointing Beltz as the Borough's liaison to Berkheimer – A **Motion** was made by George, 2nd by Eustice to adopt Resolution 1 of 2025 appointing Corey Beltz as the Borough's Liaison to Berkheimer Associates, the collectors of local taxes for the district.

Roll Call: George, Eustice, Burden, and Beltz, all in favor, none opposed.

Motion Carried.

UNFINISHED BUSINESS:

Stop Sign and Street Sign Repair at Carter Dr. Entrance – The Stop Sign and Street Sign will be repaired in 2-3 weeks.

Lawn Maintenance – Bids are due May 6th.

Road Repair – Bids are due May 6th.

Lily Pads – Will continue as unfinished business.

FINAL PUBLIC COMMENT: None

A **Motion** to adjourn was made by Beltz, 2nd by George.

Roll Call: Beltz, George, Eustice, and Burden, all in favor, none opposed.

Motion Carried.

Meeting adjourned at 7:43 PM.

The next Council Meeting will be held on Thursday, May 8, at 7:00 PM.

Respectfully submitted,

Karen Burden, Secretary