

May 10th, 2018

PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough May Council meeting was held in the Penn Lake Park Community House. Council President Paul Rogan called the meeting to order at approximately 7:37 pm with the Pledge of Allegiance to the Flag followed by a statement that the meeting is being recorded by the Secretary and residents of the Borough.

ROLL CALL: Mayor Debra Krysicki, Councilmembers Jasin Marth, Jill Rosenstock, Shaun Kuter, Paul Rogan, and Richard Campbell were present.

MINUTES:

Minutes from the April meeting were distributed to council and copies placed on display. The copies will be recorded as the official minutes with an amended statement in the Public Comment section to state that "special services such as Engineering, Lawyers, etc., are not required to have bids." A **Motion** to accept the amended April 2018 minutes was made by Kuter, 2nd by Campbell.

Roll Call: Marth, Rosenstock, Kuter, Rogan and Campbell all in favor, none opposed. Motion carried.

TREASURERS REPORT:

The treasurer's report was presented. A **Motion** was made by Kuter, 2nd by Marth to accept the treasurer's report.

Roll Call: Marth, Rosenstock, Kuter, Rogan and Campbell all in favor, none opposed. Motion carried.

RECEIPTS/BILLS:

In addition to the receipts and bills presented there was an additional expense of \$51.00 submitted by Barry Jacobs and receipt of \$2,211.89 from a Community grant. A **Motion** was made by Marth, 2nd by Kuter to pay the bills of \$16,054.10 with the additional expense of \$51.00 and accept the receipts of \$32,897.83 with the additional receipt of \$2,211.89.

Roll Call: Marth, Rosenstock, Kuter, Rogan, Campbell all in favor. Motion carried.

PETITIONS OR COMPLAINTS: A resident voiced a complaint about the accumulation of garbage on an adjacent property. The property is visited occasionally and garbage had not been placed at the roadside. Trash had been strewn across the property by bears resulting in stench and the attraction of vermin to both properties. It was stated that this has been a recurring problem. The borough will review the nuisance ordinance to determine if it pertains to this situation. Council President Rogan will write a letter to the owner's address on record and place a copy on the door. The matter will be placed on the agenda for the next month's meeting.

CORRESPONDENCE:

Correspondence was read and reviewed from the SPCA of Luzerne County concerning options with the capture and surrender of stray animals from the borough, and from the

Pennsylvania Turnpike concerning changes to the Clarks Summit and Keyser Ave. tolling points. A letter was also received from the White Haven Public Library requesting support from the borough for the development of a community park to benefit both the citizens of White Haven and surrounding communities. President Rogan drafted a letter of support from Penn Lake Park Borough. Correspondence between Secretary Burden and Scott Erlich, owner of County Waste, the borough's trash hauler, resulted in an offer by County Waste to supply the borough residents with both recyclable and trash containers. Contact with borough residents will be generated and handled by County Waste. The borough also received information from Luzerne County informing communities of fifteen million dollars in grant money available.

COMMITTEE REPORTS:

MAYOR – Debbie Krynicki – Expressed her thanks to the White Haven Police Department for inviting borough officials to the “Active Shooter” training presented by the Pennsylvania State Police. The session stressed that people should be aware of exits in all public places and also presented the Run, Hide, Fight strategies. The Mayor also expressed thanks to Vice President Kuter for his efforts in the reduction of the geese population. Krynicki inquired about the status of the burn ban in effect for the borough.

SOLICITOR – Atty. McLaughlin – Re: Basler agreement. All has been completed with the transfer. A copy of the deed will be sent to Council President Rogan.

ZONING – Barry Jacob – Three zoning hearings were held on May 7th granting both the Chrencik and Harding/Stuart requests for Special Exception for Enlargement of Non-Conforming Structure and also granting the Dean request for Dimensional Set Back Variance for Deck Reconstruction.

ENGINEERING/DAM – Paul Rogan – Rogan received a proposal from Borton Lawson for the replacement of the downstream valve for the dam. A discussion followed resulting in the conclusion that scope of work outlined in the proposal needs further clarification before any action can be taken by council.

LAKE MANAGEMENT- Jill Rosenstock – Reported the spraying of lily pads will occur between May 23rd and the 25th. Rosenstock also reported the possibility of a fishing club forming at the lake. Work involved in the recreation grant will be completed by May 31st.

RECREATION – Shaun Kuter – Stated the work on the basketball and tennis courts by Barnaby Builders will be completed by May 31st. Kuter also stated that the nets need to be replaced and should be stored over the winter months.

GOOSE ABATEMENT– Shaun Kuter – Nothing to report.

RTK/RECORDS – Jasin Marth – Nothing to report.

ROADS – Richard Campbell – Potholes will be marked by the end of May and Campbell will get quotes so repair can be completed by the end of June.

SEWER – Paul Rogan –No Report

UNFINISHED BUSINESS: Bids for lawn care and landscaping were received by Paragon Total Home Maintenance and Mow Jo Lawns. Comparisons were made between the previous and present year's bids and scope of work for both bids were discussed. A **Motion** was made by Rosenstock, 2nd by Marth to accept Paragon as the borough's lawn and landscaping provider.

Roll Call: Marth, Rosenstock, Kuter, Rogan, and Campbell all in favor, none opposed.
Motion carried.

NEW BUSINESS: A Resolution from the Penn Lake council to express support for the creation of a community park adjacent to the White Haven Library was presented. A **Motion** was made by Kuter, 2nd by Marth to pass the resolution.

Roll Call: Marth, Rosenstock, Kuter, Rogan, and Campbell all in favor, none opposed.
Motion carried.

PUBLIC COMMENT:

Mayor Krysicki asked who is responsible for maintaining the land at the main entrance to Penn Lake Park. Krysicki commented that trees need to be pruned to allow for better visibility.

Betty McGarrigan questioned whether County Waste would remove the borough residents' old trash cans when the new trash containers are delivered. McGarrigan also had questions concerning the property transfer from the Basler's to the borough.

A motion to adjourn was made by Kuter, 2nd by Rogan.

Roll Call all in favor, all ayes, none opposed. Motion carried.

Meeting adjourned at 8:23pm.

The next meeting will be on June 14, 2018 at 7:00 pm.

Respectfully submitted,

Karen Burden, Secretary

TREASURERS REPORT JUNE 14, 2018

PNC GENERAL FUND

Balance as of 5/10/18	\$10752.36
Addl deposit – 5/10	+ 2211.89
Revenue Deposits from 6/14 mtg	+ <u>6367.75</u>
	\$19332.00
Transfer to PLGIT Dam Fund	- 1456.54
Bills to be Paid 6/14	- 8025.68
Bills paid – approved 5/10	- <u>51.00</u>
Balance as of 6/14/18	\$ 9798.78

Margo Beckerman memorial fund	\$ 1860.00
Total Balance in PNC account	\$11658.78

PLGIT GENERAL FUND

Balance as of 5/10/18	\$ 90502.84
EIT Deposit	+ 6380.01
Interest earned 5/30	+ <u>119.39</u>
	\$ 97002.24
Bills to be Paid 6/14	- <u>.00</u>
Balance as of 6/14/18	\$ 97002.24

	PLGIT GARBAGE	LIQUID FUELS	PETTY CASH
Balance 5/10/18	\$28018.18	\$30871.01	\$15.99
Deposits from 6/14 mtg	\$.00	+ .00	
Interest earned 5/30	+ <u>37.76</u>	+ <u>39.88</u>	<u>.00</u>
	\$28055.94	\$30910.89	\$15.99
Bills to be Pd 6/14	- <u>3440.00</u>	- <u>140.00</u>	- <u>.00</u>
Balance as of 6/14/18	\$24615.94	\$30770.89	\$15.99

FNCB SEWER FUND

Balance 5/10/18	\$244541.59
Interest Earned	+ 10.94
Revenue Dep 6/14	+ <u>11300.00</u>
	\$255852.53
Bills approved 6/14	- 2569.13
	-
Penn Vest Loan 6/01/18	- <u>10317.06</u>
Balance as of 6/14/18	\$242966.34

DAM ALLOCATION FUND

\$19324.05
21.29
+ <u>1456.54</u>
\$20801.88
- <u>.00</u>
\$20801.88

RECEIPTS: June 14, 2018 MEETING

\$ <u>6380.01</u>	HA Berkheimer, EIT - May
\$ <u>4369.62</u>	Real Estate Taxes Collected
\$ <u>198.13</u>	State Police Fines collected
\$ <u>11300.00</u>	Sewer Hook Up – (Bastow-329 Lakeview Dr)
\$ <u>300.00</u>	Zoning Permits (Bastow, Nugent & Wisemiller)
\$ <u>1500.00</u>	Zoning Hearing Fees (Harding, Chrenick, Dean)

\$ 24077.76 TOTAL RECEIPTS

BILLS:

\$ <u>3440.00</u>	County Waste, May Garbage Collection
\$ <u>30.96</u>	PPL Electric – May Streetlight
\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment June
\$ <u>350.00</u>	Atty. John Dean, May Retainer
\$ <u>350.00</u>	Barry Jacob, ZO Salary –May
\$ <u>203.00</u>	Barry Jacob, Mileage, Postage and Zoning Hearing
\$ <u>858.33</u>	White Haven Borough, Police Protection, June
\$ <u>144.82</u>	HA Berkheimer Inc, April & May Admin & Comm
\$ <u>2569.13</u>	Aqua PA, Repairs (Homack & Ford)
\$ <u>28.00</u>	Journal, Legal Ads (Reorg Mtg & Secretary wanted)
\$ <u>375.00</u>	Citizens Voice, Zoning Hearing Ad(Chrencik, Dean & Harding)
\$ <u>45.76</u>	Paul Rogan –Spray Paint & OOMA charge –March, April, May
\$ <u>1240.00</u>	Paragon Total Home Maintenance- 1 st pmt on Contract, Cut down trees from storm, clean drain
\$ <u>166.23</u>	Reeves Rent a John Inc, Job Johnny –(May)
\$ <u>850.00</u>	ECO Solutions Inc, Lake Treatment
\$ <u>770.00</u>	Mark McNealis, Zoning Hearings, Chrencik, Harding & Dean
\$ <u>100.00</u>	Sargents Court Reporting, Stenographer for Hearings
\$ <u>340.10</u>	Luzerne County Treasurer, Printing Tax Bills
\$ <u>125.98</u>	Beverly Yench, Tax Collector, Postage & Printer Ink
\$ <u>868.00</u>	Karen Burden, Sec Salary/Rent 3 ½ mo
\$ <u>619.50</u>	Teresa Wojciechowski, Sec Salary/rent 2 ½ mo
\$ <u>700.00</u>	Teresa Wojciechowski, Treasurers Salary 6 mo

\$ 24491.87 TOTAL BILLS