

**Penn Lake Park Borough**  
**Agenda-7/10/2025 7:00pm Meeting**  
**<https://global.gotomeeting.com/join/384401149> Ph.(312) 757-3117 Access Code: 384-401-149**

Work Session-

- Discuss punch list items from paving (i.e. Aqua water main project) - Restoration
- 

Call to Order

Pledge of Allegiance

Roll Call

Public Comment-Public comment on the current agenda items

Meeting Minutes Approval

Treasurer's Report

Receipts and Bills

Petitions and Complaints

Correspondence

Committee Reports:

- Mayor
- Attorney
- Zoning
- Recreation
- Lake Management
- Goose Abatement
- Records
- Roads
- Sewer
- Short Term Rental
- Dam

New Business

- Vote to purchase pickleball net from go fund me funds
- Playground updates
- Discuss and vote on weed spraying - T&M NTE \$9,500.00
- Discuss and vote on crack sealing - T&M NTE \$3,000.00
- Discuss inspection for Dam

Unfinished Business

- 

Final Public Comment

Adjourn

JUNE 12, 2025

## PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough June Council meeting was held at the Penn Lake Park Community House. Council President Corey Beltz called the meeting to order at approximately 7:01 PM with the Pledge of Allegiance to the Flag followed by a statement that the meeting is being recorded.

**ROLL CALL:** Council President Corey Beltz, Council Members: John Burden, Dan Eustice, and Lisa Stuart were present. Susan George and Mayor Tom Carter were absent.

**PUBLIC COMMENT:** There was a comment concerning the notification of the Special May Meeting.

### **MINUTES:**

Minutes from the May Council Meeting and the Special May Council Meeting were distributed to council members via email and posted on the Penn Lake Park Borough website. The copies will be recorded as the official minutes. A **Motion** to accept the May Council Meeting Minutes and the Special May Council Meeting Minutes was made by Burden 2<sup>nd</sup> by Beltz.

Roll Call: Burden, Beltz, Stuart, and Eustice, all in favor, none opposed.

Motion Carried.

### **TREASURERS REPORT:**

The Treasurer's Report was presented. A **Motion** was made by Eustice, 2<sup>nd</sup> by Stuart to accept the Treasurer's Report.

Roll Call: Eustice, Stuart, Burden, and Beltz, all in favor, none opposed.

Motion carried.

### **RECEIPTS/BILLS:**

A **Motion** was made by Beltz, 2<sup>nd</sup> by Burden to pay the bills of \$82,902.91 and to accept the receipts of \$301,429.72.

Roll Call: Beltz, Burden, Eustice, and Stuart, and all in favor, none opposed.

Motion carried.

**PETITIONS OR COMPLAINTS:** None

**CORRESPONDENCE:** None

### **COMMITTEE REPORTS:**

**MAYOR – Carter** – No Report.

**SOLICITOR – Dan Mulhern** – The ARPA issue is resolved and completed. Mulhern continues to work with the Dam Advisory Group. Attorney Mulhern clarified details concerning a Short-Term Rental Property.

**ZONING** – 1 permit was issued for an addition at 1155 Lakeview Dr.

**RECREATION– George** – No Report

**LAKE MANAGEMENT - Eustice** – Tigress will survey the lake next week. All water testing results have fallen in an acceptable range.

**GOOSE ABATEMENT – Eustice** – The geese population is steady.

**RTK/RECORDS –Burden** – Nothing to Report.

**ROADS –Eustice** – Pennsy is paving Darby Drive and Horseshoe Drive. Environmental Services Corp repaired the culvert area on Hollenback Rd. Some additional areas on Borough Roads have been marked for repair. Paving will begin after the 4<sup>th</sup> of July holiday.

**SEWER – Beltz** – There are 4 grinder pump cores remaining. Beltz spoke with Sites Specific on pricing for additional pumps.

**SHORT TERM RENTALS- Burden** – The owner of a Short-Term Rental operating without a permit is advertising on Facebook and AirBnB which violates the Short-Term Rental Ordinance. Attorney Mulhern will send a letter to the magistrate.

**DAM – Stuart – 6-12-2025 Meeting- Dam Report**

- On May 27 Dan George from the Dam Committee, and Stuart met with PA Senator Dave Argall and Representative Jamie Walsh to familiarize Senator Argall with Dam progress, and the borough's efforts. The meeting went well, and we have an open line of communication with the offices of Senator Argall and Representative Walsh.
- A BRIC Payment of \$41,792.66 was received and deposited as reflected in our Treasurer's report.

#### **NEW BUSINESS:**

***Stop Sign Repair at Williams and Lakeview-*** Beltz will assess and repair the sign.

***Motion to Purchase 12 Grinder Pump Cores*** – A **Motion** was made by Beltz, 2<sup>nd</sup> by Burden to purchase 12 new grinder pump cores for \$34,746.84.

Roll Call: Beltz, Burden, Stuart, and Eustice, all in favor, none opposed.

Motion Carried.

***Tax Collector*** – Luzerne County stated that Beverly Yenchka cannot resign until the end of 2025.

**UNFINISHED BUSINESS:** None

**FINAL PUBLIC COMMENT:** Betty McGarrigan spoke on the Wi-Fi internet provider, lot fees, recycling, and the police. Dan George mentioned that a link on the Penn Lake Park website is broken. Kristin Fisher had a comment concerning the zoom meetings and asked if there is a timeline when the lake will be drained.

A **Motion** to adjourn was made by Beltz, 2<sup>nd</sup> by Stuart.

Roll Call: Beltz, Stuart, Eustice, and Burden, all in favor, none opposed.

Motion Carried.

Meeting adjourned at 7:23 PM.

**The next Council Meeting will be held on Thursday, July 10, at 7:00 PM.**

Respectfully submitted,

Karen Burden, Secretary

# July 10<sup>th</sup>, 2025 Meeting

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## RECEIPTS:

|                     |   |
|---------------------|---|
| \$ <u>1190.61</u>   | HA Berkheimer, EIT -June  |
| \$ <u>3100.06</u>   | Elite Revenue, Delinquent Taxes Collected                         |
| \$ <u>135974.81</u> | Commonwealth of PA, FMA Funds, (PA Emergency Mgmt)                |
| \$ <u>150.00</u>    | Zoning Permit, (Glass)  |
| \$ <u>2378.95</u>   | Luzerne County Recorder of Deeds, Realty Transfer Taxes Collected |

**\$142,794.43**

## TOTAL RECEIPTS

## BILLS:

|                    |   |
|--------------------|---|
| \$ <u>10317.06</u> | Penn Vest Loan Monthly Payment – July   |
| \$ <u>350.00</u>   | Atty. John Dean, June Retainer  |
| \$ <u>34746.84</u> | Site Specific, 12 Grinder Pumps   |
| \$ <u>298.19</u>   | Elliott Greenleaf & Dean, Dam Matters –May 2025 (Inv #8481)                   |
| \$ <u>612.50</u>   | Elliott Greenleaf & Dean, Boro Matters- May 2025 (Inv #8479)                  |
| \$ <u>332.50</u>   | Elliott Greenleaf & Dean, ARPA Funds reporting, (Inv #8482)                   |
| \$ <u>215.45</u>   | H. A Berkheimer, Inc., Admin & Comm -May                                      |
| \$ <u>11357.50</u> | Brozena Consulting Svcs, LLC, 12/1/2024 thru 06/30/25, FMA, BRIC & LSA Grants |
| \$ <u>404.92</u>   | Barry Jacob, ZO Salary –June & Mileage (\$40.32) & postage (\$14.60)          |
| \$ <u>8078.33</u>  | Prestige Disposal, July Trash Removal   |
| \$ <u>13.73</u>    | PNC Bank, Go To Mtg, OOMA, & Go To Mrg,                                       |
| \$ <u>16237.36</u> | Luzerne Bank , Loan Payment   |
| \$ <u>155.00</u>   | Biros Utilities, Portable Toilet Rental – July                                |
| \$ <u>33.51</u>    | PPL Electric Utilities, Streetlights – June                                   |
| \$ <u>510.00</u>   | Kislan’s Trucking, Lawn Care for June Maint Inv #4907                         |
| \$ <u>2956.48</u>  | Environmental Service Corp, Repair Settled Pave cut on Hollenback Rd          |
| \$ <u>650.00</u>   | Tigris Aquatic Services LLC, Lake Survey for weed growth                      |
| \$ <u>160.00</u>   | Kirby Memorial Health Center, Inv #61437, 4 water tests                       |
| \$ <u>1000.00</u>  | White Haven Library, Donation for Summer Program                              |

**\$88,429.37**

## TOTAL BILLS

# TREASURERS REPORT JULY 10TH, 2025

## PNC GENERAL FUND

|                              |  |                 |
|------------------------------|--|-----------------|
| Balance as of 06/12/25       | \$16,013.18  |                 |
| Revenue Deposits 7/10/25 mtg | <u>+ 5,629.01</u>                                      |                 |
|                              | 21,642.19  |                 |
| Bills to be Paid 7/10/25     | <u>- 7,394.09</u>                                      |                 |
| <b>Balance as of 7/10/25</b> | <b>\$14,248.10</b>                                     |                 |
|                              | <b>-( 2,168.70 - PICKLEBALL GO FUND ME)</b>            |                 |
|                              | <b><u>- 1,029.99 (ARPA Funds 5529.99 - \$4500)</u></b> |                 |
|                              | \$11,049.41  | (General Funds) |

## PLGIT GENERAL FUND

|                              |                     |
|------------------------------|---------------------|
| Balance as of 6/12/25        | \$259,206.77        |
| Deposits                     | + 1,190.61          |
| Interest earned- JUNE        | <u>+ 898.11</u>     |
|                              | \$261,295.49        |
| Transfer to Dam Acct         | - .00               |
| Bills to be Paid 7/10/25     | <u>- .00</u>        |
| <b>Balance as of 7/10/25</b> | <b>\$261,295.49</b> |

## DAM ALLOCATION FUND

|                       |
|-----------------------|
| \$3,326,990.21        |
| + .00                 |
| <u>+ 11,296.88</u>    |
| \$3,338,287.09        |
| - 27,893.05           |
| <b>\$3,310,394.04</b> |

## PLGIT GARBAGE

|                              |                    |
|------------------------------|--------------------|
| Balance 6/12/25              | \$52,265.46        |
| Deposits from 7/10/25 mtg    | \$ .00             |
| Interest earned (JUNE)       | <u>\$ 219.48</u>   |
|                              | \$52,484.94        |
| Bills to be Pd 7/10/25       | <u>- 8,078.33</u>  |
| <b>Balance as of 7/10/25</b> | <b>\$44,406.61</b> |

## LIQUID FUELS

|                    |
|--------------------|
| \$26,259.24        |
| \$ .00             |
| <u>\$ 90.21</u>    |
| \$26,349.45        |
| <u>- .00</u>       |
| <b>\$26,349.45</b> |

## PSBT SEWER FUND

|                              |                     |
|------------------------------|---------------------|
| Balance 6/12/25              | \$142,817.21        |
| Interest Earned              | + 73.60             |
| Revenue Dep 7/10/25          | <u>+ .00</u>        |
|                              | \$142,890.81        |
| Bills to be Pd 7/10/25       | 34,746.84           |
| Service Fee                  | 2.00                |
| Penn Vest Loan 7/1/25        | <u>- 10,317.06</u>  |
| <b>Balance as of 7/10/25</b> | <b>\$ 97,824.91</b> |

## LUZERNE BANK

|                 |
|-----------------|
| \$997.02        |
| .00             |
| <u>+ .00</u>    |
| \$997.02        |
|                 |
| <u>- .00</u>    |
| <b>\$997.02</b> |

## LUZERNE BK (FEMA)

|                    |
|--------------------|
| \$219,690.22       |
| + .00              |
| <u>+135,974.81</u> |
| \$355,665.03       |