

November 8, 2018

PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough November Council meeting was held in the Penn Lake Park Community House. Council Vice President Shaun Kuter called the meeting to order at approximately 7:00 pm with the Pledge of Allegiance to the Flag followed by a statement that the meeting is being recorded by the Secretary and residents of the Borough.

ROLL CALL: Mayor Debra Krysicki, Council members Jill Rosenstock, Shaun Kuter, and John Burden were present. Council President Paul Rogan and Rich Campbell were absent.

MINUTES:

Minutes from the October meeting were distributed to council and copies were placed on display. The copies will be recorded as the official minutes. A **Motion** to accept the October 2018 minutes was made by Rosenstock, 2nd by Kuter.

Roll Call: Rosenstock, Kuter, and Burden all in favor, none opposed. Motion carried.

TREASURERS REPORT:

The treasurer's report was presented. A **Motion** was made by Rosenstock, 2nd by Kuter to accept the treasurer's report.

Roll Call: Rosenstock, Kuter, and Burden all in favor, none opposed. Motion carried.

RECEIPTS/BILLS:

A **Motion** was made by Rosenstock, 2nd by Kuter to pay the bills of \$16,184.47 and to accept the receipts of \$14,517.20.

Roll Call: Rosenstock, Kuter, Burden all in favor, none opposed. Motion carried.

PETITIONS OR COMPLAINTS: None

CORRESPONDENCE: A letter from Mae Robinson was read concerning water damage to her property at 1665 Lakeview Dr. caused by poor drainage in front of her property. Mrs. Robinson requests action to remedy the situation by having the borough consult a storm water management engineer to evaluate the merits of Plan B of a 2011 proposal from Pasonick Consulting Engineers to remedy the problem. Also received was an informational packet from the PA Department of Community and Economic Development outlining filing dates for required documents from the borough.

COMMITTEE REPORTS:

MAYOR – Debbie Krysicki Commended the Penn Lake Association and Volunteers for organizing, decorating, and implementing fun activities for the Halloween Party. Krysicki also announced the winners of the Halloween Decorating Contest.

SOLICITOR – Atty. Dean – Nothing to report.

ZONING – No permits were issued.
ENGINEERING– **Richard Campbell** – Nothing to report.
DAM- Rogan –Nothing to report.
RECREATION – **Kuter** – Nothing to report.
LAKE MANAGEMENT- **Jill Rosenstock** – Nothing to report.
GOOSE ABATEMENT– **Shaun Kuter** –Nothing to report.
RTK/RECORDS – **John Burden** – No requests.
ROADS – **Richard Campbell** – Nothing to report.

SEWER – **Paul Rogan** – The Lock property previously removed from sewer billing will now be billed.

UNFINISHED BUSINESS:

Frazier Crossing- No further information was received.

Trash- No bids have been received.

Gaming Grant- A **Motion** was made by Kuter, 2nd by Rosenstock to adopt Resolution No. 20 to undertake the project “Penn Lake Park Borough Stormwater/Water Quality Improvements” and apply for a grant to help fund the project. Roll Call: Rosenstock, Kuter, Burden all in favor, none opposed. Motion carried.

NEW BUSINESS:

Proposed Budget- First reading of the proposed budget for 2019 was read by Council Vice President Kuter. A **Motion** was made by Kuter, 2nd by Rosenstock to advertise the budget. Roll Call: Rosenstock, Kuter, Burden all in favor, none opposed. Motion carried. A **Motion** was made by Kuter 2nd by Rosenstock to advertise an ordinance to set the tax rate at .6 mils.

Roll Call: Rosenstock, Kuter, Burden all in favor, none opposed. Motion carried.

PUBLIC COMMENT:

Questions were raised concerning the proposed 2019 budget, also whether unused monies could be used for 2018 road repairs. Charlotte Carter expressed her thanks to Council for their Letter of Support to the White Haven Library.

A **Motion** to adjourn was made by Kuter, 2nd by Burden.
Roll Call all in favor, all ayes, none opposed. Motion carried.
Meeting adjourned at 7:34 pm.

The next meeting will be on December 20, 2018 at 7:00 pm.

Respectfully submitted,

Karen Burden, Secretary

TREASURERS REPORT December 20TH , 2018

PNC GENERAL FUND

Balance as of 11/08/18	\$ 589.36
Revenue Deposits from 12/20 mtg	+ 1782.44
	<u>\$ 2371.80</u>
Transfer to DAM Fund(1/3 tax)	- 216.08
Bills to be Paid 12/20	<u>- 1910.16</u>
Balance as of 12/20/18	\$ 245.56

Margo Beckerman memorial fund	\$1860.00
Total Balance in PNC account	\$2105.56

PLGIT GENERAL FUND

Balance as of 11/08/18	\$ 98540.01
EIT Deposit	+ 6307.39
Interest earned 11/30	+ 166.36
	<u>105013.76</u>
Bills to be Paid 12/20	<u>- 3845.87</u>
Balance as of 12/20/18	\$101167.89

	PLGIT GARBAGE	LIQUID FUELS	PETTY CASH
Balance 11/08/18	\$11158.98	\$23752.87	\$15.99
Deposits from 12/20 mtg	\$.00	+ .00	
Interest earned 11/30	<u>\$ 20.74</u>	<u>\$ 38.65</u>	\$.00
	\$11179.72	\$23791.52	
Bills to be Pd 12/20	<u>- 6860.80</u>	<u>- 2154.50</u>	<u>- .00</u>
Balance as of 12/20/18	\$ 4318.92	\$21637.02	\$15.99

FNCB SEWER FUND

Balance 11/08/18	\$279556.21
Interest Earned	+ 23.70
Revenue Dep 12/20	+ 12474.95
	<u>\$292054.86</u>
Bills approved 12/20	- 35759.28
	<u>- 10317.06</u>
Balance as of 12/20/18	\$245978.52

DAM ALLOCATION FUND

\$21908.34
35.65
+ 216.08
<u>\$22160.07</u>
<u>- .00</u>
\$22160.07

RECEIPTS: December 20th, 2018 MEETING

\$ <u>6307.39</u>	HA Berkheimer, EIT - November
\$ <u>173.79</u>	Penn Dot, State Police Fines Collected
\$ <u>12474.95</u>	Sewer Fees collected – September
\$ <u>648.25</u>	Taxes Collected
\$ <u>960.40</u>	Luzerne Cty, Transfer Taxes Collected

\$ 20564.78 TOTAL RECEIPTS

BILLS:

\$ <u>6860.80</u>	County Waste, November & December Garbage Collection
\$ <u>29.23</u>	PPL Electric – November Streetlights
\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment - December
\$ <u>350.00</u>	Atty. John Dean, November Retainer
\$ <u>350.00</u>	Barry Jacob, ZO Salary –November
\$ <u>858.37</u>	White Haven Borough, Police Protection, December
\$ <u>1.29</u>	Carolyn Basler, Tax Refund
\$ <u>15.00</u>	DGK Ins, 2 nd Inst Tax Collector Bond
\$ <u>140.64</u>	HA Berkheimer Inc, Oct/Nov Admin & Comm Fees
\$ <u>84.00</u>	CANWIN/ Journal, Mtg Dates, Snow Plow, Budget & Tax Rate Ads
\$ <u>35759.28</u>	Aqua Pa, Repairs and New Construction (Inv 10, 11, 12, 13 of 2018)
\$ <u>60.00</u>	Paragon Total Home Maint, Clean Storm catch basin on Lakeview Dr
\$ <u>730.00</u>	Richard Campbell, Reimburse pmt for Biros Septic & Drain Clean (54 Williams Dr)
\$ <u>739.50</u>	Jarick Construction, Snow plowing/cindering 11/15 & 16/2018
\$ <u>100.00</u>	Sargents Court Reporting, Mtg on 8/29/18 (wilkey/savilich)
\$ <u>625.00</u>	Roto-Rooter Sewer & Drain, (clean drain basin, 1670 Lakeview Dr)
\$ <u>800.00</u>	Beverly Yencha, Tax Collector Salary
\$ <u>1487.50</u>	Karen Burden, Secretary 6 mo salary & rent
\$ <u>700.00</u>	Teresa Wojciechowski, Treasurer, 6 mo salary
\$ <u>120.00</u>	Debra Krysicki, Mayor Salary
\$ <u>720.00</u>	Council Members Salaries

\$ 60847.67 TOTAL BILLS