

JANUARY 12, 2017

The Penn Lake Park Borough January Council Meeting was held on 1/12/2017 in the Penn Lake Community House. President Paul Rogan called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance to the Flag.

It was stated that the record should note the secretary was recording the meeting.

Roll Call: Paul Rogan, Vince Kimsal, Shawn Kuter, Jasin Marth all present, Rich Campbell, absent, Mayor Deb Kryszicki, present.

MINUTES A Motion was made by Kuter and 2nd by Marth to accept the December 15, 2016 minutes.

All in favor: Rogan, aye, Kuter, aye, Kimsal, aye, Marth, aye, all ayes, motion carried.

TREASURERS REPORT A Motion was made by Kuter and 2nd by Rogan to accept January 12, 2017 treasurers report.

Roll call: Rogan, aye, Kuter, aye, Kimsal, aye, Marth, aye, all ayes, motion carried.

RECEIPTS/BILLS: A **Motion** was made by Kuter and 2nd by Rogan to pay bills of \$20,429.31 and accept receipts of \$31,949.95.

Roll call: Rogan, aye, Kuter, aye, Kimsal, aye, Marth, aye, all ayes, motion carried.

Petitions or complaints: None

CORRESPONDENCE:

Notice change of assessment from Luzerne County.

Letter from PennDot stating Liquid Fuels audit complete and Borough is in compliance and maintaining a well-managed investment program.

COMMITTEE REPORTS:

POLICE- 4th quarter report received 5 calls for service.

MAYOR-Deb Kryszicki- offered condolences to Chief Szoke on the loss of his father.

SOLICITOR – Meghan Carrie-No Report

ZONING Barry Jacobs – no permits for December

LAKE MANAGEMENT/RECREATION Shaun Kuter – No Report

ROADS-Vince Kimsal-applied for Gaming Grant to pave Carter, Williams, Terrace and to jet clean all storm drains.

DAM – Paul Rogan-heard from GOE will be doing work in near future.

SEWER: Paul Rogan – No Report

RTK/RECORDS: Rich Campbell – No Report

UNFINISHED BUSINESS:

Rich Campbell attended the Penn Vest seminar and will be giving a report in the near future.

President Rogan spoke with Shelia Weaver and Dennison has no objection to Penn Lake trimming the brush to make a clearer view regarding the blind spot on Hollenback.

No letters or emails of interest were received for the open seat on the ZHB. Karl Heck who was in attendance, stated his willingness to be reappointed to the Zoning Hearing Board and it was decided to reappoint.

A **Motion** was made by Rogan 2nd by Kuter to pass **Resolution #1 of 2017** appointing Karl Heck to a 4-year term on the ZHB expiring 12/31/2020.

Roll call: Rogan, aye, Kuter, aye, Kimsal, aye, Marth, aye, all ayes, motion carried.

The water termination agreement was broadly discussed and tabled until next meeting. It was determined more information was needed before taking any action.

The secretary was happy to announce that after 5 years, the long-awaited PEMA/FEMA money, \$13,749.16, was wired in December, 2016. She thanked Jill Rosenstock and Don Totino for starting the process. Council commended the secretary for her efforts in following up on these funds. She stated that she was happy to do this for the community.

NEW BUSINESS:

A **Motion** was made by Rogan and 2nd by Kuter purchase in the amount not to exceed \$160.00 a printer, copier and scanner for the secretary.

Roll call: Rogan, aye, Kuter, aye, Kimsal, aye, Marth, aye, all ayes, motion carried.

A **Motion** was made by Rogan and 2nd by Marth to pass **Resolution #2 of 2017** establishing a procedure for the sale of Borough Surplus Property under \$1,000.00.

Roll call: Rogan, aye, Kuter, aye, Kimsal, aye, Marth, aye, all ayes, motion carried.

A **Motion** was made Rogan and 2nd by Kuter to allow Vince Kimsal to be in charge of trying the surplus pump.

Roll call: Rogan, aye, Kuter, aye, Kimsal, aye, Marth, aye, all ayes, motion carried.

Further discussion was held regarding the Gaming Grant application, the secretary stated she applied for \$123,000.00 but has no idea how much of the Borough will actually receive. She also thanked the secretary at Bear Creek Township for her help with the application and procedure.

A **Motion** was made by Rogan and 2nd by Kuter to pass **Resolution #3 of 2017** naming Margo Beckerman the contact person with regard to the Gaming Grant.

Roll call: Rogan, aye, Kuter, aye, Kimsal, aye, Marth, aye, all ayes, motion carried.

PUBLIC COMMENT:

Topics of comment mentioned but not limited to water termination agreement that Council is looking to review. Much discussion was held on this matter.

A **Motion** to adjourn was made by Kuter and 2nd by Rogan all in favor, all ayes

The next meeting will be on February 9, 2017 at 7 p.m.

Respectfully submitted,

Margo Beckerman, Secretary

RECEIPTS: February 11th 2016 MEETING

\$ <u>1808.36</u>	HA Berkheimer, EIT January
\$ <u>19184.41</u>	Aqua Pa , Sewer Fees Collected, November
\$ <u>300.00</u>	Sewer Fees, Mikitka
\$ <u>1535.66</u>	Luzerne County Recorder of Deeds, Transfer Taxes
\$ <u>350.00</u>	Zoning Hearing Fee, Charles Stoffa
\$ <u>360.00</u>	Garbage Fees Collected, 2015
\$ <u>3325.00</u>	Garbage Fees Collected, 2016

\$ 26863.43 TOTAL RECEIPTS

BILLS:

\$ <u>3355.00</u>	County Waste, January Garbage Collection
\$ <u>91.54</u>	Verizon, Telephone 1/7/16 to 2/6/16
\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment February
\$ <u>350.00</u>	Atty. John Dean, January Retainer
\$ <u>458.70</u>	Elliott Greenleaf & Dean, Misc.add'l Borough Matters in Dec
\$ <u>350.00</u>	Barry Jacob, ZO Salary -January
\$ <u>26.46</u>	HA Berkheimer, Admin & Comm: January
\$ <u>39.45</u>	PPL Electric Utilities, streetlights January
\$ <u>828.15</u>	Aqua PA Repairs to Brozusky/Tyson Property (2-2016 Invoice)
\$ <u>147.00</u>	Postmaster, 3 rolls stamps
\$ <u>17.84</u>	Margo Beckerman Copies of Ordinances
\$ <u>2.94</u>	Teresa Wojciechowski, Postage (1099 forms)
\$ <u>4582.00</u>	DGK Insurance, Fire -Bldg/Contents Ins
\$ <u>20.00</u>	DGK Insurance, Tax Collector Bond, Boro Portion
\$ <u>2067.46</u>	Jarick Construauction, Snow plowing/cindering January
\$ <u>237.50</u>	Kenneth D O'Hearn, Stenographer (Charles Stoffa Hearing)
\$ <u>132.00</u>	Reilly Associates, Engineering and Act 167 Review, 9/13/15 to 1/2/16
\$ <u>1387.00</u>	White Haven Borough, Boro portion of Workmans Comp Insurance
\$ <u>825.00</u>	White Haven Borough, Fire Protection 1 st Qtr
\$ <u>1666.70</u>	White Haven Borough, Police Protection, January & February

\$ 26901.80 TOTAL BILLS

TREASURERS REPORT –February 11th, 2016

PNC GENERAL FUND

Balance as of 1/14/16	\$ 291.47
Revenue Deposits from 2/11 mtg	<u>+5570.66</u>
	\$5862.13
Bills to be Paid (Approved 2/11)	- 4855.49 (includes pmt of garbage fee)
Transfer to Garbage Fund	- <u>330.00</u> (balance of fees collected)
Balance as of 2/11/16	\$ 676.64

PLGIT GENERAL FUND

Balance as of 01/14/16	\$54881.14
EIT Deposit December	+ 1808.36
Interest earned 01/30	<u>+ 10.20</u>
	\$56699.70
Bills to be Paid (approved 2/11)	- <u>8830.70</u>
Balance as of 2/11/16	\$47869.00

	PLGIT GARBAGE	LIQUID FUELS	PETTY CASH
Balance 1/14/16	\$ 1346.46	\$22531.91	\$25.38
Transfer Dep 2/11	+ 330.00	.00	
Interest earned 1/30	<u>+ .99</u>	<u>+ 3.87</u>	<u>.00</u>
	\$ 1677.45	\$22535.78	\$25.38
Bills to be Pd 2/11	- <u>.00</u>	- <u>2067.46</u>	- <u>2.94</u>
Balance as of 2/11/16	\$ 1677.45	\$20468.32	\$22.44

FNCB SEWER FUND

Balance 1/14/16	\$201614.94
Interest Earned	+ 8.53
Revenue Dep 2/11	<u>+ 19484.41</u>
	\$221107.88
Bills Pd 2/11/16	- 828.15
Penn Vest Loan 2/01	- <u>10317.06</u>
Balance as of 2/11/16	\$209962.67