

June 14<sup>th</sup>, 2018

## PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough June Council meeting was held in the Penn Lake Park Community House. Council President Paul Rogan called the meeting to order at approximately 7:11 pm with the Pledge of Allegiance to the Flag followed by a statement that the meeting is being recorded by the Secretary and residents of the Borough.

**ROLL CALL:** Mayor Debra Krysicki, Councilmembers Jill Rosenstock, Shaun Kuter, Council President Paul Rogan, and Richard Campbell were present. Jasin Marth was absent.

### **MINUTES:**

Minutes from the May meeting were distributed to council and copies were placed on display. The copies will be recorded as the official minutes. A **Motion** to accept the May 2018 minutes was made by Kuter, 2<sup>nd</sup> by Campbell.

Roll Call: Rosenstock, Kuter, Rogan and Campbell all in favor, none opposed. Motion carried.

### **TREASURERS REPORT:**

The treasurer's report was presented. A **Motion** was made by Kuter, 2<sup>nd</sup> by Campbell to accept the treasurer's report.

Roll Call: Rosenstock, Kuter, Rogan and Campbell all in favor, none opposed. Motion carried.

### **RECEIPTS/BILLS:**

A **Motion** was made by Kuter, 2<sup>nd</sup> by Campbell to pay the bills of \$24,491.87 and accept the receipts of \$24,077.76.

Roll Call: Rosenstock-aye, Kuter-aye, Campbell-aye, Rogan-abstained from line # 12 aye to all others, all in favor. Motion carried.

**PETITIONS OR COMPLAINTS:** A resident voiced a concern about the construction of a large addition to an existing deck on an adjacent property at 1311 Lakeview Drive. Construction had already begun and if completed, the resident feels the deck would have a negative effect on their view of the lake and the value of their property. The resident questioned whether the deck addition met zoning and setback requirements and if a construction permit was issued as none was posted on the residence. Council President Rogan contacted Zoning Officer Barry Jacobs who notified owners to halt construction and informed the owners that a permit and a variance was needed to proceed. The owners have begun the process to obtain a permit and variance.

### **CORRESPONDENCE:**

Nineteen time stamped copies of municipal liens were sent to residents at both lake and mailing addresses. Council President Rogan explained the liens were filed after three notices of delinquency were sent to the residents. Rogan added that any resident who was

in arrears of \$264.00 or more was affected and those residents in arrears to AQUA will not have their pumps serviced or replaced until payment arrangements are made.

**COMMITTEE REPORTS:**

**MAYOR – Debbie Krysicki** – Expressed her concerns about motorists speeding and ignoring stop signs on Carter Drive. Krysicki added that police have been notified and will do random checks. Mayor Krysicki also expressed concern over trash cans left at the roadside after collection. She stated the cans obstruct the view and asked that residents remove the cans from the roadside after collection and also pull cans back on properties of non-residents who leave before trash is collected.

**POLICE** – Report is due in July.

**SOLICITOR – Atty. McLaughlin** – Commented on the goals of the liens issued to borough residents and explained the borough has the discretion to accept a compromised amount to dissolve a lien. Attorney McLaughlin wanted to make the Council aware of the availability of Luzerne County Gaming Grants and the need to make a resolution to accept them. McLaughlin inquired about the status of the nuisance issue brought up during May's Council Meeting.

**ZONING** – Nothing to report.

**ENGINEERING/DAM – Paul Rogan** – Rogan commented on last month's proposal from Borton Lawson to repair or replace the downstream valve. Council President Rogan will confer with Nick Argot from Borton Lawson to make the proposal more acceptable in terms of cost to the Borough.

**LAKE MANAGEMENT- Jill Rosenstock** – Reported the lake was sprayed for lily pads and bladder wort and added the bladder wort was extensive in certain areas. She stated the water tests have been good. Rosenstock reported there was an accumulation of trash at the beach that appears to have been deposited by someone cleaning out a property. Jill also stated the work on the tennis and basketball courts has been impeded by water issues but should be completed in a week.

**RECREATION – Shaun Kuter** – Visited the basketball and tennis courts with Council President Rogan. Kuter reported the fence poles and fence were straightened on the tennis court. Council President Rogan had concerns with the new asphalt material and crack filler. Kuter will inspect the work upon completion to ensure it is satisfactory before the final payment is made to the contractor. Council member Rosenstock added that she has begun the process to obtain a Community Development grant to repair the gazebo and construct a walkway to it.

**GOOSE ABATEMENT– Shaun Kuter** – Nothing to report.

**RTK/RECORDS** – One request in process.

**ROADS – Richard Campbell** – Read excerpts from a letter sent by the PA Turnpike Commission regarding encroachment on Turnpike Property. Campbell reported the outlet bridge passed inspection and stated that recommendations were made to improve the signs. Councilmember Campbell also reported that potholes were marked and that he received one quote from Petrol Paving for repair of a stretch of road on Terrace Drive for \$7,000.00 and asphalt material at \$225.00 per ton to repair potholes in the borough. Campbell will meet with additional contractors to obtain other quotes. Attorney McLaughlin stressed that requests for quotes be specific and consistent.

**SEWER – Paul Rogan** –No Report

**UNFINISHED BUSINESS:** Was covered in dam and roads committee reports but Dennison Township will be contacted regarding brush clearing on Hollenback Road and concerning a pothole on Hollenback Road that may fall within their responsibility.

**NEW BUSINESS:** None

**PUBLIC COMMENT:**

Betty McGarrigan expressed concerns and comments in reference to the liens that were filed by the borough. Another resident sought information about the process involved in the forgiveness of a lien filed against a property. The resident also commented that stop signs are not visible and views are obstructed because of heavy brush specifically in the areas of Horseshoe and Lakeview Drive. Also, a manhole cover seems to be dislodged in the same area. A resident asked if the borough profits from the sewer business.

A motion to adjourn was made by Rogan, 2<sup>nd</sup> by Kuter.  
Roll Call all in favor, all ayes, none opposed. Motion carried.  
Meeting adjourned at 8:10 pm.

**The next meeting will be on July 12, 2018 at 7:00 pm.**

Respectfully submitted,

Karen Burden, Secretary

TREASURERS REPORT JULY 12, 2018

**PNC GENERAL FUND**

Balance as of 6/14/18	\$ 9798.78
Revenue Deposits from 7/12 mtg	+ <u>3991.91</u>
	\$13790.69
Transfer to PLGIT Dam Fund	- 948.82
Bills to be Paid 7/12	- <u>8095.42</u>
<b>Balance as of 7/12/18</b>	<b>\$ 4746.45</b>

Margo Beckerman memorial fund	\$1860.00
<b>Total Balance in PNC account</b>	<b>\$6606.45</b>

**PLGIT GENERAL FUND**

Balance as of 6/14/18	\$ 97002.24
EIT Deposit	+ 1844.19
Interest earned 6/30	+ <u>130.14</u>
	\$ 98976.57
Bills to be Paid 7/12	- <u>.00</u>
<b>Balance as of 7/12/18</b>	<b>\$ 98976.57</b>

	<b>PLGIT GARBAGE</b>	<b>LIQUID FUELS</b>	<b>PETTY CASH</b>
Balance 6/14/18	\$24615.94	\$30770.89	\$15.99
Deposits from 7/12 mtg	\$ 175.00	+ .00	
Interest earned 6/30	+ <u>35.58</u>	+ <u>41.05</u>	<u>.00</u>
	\$24826.52	\$30811.94	\$15.99
Bills to be Pd 7/12	- <u>3440.00</u>	- <u>.00</u>	- <u>.00</u>
<b>Balance as of 7/12/18</b>	<b>\$21386.52</b>	<b>\$30811.94</b>	<b>\$15.99</b>

**FNCB SEWER FUND**

Balance 6/14/18	\$242966.34
Interest Earned	+ 10.24
Revenue Dep 7/12	+ <u>30817.67</u>
	\$273794.25
Bills approved 7/12	- 437.50
	-
Penn Vest Loan 7/01/18	- <u>10317.06</u>
<b>Balance as of 7/12/18</b>	<b>\$263039.69</b>

**DAM ALLOCATION FUND**

\$20801.88
26.41
+ <u>948.82</u>
\$21777.11
- <u>.00</u>
<b>\$21777.11</b>

# RECEIPTS: July 12th, 2018 MEETING

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\$ <u>1844.19</u>	HA Berkheimer, EIT - June
\$ <u>2846.46</u>	Real Estate Taxes Collected
\$ <u>175.00</u>	Garbage Fees Collected
\$ <u>3572.04</u>	Sewer Fees & Lien Costs (Delinquent)
\$ <u>27245.63</u>	Sewer Fees Collected – March & April
\$ <u>1029.00</u>	Luzerne County –Transfer Taxes Collected
\$ <u>116.45</u>	Northeast Revenue Svc – Delinquent Taxes Collected

**\$ 36828.77 TOTAL RECEIPTS**

## BILLS:

\$ <u>3440.00</u>	County Waste, June Garbage Collection
\$ <u>30.73</u>	PPL Electric – June Streetlights
\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment July
\$ <u>350.00</u>	Atty. John Dean, June Retainer
\$ <u>437.50</u>	Elliott Greenleaf & Dean, Boro Matters (Sewer Liens)
\$ <u>350.00</u>	Barry Jacob, ZO Salary –June
\$ <u>21.00</u>	Barry Jacob, Mileage
\$ <u>858.33</u>	White Haven Borough, Police Protection, July
\$ <u>900.00</u>	White Haven Borough, Fire Protection, 3 <sup>rd</sup> Qtr
\$ <u>24.06</u>	HA Berkheimer Inc, June Admin & Comm
\$ <u>111.30</u>	Reeves Rent a John, Portable Potty - June
\$ <u>80.00</u>	Kirby Memorial Health Center – Water Testing
\$ <u>5370.00</u>	Barnaby Builders Inc, Balance due on Recreational Repairs

**\$ 22289.98 TOTAL BILLS**