

August 9th, 2018

PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough July Council meeting was held in the Penn Lake Park Community House. Council President Paul Rogan called the meeting to order at approximately 7:20 pm with the Pledge of Allegiance to the Flag followed by a statement that the meeting is being recorded.

ROLL CALL: Mayor Debra Kryszicki, Council President Paul Rogan, Council members Jill Rosenstock, Jasyn Marth, and Richard Campbell were present, Shaun Kuter was absent. The borough secretary was absent, she will be provided with a tape of the meeting for preparation of the minutes.

MINUTES: A **Motion** to accept the July 2018 minutes was made by Marth, 2nd by Campbell. All in favor, Minutes accepted. Motion carried.

TREASURERS REPORT: The treasurer's report was presented. A **Motion** was made by Rogan, 2nd by Marth to accept the treasurer's report. Roll Call: All in favor none opposed. Motion carried.

RECEIPTS/BILLS: A **Motion** was made by Rogan, 2nd by Marth to pay the bills of \$19,484.49 and accept the receipts of \$14,141.20. Roll Call: All in favor none opposed. Motion carried.

PETITIONS OR COMPLAINTS: No petitions or complaints.

CORRESPONDENCE: Letter of invitation to CORE program for 1st responders, Rogan to forward to Chris Zweibel.

COMMITTEE REPORTS:

MAYOR – The mayor has had extensive follow up regarding the “Fraziers Crossing” grade crossing upgrade between the lake and White Haven. She spoke with Matt Johnson on 7/30, 7/31, and 8/2. Mayor expressed concern about the work as it relates to school starting. Mr. Johnson had no starting date for the work. Johnson also said that there can be no access for emergency vehicles by plank road or ballast across the tracks on account of railroad liability. The MPT (Maintenance and Protection of Traffic plan) has been received by Sarah Fenton. Calls have been placed by Atty Dean and citizens to try to clarify busing once school starts.

SOLICITOR – ADA Cost estimates resolutions, to be addressed in unfinished business. Also Dean provided a draft resolution for gaming grant due in December.

ZONING – 1 permit for a shed, a zoning hearing board continuance to next month for extension of a deck.

ENGINEERING – No report.

DAM - No report.

RECREATION – Shaun Kuter mocked up some signs for Margo Beckerman memorial. Maggie Fritz and Don Beckerman are being kept in the loop with the work on the sign.

LAKE MANAGEMENT – The latest E. coli reading was 23. Beaver dam pipe area on swamp end needs to be cleaned out. Pipes seem to be blocked, Richard Campbell will look at it and see if we can do something.

GOOSE ABATEMENT – No report

RECORDS - All requests for the prior month were fulfilled.

ROADS – Equipment is already dropped off for paving and pothole repair. Repairs are expected to start Monday. Repairs will take 1 to 2 weeks. The contractor said he would fix the big pothole at the main entrance to the lake. Discussion followed as to whether that was advisable, as the pothole is probably located on state highway. It was decided to not repair it on account of potential liability issues. Jack Dean advised calling Penn Dot District 4 maintenance in Sugar Notch, Campbell will follow up. Campbell will also follow up with the engineer to write gaming grant for road paving. Rogan noted that surveyors have been in the borough for potential water line replacement, date is not known. Marth noted it would be good to coordinate with Aqua on road related repairs in the event of line replacement work. Campbell with contact Aqua about this for more info.

SEWER – Rogan presented a “hold harmless” agreement the borough could use so that the Penn Lake Association (PLA) would not be liable if pumps are stored in the basement of the community house. PLA has not yet given permission for pump storage. Also the borough is waiting to see if Aqua will permit a shed in the fenced area of the well house. Other options are a shed at the ball park or outside at the community house. Discussion ensued on shed prices. Motion by Rogan 2nd by Campbell to solicit 3 bids for a shed pad, all were in favor. It was noted that new pump warranty is 27 months from date of manufacture.

UNFINISHED BUSINESS – Motion by Rogan 2nd by Rosenstock authorizing the borough to request a Community Development in the amount of \$25,862 for ADA access to the public Gazebo area, roll call all in favor. Motion by Rogan 2nd by Rosenstock authorizing the borough to request a Municipal Capital improvement grant \$21,150 for ADA access to the basketball/tennis courts, roll call all in favor. Motion by Rogan 2nd by Rosenstock authorizing the borough to request a Municipal Capital improvement grant \$17,712 for ADA access to the playground, roll call all in favor. Dean will formalize the resolutions so they can be delivered to the county by 8/24. Motion by Rogan 2nd Marth to accept change to Ordinance #2 of 1997 related to enforcement of the nuisance ordinance, advertised in the White Haven Journal, roll call all in favor.

Related to "Fraziers Crossing" Jack Dean emphasized the Crestwood School District is obligated to provide busing. He is waiting for a call from the school district to see what routes are planned. Vans to and from the crossing, or likelihood of holding off the project until June of 2019 was considered unlikely. Marth will put in a call to Pat Toomey's office. Mayor noted that Linda Szoke of White Haven has been a great point person on the repair topic.

NEW BUSINESS: None noted.

PUBLIC COMMENT:

A resident stated that there was a crushed pipe on the horseshoe that may cause cars to bottom out, Campbell to get a look.

A **Motion** to adjourn was made by Rogan, Roll Call all in favor, all ayes, none opposed.
The next meeting will be on September 13th, 2018 at 7:00 pm.

Respectfully submitted,

Karen Burden, Secretary

August 27th, 2018

PENN LAKE PARK BOROUGH-SPECIAL COUNCIL MEETING

A special Penn Lake Park Borough Council meeting was held at the Penn Lake Park Community House to discuss and vote on payment for paving and pothole patching. The meeting was advertised 8/24/2018. Council President Paul Rogan called the meeting to order at 7:00 pm.

ROLL CALL: Mayor Debra Krysicki, Council President Paul Rogan, Council members Jill Rosenstock, Shaun Kuter, and Richard Campbell were present, Marth absent. The borough secretary was absent, she will be provided with a tape of the meeting for preparation of the minutes.

NEW BUSINESS: Motion by Rogan to make a payment of \$7400 to Petrill Contracting, 2nd by Kuter. Roll call: all in favor.

PUBLIC COMMENT:

No public attendees.

A **Motion** to adjourn was made by Rogan at 7:03, Roll Call all in favor, all ayes, none opposed.

The next meeting will be on September 13th, 2018 at 7:00 pm.

Respectfully submitted,

Karen Burden, Secretary

RECEIPTS: September 13th, 2018 MEETING

\$ <u>7804.77</u>	HA Berkheimer, EIT - August
\$ <u>148.36</u>	Real Estate Taxes Collected
\$ <u>525.00</u>	Garbage Fees Collected
\$ <u>207.76</u>	Northeast Revenue Service-Delinquent Taxes
\$ <u>11300.00</u>	Sewer Hook up Fee – (Young)
\$ <u>1000.00</u>	Zoning Hearing Fees (Welkey & Siviich)
\$ <u>225.00</u>	Zoning Permits (Glass, Welkey, & Young)
\$ <u>32192.51</u>	Sewer Fees Collected – May & June

\$ 53403.40 TOTAL RECEIPTS

BILLS:

\$ <u>3430.40</u>	County Waste, August Garbage Collection
\$ <u>28.70</u>	PPL Electric – August Streetlights
\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment - September
\$ <u>350.00</u>	Atty. John Dean, August Retainer
\$ <u>805.00</u>	Elliott Greenleaf & Dean, Boro Matters for July
\$ <u>350.00</u>	Barry Jacob, ZO Salary –August
\$ <u>199.00</u>	Barry Jaacob, Postage, mileage & hearing (July & August)
\$ <u>858.33</u>	White Haven Borough, Police Protection, September
\$ <u>2563.87</u>	Aqua PA, repairs (Rogan, Twardy & Costello)
\$ <u>133.10</u>	HA Berkheimer, Admin & Comm – July & August
\$ <u>111.30</u>	Reeves Rent a John Portable Potty – August
\$ <u>57.11</u>	Karen Burden, Office Supplies
\$ <u>7400.00</u>	R Petrill Contracting (paving)
\$ <u>1100.00</u>	Paragon Total Home Maint. (Final Inst)
\$ <u>35.00</u>	Times Leader – Special Mtg Ad (8/27)
\$ <u>860.00</u>	Mark P McNealis – Zoning Re: Sivilich
\$ <u>260.00</u>	Mark P McNealis – Zoning Re: Welkey
\$ <u>310.00</u>	The Citizens Voice – Public Hearing Ads(Sivilich & Welkey)
\$ <u>100.00</u>	Sargent’s Court Reporting – Mtg 8/1/18 (Sivilivh & Welkey)
\$ <u>100.00</u>	Kirby Memorial Health Center – Water Tests

\$ 29368.87 TOTAL BILLS

TREASURERS REPORT SEPTEMBER 13TH, 2018

PNC GENERAL FUND

Balance as of 8/09/18	\$ 1270.37
Revenue Deposits from 9/13 mtg	+ <u>1581.12</u>
	\$ 2851.49
Bills to be Paid 9/13	- <u>2282.54</u>
Balance as of 9/13/18	\$ 568.95

Margo Beckerman memorial fund	\$1860.00
Total Balance in PNC account	\$2428.95

PLGIT GENERAL FUND

Balance as of 8/09/18	\$100026.38
EIT Deposit	+ 7804.77
Interest earned 8/30	+ <u>152.93</u>
	\$107984.08
Bills to be Paid 9/13	- <u>9655.00</u>
Balance as of 9/13/18	\$ 98329.08

	PLGIT GARBAGE	LIQUID FUELS	PETTY CASH
Balance 8/09/18	\$19616.60	\$30857.10	\$15.99
Deposits from 9/13 mtg	\$ 525.00	+ .00	
Interest earned 8/30	+ <u>30.75</u>	+ <u>45.74</u>	<u>.00</u>
	\$20172.35	\$30902.84	\$15.99
Bills to be Pd 9/13	- <u>3430.40</u>	- <u>.00</u>	- <u>.00</u>
Balance as of 9/13/18	\$16741.95	\$30902.84	\$15.99

FNCB SEWER FUND

Balance 8/09/18	\$262087.11
Interest Earned	+ 22.95
Revenue Dep 9/13	+ <u>43492.51</u>
	\$305602.57
Bills approved 9/13	- 2563.87
Penn Vest Loan 9/01/18	- <u>10317.06</u>
Balance as of 9/13/18	\$292721.64

DAM ALLOCATION FUND

\$21808.31
32.33
+ <u>.00</u>
\$21840.64
- <u>.00</u>
\$21840.64