

Penn Lake Park Borough
Agenda-6/12/2025 7:00pm Meeting
<https://global.gotomeeting.com/join/384401149> Ph.(312) 757-3117 Access Code: 384-401-149

Work Session-

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Call to Order

Pledge of Allegiance

Roll Call

Public Comment-Public comment on the current agenda items

Meeting Minutes Approval from 5/8/2025 and Special Meeting on 5/30/2025

Treasurer's Report

Receipts and Bills

Petitions and Complaints

Correspondence

Committee Reports:

- Mayor
- Attorney
- Zoning
- Recreation
- Lake Management
- Goose Abatement
- Records
- Roads
- Sewer
- Short Term Rental
- Dam

New Business

- Stop sign repair at Williams and Lakeview - Cost?
- Motion to purchase 12 new Grinder pump cores for stock - \$34,746.84
- Tax Collector - County states that Bev can not resign until the end of the year (2025)

Unfinished Business

-

Final Public Comment

Adjourn

MAY 8, 2025

PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough May Council meeting was held at the Penn Lake Park Community House. Council President Corey Beltz called the meeting to order at approximately 7:18 PM with the Pledge of Allegiance to the Flag followed by a statement that the meeting is being recorded.

ROLL CALL: Council President Corey Beltz, Council Members: Sue George, John Burden, Dan Eustice, and Lisa Stuart were present. Mayor Tom Carter was absent.

PUBLIC COMMENT: None

MINUTES:

Minutes from the April Council Meeting were distributed to council members via email and posted on the Penn Lake Park Borough website. The copies will be recorded as the official minutes. A **Motion** to accept the April Council Meeting Minutes was made by Beltz, 2nd by Burden. Roll Call: Beltz, Burden, George, Stuart, and Eustice, all in favor, none opposed. Motion Carried.

TREASURERS REPORT:

The Treasurer's Report was presented. A **Motion** was made by George, 2nd by Stuart to accept the Treasurer's Report. Roll Call: George, Stuart, Eustice, Burden, and Beltz, all in favor, none opposed. Motion carried.

RECEIPTS/BILLS:

A **Motion** was made by Beltz, 2nd by Eustice to pay the bills of \$44,588.48 and to accept the receipts of \$105,245.57. Roll Call: Beltz, Eustice, George, Stuart, and Burden, all in favor, none opposed. Motion carried.

PETITIONS OR COMPLAINTS:

Fiora and Charlie Liem complained that people are putting their dog waste bags into their garbage can and the Liems want the people responsible to stop. President Beltz received a complaint regarding speeding e-bikes riding around the lake roads.

CORRESPONDENCE:

The White Haven Library requests a donation for their Summer Program. The Library no longer partners with the Wyoming Valley YMCA and faces a deficit of \$17,912.00. In the past financial commitments were received from White Haven, Dennison Twp., Foster Twp., East Side Borough, and Penn Lake Park Borough.

The Borough received correspondence from Elliot Greenleaf that the Board of View regarding the Bassler Easement has determined the fair market value of the property. The Borough should issue a check to the Bassler's for the property compensation and their attorney's fees in the future.

Josey Soriano asked the Borough to contact the Pocono Wildlife Rehabilitation Center when the lake drains in the event the Center can collect fish from the outlet area to feed wildlife in their care.

COMMITTEE REPORTS:

MAYOR – Carter – No Report.

SOLICITOR – Dan Mulhern – The ARPA issue is not resolved; however, a paper trail has been created to demonstrate attempts have been made to file the necessary paperwork. A letter can be drawn up to notify the STR owner that she is in violation of the Short-Term Rental Ordinance.

ZONING – No Report.

RECREATION– George – Reported the Porta Potty is at the ballpark and will be available until the end of October. George will complete the Playground Safety Course at State College on May 22.

LAKE MANAGEMENT - Eustice – Spoke with Tigress to confirm that draining the lake will not kill the vegetation. Tigress suggests continuing to spray the lake because it has a cumulative effect. Eustice suggests having the lake surveyed and afterwards Council can decide what areas of the lake will be treated. Water testing will begin the week prior to Memorial Day.

GOOSE ABATEMENT – Eustice – A family of goslings has been sighted. Egg addling needs to be addressed in early April to prevent the eggs from hatching.

RTK/RECORDS –Burden – Nothing to Report.

ROADS –Eustice – Two paving and pothole repair bids were received from Kislun Trucking and Shiffer Bituminous. Certain procedures must be followed regarding advertising to use liquid fuels money. More information is needed from both bidders in order to make a clear decision. Eustice met with a homeowner from Hollenback Rd. to discuss a drainage issue.

SEWER- Beltz – Environmental Service Corp completed sewer flushing from 1627 Lakeview to the Pagoda. ESC recommended flushing more areas around the lake which will extend the life of the grinder pumps.

SHORT TERM RENTALS- Burden – The owner of a Short-Term Rental operating without a permit is advertising on social media which violates the Short-Term Rental Ordinance. Burden recommends that Attorney Mulhern sends a courtesy letter before proceeding legally.

DAM – Stuart – 5-8-2025 Meeting- Dam Report

- April 14 – Council President Corey Beltz, Lisa Stuart, and Dan George from the Dam Committee met with PA Representative Jamie Walsh to familiarize Walsh with Penn Lake, the dam, the committee, and the Borough's efforts and actions to repair the dam. An open line of communication has been established between Walsh and the Borough.
- The Penn Lake Dam Committee has a meeting scheduled for May 25th.
- Dan George and Stuart have scheduled an appointment with PA Senator Argall and his staff at the Hazelton office on May 27th.
- Congressman Rob Bresnahan's office notified the Dam Committee of a potential funding source in an appropriations request. A request was submitted under the Homeland Pre-Disaster Mitigation Subcommittee with letters of support.
- Streamline Engineering is currently answering questions and responding back and forth with DEP regarding a letter sent by DEP on March 17, 2025. This is a positive indication that DEP is reviewing the Borough's submissions.
- The requests for permit to utilize fill from Borough property behind the tennis courts is being filed. The fill from this area will save the project from having to purchase fill.

- Neither Streamline Engineering nor the Dam Committee can give a definite answer regarding the start of the dam and spillway improvements. It is unlikely that construction and draining the lake will take place in 2025.

NEW BUSINESS:

Olivia Fritz Project- Miss Fritz is participating in a National Civics Bee and has submitted an essay regarding the rising E Coli rates at Penn Lake. Miss Fritz is proceeding from a regional to a state-level competition and will participate in water testing at the lake.

Motion to Adopt Ordinance 1 of 2025 Increasing the Monthly Sewer Charge – A **Motion** was made by Beltz, 2nd by George to adopt Ordinance 1 of 2025 increasing the monthly sewer charge to \$96.05.

Roll Call: Beltz, George, Eustice, Stuart, and Burden, all in favor, none opposed.

Motion Carried.

Motion to Adopt Ordinance 2 of 2025 Increasing the Application Fee to the Zoning Hearing Board– A **Motion** was made by Beltz, 2nd by Eustice to adopt Ordinance 2 of 2025 increasing the Application Fee to the Zoning Hearing Board to \$1,000.00

Roll Call: Beltz, Eustice, Burden, George, and Stuart, all in favor, none opposed.

Motion Carried.

Lawn Maintenance- The Borough received one bid from Kislan Trucking for \$2,550.00 with a \$40/hr rate for additional work along with an option for a 2-year contract with a 3% increase. A **Motion** was made by Eustice, 2nd by Stuart to award Kislan Trucking the lawn maintenance bid with a two-year contract.

Roll Call: Eustice, Stuart, George, Burden, and Beltz, all in favor, none opposed.

Motion Carried.

Road Patching – Additional information is needed before awarding the bid. The issue is tabled until the June meeting.

Drainage Swale on Horseshoe and Hollenback – Two bids were received: Kislan Trucking - \$7383.00, and Linde - \$3998.00. A **Motion** was made by Eustice, 2nd by George to accept Linde's bid of \$3998.00 to repair the drainage swale on Hollenback and Horseshoe Dr.

Roll Call: Eustice, George, Stuart, Burden, and Beltz, all in favor, none opposed.

Motion Carried.

White Haven Library Summer Camp Donation – A **Motion** was made Beltz, 2nd by Stuart to donate \$1000.00 to the White Haven Library for the Summer Camp.

Roll Call: Beltz, Stuart, Burden, Eustice, and George, all in favor.

Motion Carried.

STR Issue Advertising Online Without Permit – Was covered in Committee Reports. Attorney Mulhern will send a courtesy letter.

UNFINISHED BUSINESS:

Stop Sign and Street Sign Repair at Carter Dr. Entrance – Both have been repaired. The metal street signposts will be replaced with wooden 6X6 posts in the future.

Lily Pads – A **Motion** was made by Beltz, 2nd by Stuart to have Tigress complete a survey of the lake.

Roll Call: Beltz, Stuart, George, Burden, and Eustice, all in favor, none opposed.

Motion Carried.

FINAL PUBLIC COMMENT: Trish Breuer noted that geese have had goslings and wanted to make residents aware that pyrotechnics will be employed to control the population.

A resident from Carter Dr. complained about speeding around the lake.

Josey Soriano wants lily pad spraying done as soon as possible because they are prolific around her and her neighbors' lakefront properties. Representative Jamie Walsh, who spoke to Council during the work session, passed on information concerning Liquid Fuels, a text messaging service to notify residents of dam and emergency issues, and LSA Grants. Representative Walsh wishes to attend the Dam Advisory Group meeting on May 25th, and the May 27th PA Senator Argall meeting with Dam Committee members Lisa Stuart and Dan George. Walsh wished Olivia Fritz well in her Civic competition and promised her a citation and tour of the capital if she wins.

A **Motion** to adjourn was made by Beltz, 2nd by George.

Roll Call: Beltz, George, Eustice, Stuart, and Burden, all in favor, none opposed.

Motion Carried.

Meeting adjourned at 8:41 PM.

The next Council Meeting will be held on Thursday, June 12, at 7:00 PM.

Respectfully submitted,

Karen Burden, Secretary

May 30, 2025

PENN LAKE PARK BOROUGH SPECIAL COUNCIL MEETING

The Penn Lake Park Borough Special May Council meeting was held outside the Penn Lake Park Community House. Council President Corey Beltz called the meeting to order at approximately 2:30 PM with the Pledge of Allegiance to the Flag followed by a statement that the meeting is be recorded.

ROLL CALL: Council President Corey Beltz, Council Members: Dan Eustice, Susan George, and Lisa Stuart were present. John Burden was absent.

PUBLIC COMMENT: None

NEW BUSINESS:

Discussion and Vote on Road Patching and Paving – Eustice provided information on the two bids that were received: Kislun Trucking for \$13,266.00, and Shiffer Bituminous for \$6,589.56. A **Motion** was made by Stuart, 2nd by George to award Shiffer Bituminous the bid in the amount of \$6,589.56 as well additional funds not to exceed \$6,400.00 for additional work and for crack sealing.

Roll Call: Stuart, George, Eustice, and Beltz, all in favor, none opposed.

Motion Carried.

Final Public Comment- None

A **Motion** was made by Beltz, 2nd by Stuart to adjourn.

Roll Call: Beltz, Stuart, George, and Beltz, all in favor, none opposed.

Motion carried.

Meeting adjourned at 2:36 PM.

Respectfully submitted,

Karen Burden, Secretary

June 12th, 2025 Meeting

RECEIPTS:

\$ <u>15111.16</u>	HA Berkheimer, EIT -May
\$ <u>14218.99</u>	PA Aqua, Sewer Fees Collected, March
\$ <u>2868.93</u>	Elite Revenue, Delinquent Taxes Collected
\$ <u>41792.66</u>	Commonwealth of PA, FEMA Grant
\$ <u>122.46</u>	Commonwealth of PA, State Police Fines
\$ <u>2793.00</u>	Luzerne County Recorder of Deeds, Realty Transfer Taxes Collected
\$ <u>161767.52</u>	Real Estate Taxes Collected
\$ <u>62755.00</u>	Garbage Fees Collected

\$301,429.72

TOTAL RECEIPTS

BILLS:

\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment – June
\$ <u>350.00</u>	Atty. John Dean, May Retainer
\$ <u>105.00</u>	Susan George, Attending a Recreation & Parks Workshop
\$ <u>1435.00</u>	Elliott Greenleaf & Dean, Dam Matters –April 2025 (Inv #7618)
\$ <u>885.00</u>	Elliott Greenleaf & Dean, Boro Matters- April 2025 (Inv #7616)
\$ <u>1365.00</u>	Elliott Greenleaf & Dean, ARPA Funds reporting, (Inv #7619)
\$ <u>44.00</u>	H. A Berkheimer, Inc., Admin & Comm -April
\$ <u>284.50</u>	CANWIN, Legal Ad, Sewer Fee & Zoning Hearing Fee Ordinance
\$ <u>350.00</u>	Barry Jacob, ZO Salary –May
\$ <u>16156.66</u>	Prestige Disposal, May & June Trash Removal
\$ <u>140.92</u>	PNC Bank, Go To Mtg, OOMA, & Go To Mrg, & McAfee for Boro Computer
\$ <u>16237.36</u>	Luzerne Bank , Loan Payment
\$ <u>155.00</u>	Biros Utilities, Portable Toilet Rental – June
\$ <u>66.06</u>	PPL Electric Utilities, Streetlights – April & May
\$ <u>700.00</u>	Aqua PA, Repairs #4-2025 (J Sechleer & Dean)
\$ <u>30763.85</u>	Aqua PA, 2 New Constructions, Inv #5/2025(78 Horseshoe Dr & 299 Hollenback)
\$ <u>510.00</u>	Kislan's Trucking, Lawn Care Maint Inv #4881
\$ <u>1337.50</u>	Karen Burden, 6 mo Secretary salary & rent
\$ <u>850.00</u>	Teresa Wojciechowski, 6 mo Treasurers Salary
\$ <u>80.00</u>	Kirby Memorial Health Center, Inv #61264, 2 water tests
\$ <u>275.00</u>	Kislan's Trucking, Inv #4893 Dig trench by road to drain water along Horseshoe
Dr	
\$ <u>495.00</u>	Kislan's Trucking, Inv #4892 replace & install new Stop Signs on Carter Dr

\$82,902.91

TOTAL BILLS

TREASURERS REPORT JUNE 12TH, 2025

PNC GENERAL FUND

Balance as of 05/08/25	\$16751.77	
Revenue Deposits 5/08/25 mtg	<u>+ 5,784.39</u>	
	22,536.16	
Bills to be Paid 6/12/25	<u>- 6,522.98</u>	
Balance as of 6/12/25	\$16,013.18	
	-(2,168.70 - PICKLEBALL GO FUND ME)	
	<u>- 1,029.99 (ARPA Funds 5529.99 - \$4500)</u>	
	\$12,814.49	(General Funds)

PLGIT GENERAL FUND

Balance as of 5/08/25	\$229,124.32
Deposits	+176,878.68
Interest earned- MAY	<u>+ 904.63</u>
	\$406,907.63
Transfer to Dam Acct	- 147,700.86
Bills to be Paid 6/12/25	<u>- .00</u>
Balance as of 6/12/25	\$259,206.77

DAM ALLOCATION FUND

\$3,185,725.34
+ 147,700.86
<u>+ 11,236.37</u>
\$3,344,662.57
- 17,672.36
\$3,326,990.21

PLGIT GARBAGE

Balance 5/08/25	\$ 5,601.33
Deposits from 6/12/25 mtg	\$62,755.00
Interest earned (MAY)	<u>\$ 65.79</u>
	\$68,422.12
Bills to be Pd 6/12/25	<u>- 16,156.66</u>
Balance as of 6/12/25	\$52,265.46

LIQUID FUELS

\$26,934.39
\$.00
<u>\$ 94.85</u>
\$27,029.24
<u>- 770.00</u>
\$26,259.24

PSBT SEWER FUND

Balance 5/08/25	\$170,311.03
Interest Earned	+ 70.10
Revenue Dep 6/12/25	<u>+ 14,218.99</u>
	\$184,600.12
Bills to be Pd 6/12/25	31,463.85
Service Fee	2.00
Penn Vest Loan 6/1/25	<u>- 10,317.06</u>
Balance as of 6/12/25	\$142,817.21

LUZERNE BANK

\$997.02
.00
<u>+ .00</u>
\$997.02
- .00
\$997.02

LUZERNE BK (FEMA)

\$177,897.56
+ .00
<u>+ 41,792.66</u>
\$219,690.22

For: Penn Lake Council

Corey Beltz

coreybeltz@yahoo.com

ph **570-578-1823**

PROJECT: Penn Lake

core update

TERMS: COD / Net 30 days
(WITH CREDIT APPROVAL)

DELIVERY: In Stock/4-6 weeks other

DATE: 6/10/2025

PAGE: 1 of

FREIGHT: included

TAXES: Any and all taxes must
be added to quoted price

QUOTE VALID: 30 DAYS

By: Paul F. Tholey III

Here is our quotation on the goods named, subjected to the conditions noted:

CONDITIONS: The prices and terms on this quotation are not subjected to verbal changes or other agreements unless approved in writing by this office. All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control. Prices are based on costs and conditions existing on date of quotation and will be held for the "Quote Valid" period indicated above.

Conditions not specifically stated herein shall be governed by established Trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding.

Site Specific Design, Inc. is pleased to offer the following Environment One equipment.

Qty.	Model #	Description	Net Price	Ext. Price
Update Program- for purchase of replacement cores of existing Municipalities- must buy 6 at a time				
6 Extreme Core		Environment One 240v Grinder pump core *	\$2,895.57	\$17,373.42
1 Extreme Core		Environment One 240v Grinder pump core *	\$3,770.00	\$3,770.00

Price includes 2 year parts and labor warranty on new equipment.

Accepted this Date: _____ 20__

Company: _____

By: _____ Title _____