

FEBRUARY 12, 2015

The Penn Lake Park Borough February Council Meeting was held on 02/12/2015 in the Penn Lake Community House. President Paul Rogan called the meeting to order at 7:00 p.m. and opened the meeting with the Pledge of Allegiance to the Flag.

It was stated that the record should note that several residents and the secretary were recording the meeting, the meeting was being video taped.

Roll Call: Paul Rogan, Rich Geyer, Rob Johnson, Shaun Kuter, all present, Jill Rosenstock was absent, Mayor Tim Lenahan, present.

MINUTES A motion was made by Kuter and 2nd by Geyer to accept the January 2015 minutes all in favor all ayes, none opposed motion carried.

TREASURERS REPORT was presented a motion to accept the Treasurers report dated 02/12/2015 was made Kuter 2nd by Geyer. Roll Call: Rogan aye, Geyer, aye, Johnson aye, Kuter, aye, all ayes, none opposed, motion carried. Copy attached to minutes **EXHIBIT A**

RECEIPTS/BILLS: A motion was made to accept the receipts (\$14,394.47) and pay the bills (\$19,317.58) by Geyer and 2nd by Kuter Roll Call: Roll Call: Rogan aye, Geyer, aye, Johnson aye, Kuter aye, all ayes, none opposed, motion carried. Copy attached to minutes **ADDENDUM "B"**.

Petitions or complaints: None.

CORRESPONDENCE:

Letter from V. Kimsal of resignation from Planning Commission

Letter from P. McGarrigan asking for consideration to Planning Commission

2 notes from residents regarding sewer availability

Letter from PennDOT stating they would be conducting a traffic count sometime between 3/2015 and 6/2015

COMMITTEE REPORTS:

POLICE- Not present No Report

SOLICITOR Jack Dean – when directed he would be following up on garbage and sewer

ZONING Barry Jacobs – No permits issued in January

ENGINEERING Don Totino – Dennison Twp. comprehensive plan has been reviewed and deemed acceptable with no comments. The Johnson Minor Subdivision has been reviewed and comments will be sent to Penn Lake Planning Commission for their meeting in January, 2015.

LAKE MANAGEMENT Shaun Kuter – Received quotes from Eco Solution for 2015 spraying Lily Pads \$850.00 Blatwort if necessary \$2500.00.

A **Motion** was made by Kuter and 2nd by Johnson to send the \$250.00 retainer to Eco Solutions for 2015 spraying. Roll Call: Roll Call: Rogan aye, Geyer, aye, Johnson aye, Kuter aye, all ayes, none opposed, motion carried.

RECORDS/ROADS Rich Geyer- 3 RTK not completed yet. I will check the tree situation at beach to see if any branches need to be removed making plowing to hydrant easier.

MAYOR- Nothing to report

DAM -Rob Johnson Nothing to report

RECREATION/SEWER Paul Rogan – Nothing to report.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

George Wood spoke on behalf of the White Haven Ambulance Association requesting they be 2nd responder for BLS. Discussion ensued and the matter was tabled until the March meeting.

PUBLIC COMMENT:

It was noted that council did not accept V. Kimsal resignation.

A **Motion** was made by Johnson and 2nd by Kuter to accept with regret the resignation of Vince Kimsal from the Planning Commission. Roll Call: Roll Call: Rogan aye, Geyer, aye, Johnson aye, Kuter aye, all ayes, none opposed, motion carried.

Other topics of discussion were garbage and sewer letters, road condition on Horseshoe Drive (plowing not sufficient).

A **Motion** to adjourn was made by Kuter and 2nd by Johnson all in favor

The next meeting will be on March 12, 2015 at 7 p.m.

Respectfully submitted,

Margo Beckerman, Secretary

www.pennlake.org

RECEIPTS: March 12th, 2015 MEETING

\$ <u>324.26</u>	Luzerne County, Realty Transfer Taxes Collected
\$ <u>5689.71</u>	HA Berkheimer, EIT
\$ <u>2943.90</u>	Metrocast, Franchise Fee
\$ <u>24.42</u>	Magistrate Fines
\$ <u>1180.00</u>	Garbage Fees Collected - 2014
\$ <u>34040.00</u>	Garbage Fees Collected - 2015

\$ 44202.29 TOTAL RECEIPTS

BILLS:

\$ <u>3720.00</u>	Kreitzer Sanitation, February Garbage Collection
\$ <u>833.33</u>	White Haven Borough, Police Protection for March 2015
\$ <u>1180.00</u>	White Haven Borough, Workers Comp Ins Share for 2015 (Volunteer Firemens)
\$ <u>825.00</u>	White Haven Borough, 1 st Qtr Fire Protection Fee
\$ <u>89.11</u>	PPL Electric - Streetlights, Jan & Feb
\$ <u>67.72</u>	Verizon, Telephone 2/7/15 to 3/6/15
\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment
\$ <u>350.00</u>	Atty Jack Dean, February Retainer
\$ <u>350.00</u>	Barry Jacobs, Zoning Officer Salary, February
\$ <u>9.80</u>	Barry Jacobs, ZO - Postage
\$ <u>242.50</u>	Citizens Voice, Public Hearing Notices on 2/2/15 & 3/4/15
\$ <u>107.00</u>	Journal Newspapers of PA Inc, Ads from Nov & Dec
\$ <u>30.52</u>	HA Berkheimer Inc, Admin & Comm - January
\$ <u>104.81</u>	HA Berkheimer Inc, Admin & Comm - February
\$ <u>9526.71</u>	Jarick Construction, January & February Snow Removal
\$ <u>24.00</u>	PA State Assoc of Boroughs, 1 News Subscription
\$ <u>4464.00</u>	David Gregory & Kyle Ins, E&O, WC, Liab & Fire Ins for 2015
\$ <u>1400.28</u>	Reading & Northern Real Estate Co, Sewer Easement
\$ <u>250.00</u>	Ecological Solutions Inc, Retainer for Lily Pad Treatment
\$ <u>971.63</u>	Aqua PA, Repairs (Sudimak)
\$ <u>718.00</u>	Reilly Associates, Gen Eng & Johnson Subdivision Review/Planning Mtg
\$ <u>120.08</u>	Bear Creek Twp, Workmens Comp Share for EMS Svcs
\$ <u>54.25</u>	Margaret Beckerman, Postage, Envelopes, Copies
\$ <u>2.45</u>	Teresa Wojciechowski, Postage (1099's)

\$ 35758.25 TOTAL BILLS

TREASURERS REPORT – March 12th, 2015

PNC GENERAL FUND

Balance as of 2/12/15	\$ 645.46	
Revenue Deposits from 3/12 mtg	<u>+38512.58</u>	
	\$39158.04	
PNC Acct Maint Fee	- 12.00	
Transfers to PLGIT Accts	-31500.00	
Bills to be Paid (Approved 2/12)	<u>- 7071.12</u>	(Includes Garbage bill pd out of receipts)
Balance as of 3/12/15	\$ 574.92	

PLGIT GENERAL FUND

Balance as of 2/12/15	\$61771.16
EIT Deposit	+ 5689.71
Reimbursement (Jan Garbage)	+ 3720.00
Interest earned 2/28/15	<u>+ .81</u>
	\$71181.68
Bills to be Paid (approved 3/12)	<u>- 6469.00</u>
Balance as of 3/12/15	\$64712.68

	PLGIT GARBAGE	LIQUID FUELS	PETTY CASH
Balance 2/12/15	\$ 2976.49	\$13678.40	\$29.98
Transfer from PNC	+27780.00		
Interest earned 2/28	<u>+ .04</u>	<u>+ .18</u>	<u>.00</u>
	\$30756.53	\$13678.58	\$29.98
Bills to be Pd 3/12	<u>- .00</u>	<u>- 9526.71</u>	<u>- 2.45</u>
Balance as of 3/12/15	\$30756.53	\$ 4151.87	\$27.53

FNCB SEWER FUND

Balance 2/12/15	\$192143.39
Interest Earned	+ 7.98
Revenue Dep 3/12	<u>+ .00</u>
	\$192151.37
Bills Pd 3/12/15	- 2371.91
Penn Vest Loan 3/1	<u>- 10317.06</u>
Balance as of 3/12/15	\$179462.40

Itemized Categories
1/1/2015 through 3/12/2015

3/8/2015

Page 1

Date	Account	Num	Description	Memo	Tag	Clr	Amount
INCOME							117,510.72
301.10 REAL ESTATE TAXES							887.53
1/8/2015	PNC GENER...	DEP	REALTY TAX...	CURRENT T...			341.02
2/12/2015	PNC GENER...	DEP	REALTY TAX...	CURRENT T...			546.51
310.10 REALTY TRANSFER TAXES							534.47
1/8/2015	PNC GENER...	DEP	LUZERNE CO...	REALTY TR...			210.21
3/12/2015	PNC GENER...	DEP	LUZERNE CO...	REALTY TR...			324.26
310.20 EARNED INCOME TAX							7,260.75
1/30/2015	PLGIT GENE...	DEP	EIT	JANUARY			1,571.04
2/28/2015	PLGIT GENE...	DEP	EIT	FEBRUARY			5,689.71
321.80 CABLE TV FRANCHISE FEE							2,943.90
3/12/2015	PNC GENER...	DEP	HARRON CO...	CABEL FRA...			2,943.90
331.10 COURT- DISTRICT MAGISTRATE							32.82
2/12/2015	PNC GENER...	DEP	MAGISTRAT...	FINES COLL...			8.40
3/12/2015	PNC GENER...	DEP	MAGISTRAT...	FINES COLL...			24.42
341 GENERAL INTEREST							1.85
1/30/2015	PLGIT GENE...	DEP	INTEREST	JANUARY			1.04
2/28/2015	PLGIT GENE...	DEP	INTEREST	FEBRUARY			0.81
341.02 GARBAGE INTEREST							0.11
1/30/2015	PLGIT GARB...	DEP	INTEREST	JANUARY			0.07
2/28/2015	PLGIT GARB...	DEP	INTEREST	FEBRUARY			0.04
341.03 SEWER INTEREST							15.38
1/12/2015	FNCB SEWE...	DEP	INTEREST	INTEREST E...			7.40
2/12/2015	FNCB SEWE...	DEP	INTEREST	INTEREST E...			7.98
35.341 LIQUID FUELS INTEREST							0.42
1/30/2015	PLGIT LIQUI...	DEP	INTEREST	JANUARY			0.24
2/28/2015	PLGIT LIQUI...	DEP	INTEREST	FEBRUARY			0.18
361.33 ZONING PERMITS							225.00
2/12/2015	PNC GENER...	DEP	ROBERT JOH...	SUBDIVISIO...			225.00
364.10 SEWER CHARGES							35,958.49
1/8/2015	FNCB SEWE...	DEP	SEWER MON...	SEPT & OCT			23,914.97
2/12/2015	FNCB SEWE...	DEP	SEWER MON...	NOVEMBER			12,043.52
364.45 GARBAGE FEES COLLECTED							64,465.00
3/12/2015	PLGIT GARB...	DEP	GARBAGE F...	2014 & 2015...			27,780.00
1/8/2015	PNC GENER...	DEP	GARBAGE F...	2014 GARB...			1,260.00
1/8/2015	PNC GENER...	DEP	GARBAGE F...	2013 GARB...			205.00
3/12/2015	PNC GENER...	DEP	GARBAGE F...	2014 GARB...			1,180.00
3/12/2015	PNC GENER...	DEP	GARBAGE F...	2015 GARB...			34,040.00
392 TRANSFER FROM PNC FUND							5,185.00
1/8/2015	PLGIT GARB...	DEP	TRANSFER O...	DECEMBER			1,465.00
3/12/2015	PLGIT GENE...	DEP	TRANSFER O...	REIMBURS...			3,720.00
EXPENSES							-104,022.37
Uncategorized							0.00
3/12/2015	PNC GENER...	5058	VOID CHECK...				0.00
35.432 SNOW & ICE EXPENSE							-11,478.31
2/12/2015	PLGIT LIQUI...	218	JARICK CON...	SNOWPLO...			-1,951.60
3/12/2015	PLGIT LIQUI...	219	JARICK CON...	SNOWPLO...			-9,526.71
400.34 POSTAGE- PRINT-ADV-RENT							-374.00
2/12/2015	PNC GENER...	5052	BEVERLY YE...	POSTAGE			-14.70
3/12/2015	PNC GENER...	5064	S BARRY JACO...	POSTAGE 9...			-9.80

Itemized Categories

1/1/2015 through 3/12/2015

Page 2

3/8/2015

Date	Account	Num	Description	Memo	Tag	Clr	Amount
3/12/2015	PNC GENER...	5065	CITIZENS VO...	PUBLIC MT...			-242.50
3/12/2015	PNC GENER...	5066	JOURNAL NE...	MISC MTG ...			-107.00
400.35 INSURANCE & BONDING							-5,784.08
3/12/2015	PLGIT GENE...	504	WHITE HAVE...	WC POLICY...			-1,180.00
3/12/2015	PLGIT GENE...	506	DAVIS GREG...	E&O, WC, LI...			-4,464.00
2/12/2015	PNC GENER...	5053	DAVIS GREG...	TAX COLLE...			-20.00
3/12/2015	PNC GENER...	5072	BEAR CREEK...	WC SHARE ...			-120.08
403.30 OTHER SERVICE CHARGES							-167.75
2/12/2015	PNC GENER...	5051	H. A. BERK...	ADMIN & C...			-32.42
3/12/2015	PNC GENER...	5067	H. A. BERK...	ADMIN & C...			-135.33
404.30 LAWYERS - OTHER SERVICES							-1,310.00
1/8/2015	PLGIT GENE...	498	ATTY JACK D...	DECEMBER...			-350.00
2/12/2015	PLGIT GENE...	501	ATTY JACK D...	JANUARY R...			-350.00
2/12/2015	PNC GENER...	5055	ATTY MARK ...	GLASS VAR...			-280.00
3/12/2015	PNC GENER...	5063	ATTY JACK D...	FEBRUARY ...			-350.00
406 OTHER GENERAL GOV'T ADMIN							-1,669.95
3/12/2015	FNCB SEWE...	182	READING & ...	SEWER EA...			-1,400.28
1/29/2015	PLGIT GENE...	Print	Printing Of Ge...	check printin...			-18.67
1/8/2015	PNC GENER...	5044	VERIZON	TELEPHON...			-67.54
1/29/2015	PNC GENER...		SERVICE CH...	JANUARY - ...			-12.00
2/12/2015	PNC GENER...	5049	VERIZON	TELEPHON...			-67.74
3/12/2015	PNC GENER...		SERVICE CH...	FEB - PNC ...			-12.00
3/12/2015	PNC GENER...	5062	VERIZON	TELEPHON...			-67.72
3/12/2015	PNC GENER...	5068	PA STATE AS...	SUBSCRIPT...			-24.00
406.21 OFFICE SUPPLIES GEN GOV'T							-150.19
1/8/2015	PNC GENER...	5046	MARGARET ...	COPIES OF ...			-37.10
2/12/2015	PNC GENER...	5054	TERESA WO...	INK FOR PR...			-58.39
3/12/2015	PNC GENER...	5071	MARGARET ...	COPIES, EN...			-54.25
3/12/2015	PETTY CASH		TERESA WO...	postage			-2.45
408.31 PROF SERVICES							-2,106.00
2/12/2015	PLGIT GENE...	502	BORTON LA...	DAM INSPE...			-1,300.00
1/8/2015	PNC GENER...	5045	REILLY ASS...	GEN ENG 1...			-86.00
3/12/2015	PNC GENER...	5070	REILLY ASS...	GEN ENG 1...			-718.00
410 POLICE							-2,634.34
1/8/2015	PLGIT GENE...	497	WHITE HAVE...	POLICE PR...			-967.68
2/12/2015	PLGIT GENE...	500	WHITE HAVE...	POLICE PR...			-833.33
3/12/2015	PNC GENER...	5060	WHITE HAVE...	POLICE PR...			-833.33
411.54 FIRE PROTECTION							-825.00
3/12/2015	PLGIT GENE...	505	WHITE HAVE...	FIRE PROT...			-825.00
414.12 ZONING OFFICER SALARY							-1,950.00
1/8/2015	PLGIT GENE...	499	BARRY JACO...	DECEMBER...			-350.00
2/12/2015	PNC GENER...	5050	BARRY JACO...	JANUARY S...			-350.00
3/12/2015	PNC GENER...	5064	S BARRY JACO...	FEBRUARY ...			-350.00
420 HEALTH & HUMAN SERVICES							-250.00
3/12/2015	PNC GENER...	5069	ECOLOGICA...	LAKE SPRA...			-250.00
426.45 SANITATION							-11,720.00
1/8/2015	PLGIT GARB...	321	KREITZER S...	DECEMBER			-3,720.00
2/12/2015	PLGIT GENE...	503	KREITZER S...	JANUARY			-3,720.00
3/12/2015	PNC GENER...	5056	KREITZER S...	FEBRUARY			-3,720.00
429.61 SEWER CONSTRUCTION							-971.63
3/12/2015	FNCB SEWE...	183	AQUA PA	REPAIRS I...			-971.63
434 STREETLIGHTING							-174.84

Itemized Categories

1/1/2015 through 3/12/2015

3/8/2015

Page 3

Date	Account	Num	Description	Memo	Tag	Clr	Amount
1/8/2015	PNC GENER...	5043	PPL ELECTRI...	NOVEMBER...			-41.49
2/12/2015	PNC GENER...	5048	PPL ELECTRI...	DECEMBER...			-44.34
3/12/2015	PNC GENER...	5061	PPL ELECTRI...	JANUARY & ...			-89.11
471 PENN VEST LOAN							-30,951.18
1/1/2015	FNCB SEWE...	AUTO	PENN VEST -...	AUTOMATIC...			-10,317.06
2/1/2015	FNCB SEWE...	AUTO	PENN VEST -...	AUTOMATIC...			-10,317.06
3/1/2015	FNCB SEWE...	AUTO	PENN VEST -...	AUTOMATIC...			-10,317.06
492.01 TRANSFER TO PLGIT GENERAL FUND							-3,720.00
3/12/2015	PNC GENER...	5057	PLGIT GENE...	TRANSFER ...			-3,720.00
492.02 TRANSFER TO GARBAGE FUND							-29,245.00
1/8/2015	PNC GENER...	5047	PLGIT GARB...	GARBAGE F...			-1,485.00
3/12/2015	PNC GENER...	5059	PLGIT GARB...	GARBAGE F...			-27,780.00
OVERALL TOTAL							13,488.35

Income/Expense by Category

1/1/2015 through 3/1/2/2015

Category	1/1/2015- 4/31/2015	2/1/2015- 2/28/2015	3/1/2015- 3/1/2/2015	OVERALL TOTAL
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INCOME				
301.10 REAL ESTATE TAXES	341.02	546.51	0.00	887.53
310.10 REALTY TRANSFER TAXES	210.21	0.00	324.26	534.47
310.20 EARNED INCOME TAX	1,571.04	5,689.71	0.00	7,260.75
321.80 CABLE TV FRANCHISE FEE	0.00	0.00	2,943.90	2,943.90
331.10 COURT- DISTRICT MAGISTRATE	0.00	8.40	24.42	32.82
341 GENERAL INTEREST	1.04	0.81	0.00	1.85
341.02 GARBAGE INTEREST	0.07	0.04	0.00	0.11
341.03 SEWER INTEREST	7.40	7.98	0.00	15.38
35.341 LIQUID FUELS INTEREST	0.24	0.18	0.00	0.42
361.33 ZONING PERMITS	0.00	225.00	0.00	225.00
364.10 SEWER CHARGES	23,914.97	12,043.52	0.00	35,958.49
364.45 GARBAGE FEES COLLECTED	1,465.00	0.00	63,000.00	64,465.00
392 TRANSFER FROM PNC FUND	1,465.00	0.00	3,720.00	5,185.00
TOTAL INCOME	26,975.99	18,522.15	70,012.58	117,510.72

EXPENSES				
Uncategorized	0.00	0.00	0.00	0.00
35.432 SNOW & ICE EXPENSE	0.00	1,951.60	9,526.71	11,478.31
400.34 POSTAGE- PRINT-ADV-RENT	0.00	14.70	359.30	374.00
400.35 INSURANCE & BONDING	0.00	20.00	5,764.08	5,784.08
403.30 OTHER SERVICE CHARGES	0.00	32.42	135.33	167.75
404.30 LAWYERS - OTHER SERVICES	350.00	610.00	350.00	1,310.00
406 OTHER GENERAL GOVT ADMIN	98.21	67.74	1,504.00	1,669.95
406.21 OFFICE SUPPLIES GEN GOVT	37.10	56.39	58.70	150.19
408.31 PROF SERVICES	88.00	1,300.00	718.00	2,106.00
410 POLICE	987.88	833.33	833.33	2,654.54
411.54 FIRE PROTECTION	0.00	0.00	825.00	825.00
414.12 ZONING OFFICER SALARY	350.00	350.00	350.00	1,050.00
420 HEALTH & HUMAN SERVICES	0.00	0.00	250.00	250.00
426.45 SANITATION	3,720.00	3,720.00	3,720.00	11,160.00
429.61 SEWER CONSTRUCTION	0.00	0.00	971.63	971.63
434 STREETLIGHTING	41.49	44.34	89.11	174.94
471 PENN VEST LOAN	10,317.06	10,317.06	10,317.06	30,951.18
492.01 TRANSFER TO PLUGIT GENERAL FU...	0.00	0.00	3,720.00	3,720.00
492.02 TRANSFER TO GARBAGE FUND	1,465.00	0.00	27,780.00	29,245.00

3/8/2015

Income/Expense by Category
1/1/2015 through 3/12/2015

Category	1/1/2015- 1/31/2015	2/1/2015- 2/28/2015	3/1/2015- 3/12/2015	OVERALL TOTAL
TOTAL EXPENSES	17,434.54	19,317.58	67,270.25	104,022.37
OVERALL TOTAL	11,541.45	-795.43	2,742.33	13,488.35

