

April 11, 2019

PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough April Council meeting was held in the Penn Lake Park Community House. Council Vice President Shaun Kuter called the meeting to order at approximately 7:01 pm with the Pledge of Allegiance to the Flag followed by a statement that the meeting is being recorded by the Secretary and residents of the Borough.

SWEARING IN: David Longmore was sworn into Council by Mayor Krynicki.

ROLL CALL: Mayor Debra Krynicki, Council Vice President Shaun Kuter, Council members Jill Rosenstock, John Burden, and David Longmore were present. Council President Paul Rogan was absent.

MINUTES:

Minutes from the March meeting were distributed to council and copies were placed on display. The copies will be recorded as the official minutes. A **Motion** to accept the March 2018 minutes was made by Kuter, 2nd by Rosenstock.

Roll Call: Kuter, Rosenstock, Longmore, and Burden all in favor, none opposed. Motion carried.

TREASURERS REPORT:

The treasurer's report was presented. A **Motion** was made by Rosenstock, 2nd by Kuter to accept the treasurer's report.

Roll Call: Kuter, Rosenstock, Longmore, and Burden all in favor, none opposed. Motion carried.

RECEIPTS/BILLS:

A **Motion** was made Kuter, 2nd by Longmore to pay the bills of \$18,546.81 and to accept the receipts of \$24,232.76.

Roll Call: Kuter, Rosenstock, Longmore, and Burden all in favor, none opposed. Motion carried.

PETITIONS OR COMPLAINTS: None

CORRESPONDENCE: Correspondence was received from several sources.

- The Office of Luzerne County Planning and Zoning informed the borough that the grant application to fund improvements to playgrounds and improve accessibility for residents and visitors was reviewed.
- The PA Department of Environmental Protection coordinated with the PA Emergency Management Agency to transition Dam Emergency Action Plans to electronic format. Both agencies are conducting workshops for dam owners and engineering consultants to learn how to utilize the new system.

- The Department of Transportation sent information concerning crosswalk pavement marking standards and regulation of controlled plants and noxious weeds.
- Pennoni Associates sent certified mail to inform the borough of their intent to submit the following: an application to DEP, a joint permit Application for a state Water Obstruction and Encroachment Permit, and a Section 404 Permit for the Penn Lake Park Borough water main replacement project.

COMMITTEE REPORTS:

MAYOR – Debra Krysicki– Expressed her gratitude to Chris Borton, Paul Rogan, and Richard Campbell for their efforts concerning the LSA grant. Spoke with Teri Dickow who sent the materials for the updated class on short term rentals written by Susan Smith. Mayor has shared the materials with council members and advises resolutions and ordinances must be passed before any action by the borough or police can be taken. Mayor Krysicki recommends council review the information carefully.

Council member Rosenstock stated Jack Varaly volunteered to write the necessary ordinances at no cost to the borough. Council Vice President Kuter stressed the need for a Public Meeting on short term rentals.

POLICE – There were 57.16 hours of service for the first quarter. The majority of hours centered on patrols, however the police responded to a MVA into a tree, lost keys, a DOA, and finger printing.

SOLICITOR – Jack Dean– No Report.

ZONING – No Report.

ENGINEERING– No Report.

DAM- Rogan –No Report.

RECREATION –Kuter–Requested Secretary Burden call for a Porta Potty at ball field.

LAKE MANAGEMENT- Jill Rosenstock – Ecological Solutions proposed a treatment plan for bladder wort. The goal is to minimize bladder wort and maximize fishing health. The cost for the service is \$3850.00, of which \$850.00 will be donated by Penn Lake Fish and Plant Life Club. Mayor Krysicki mentioned that last year's budget included only \$1350.00 for lily pad spraying. A **Motion** was made by Kuter, 2nd by Longmore to pay Ecological Solutions up to \$3,850.00 for the treatment of bladderwort for 2019.

Roll Call: Kuter, Rosenstock, Longmore, and Burden all in favor, none opposed. Motion carried. A **Motion** was made by Kuter, 2nd by Longmore to make a down payment of \$1500.00 to Ecological Solutions for the treatment of bladder wort.

Roll Call: Kuter, Rosenstock, Longmore, and Burden all in favor, none opposed. Motion carried.

GOOSE ABATEMENT– Kuter- Stated that most of the geese migration is over with according to the Game Commission.

RTK/RECORDS – John Burden – 1 RTK request from Rose Cays with the PA Association of Realtors is being processed. Burden also purchased two file cabinets for \$239.98 to move records from cardboard boxes.

ROADS– No Report.

SEWER – Paul Rogan – No Report.

UNFINISHED BUSINESS:

Gaming Grant – Borough received seventy-five thousand for storm water drainage. Chris Borton met with Rogan and Campbell to identify three major areas of concern: Williams Drive, Lakeview Dr. past the beach area, and the intersection of Lakeview and Hollenback. AQUA will pave over the areas in conjunction with the water line replacement project. Penn Lake Park Borough will pay the difference of the cost of the project and grant money. A **Motion** was made by Kuter, 2nd by Rosenstock to spend up to \$10,000.00 to complete the project.

Roll Call: Kuter, Rosenstock, Longmore, and Burden all in favor, none opposed. Motion carried.

Playground Grant – Was denied due to poor maintenance of the playground. It was suggested that in addition to the DCNR grant for \$30,000.00 for ADA Accessibility, we also apply for a \$20,000.00 DCNR grant from the state for a new playground. Council member Rosenstock stressed the need to maintain playground and ballpark areas.

NEW BUSINESS:

Porta Potty will be ordered by Secretary Burden.

PUBLIC COMMENT: Barbara Sudimak voiced concerns over the condition of the road in the Williams Dr. and Lakeview Dr. Intersection. Council member Longmore volunteered to fill potholes as temporary solution. Vice President Kuter stated permanent repair will be made in conjunction with storm water drainage project.

A **Motion** to adjourn was made by Kuter, 2nd by Burden.

Roll Call all in favor, all ayes, none opposed. Motion carried.

Meeting adjourned at 7:35 pm.

The next meeting will be on May 9, 2019 at 7:00 pm.

Respectfully submitted,

Karen Burden, Secretary

May 1st, 2019

PENN LAKE PARK BOROUGH-SPECIAL COUNCIL MEETING

A special Penn Lake Park Borough Council meeting was held at the Penn Lake Park Community House to discuss and vote on payment provisions for emergency paving in the boro. The meeting was advertised 4/27/2019. Council President Paul Rogan called the meeting to order at 7:03 pm.

ROLL CALL: Mayor Debra Krysicki, Council President Paul Rogan, Council members Jill Rosenstock, Shaun Kuter were present. The borough secretary was absent, she will be provided with a tape of the meeting for preparation of the minutes.

NEW BUSINESS: Motion by Rogan to authorize Petrill Contracting to do temporary paving on Lakeview drive at the foot of William Drive to repair winter damage, 2nd Ms. Rosenstock maximum of \$3000. Roll call: all in favor.

PUBLIC COMMENT:

No public attendees.

A **Motion** to adjourn was made by Rogan at 7:05, Roll Call all in favor, all ayes, none opposed.

The next meeting will be on May 9th, 2019 at 7:00 pm.

Respectfully submitted,

Karen Burden, Secretary

TREASURERS REPORT May 9th, 2019

PNC GENERAL FUND

Balance as of 4/11/19	\$ 2227.84
Revenue Deposits from 5/9 mtg	+21163.59
	<u>\$23391.43</u>
Add'l bill approved 4/11 mtg	239.98
Bills to be Paid 5/09/19	- <u>5071.68</u>

Balance as of 5/09/19 \$ 18079.77

Margo Beckerman memorial fund	\$ 1860.00
Total Balance in PNC account	\$19939.77

PLGIT GENERAL FUND

Balance as of 04/11/19	\$106132.89
EIT Deposit	+ 880.17
Interest earned 4/30	+ <u>196.17</u>
	107209.23
Add'l Bills approved 4/11 mtg	1500.00
Bills to be Paid 5/09/19	- <u>.00</u>
Balance as of 5/09/19	\$105709.23

	PLGIT GARBAGE	LIQUID FUELS	PETTY CASH
Balance 4/11/19	\$33310.58	\$35795.87	\$14.54
Deposits from 5/09 mtg	\$ 555.00		
Interest earned 04/30	<u>\$ 62.75</u>	<u>\$ 67.51</u>	\$.00
	\$33928.33	\$35863.38	
Bills to be Pd 5/09/19	- <u>3817.50</u>	- <u>2800.00</u>	- <u>.00</u>
Balance as of 5/09/19	\$30110.83	\$33063.38	\$14.54

FNCB SEWER FUND

Balance 04/11/19	\$249740.87
Interest Earned	+ 81.58
Revenue Dep 5/09/19	+ <u>11946.50</u>
	\$261768.95
Bills approved 5/09/19	- 1422.37
	-
Penn Vest Loan 5/01/19	- <u>10317.06</u>
Balance as of 5/09/19	\$250029.52

DAM ALLOCATION FUND

\$22773.29
42.02
+ <u>.00</u>
\$22815.31
- <u>.00</u>
\$22815.31

RECEIPTS: May 9th, 2019 MEETING

\$ <u>555.00</u>	Garbage Fees Collected
\$ <u>11946.50</u>	Aqua PA, Sewer Monthly Fees Collected, (Feb)
\$ <u>880.17</u>	HA Berkheimer, EIT for April
\$ <u>1749.30</u>	Luzerne County, Transfer Taxes
\$ <u>26.00</u>	DGK Ins, Overpayment on Ins
\$ <u>19363.29</u>	Real Estate Taxes Collected
\$ <u>25.00</u>	Pennonni, Permit Fee – Pavement cutting

\$ 34545.26 TOTAL RECEIPTS

BILLS:

\$ <u>70.49</u>	Reeves Rent A John Inc, Portable Potty
\$ <u>28.59</u>	PPL Electric – April Streetlights
\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment - May
\$ <u>350.00</u>	Atty. John Dean, April Retainer
\$ <u>350.00</u>	Barry Jacob, ZO Salary –April
\$ <u>2800.00</u>	R Petrill Contracting, Pothole Patch/Paving
\$ <u>35.00</u>	Times Leader, Special Meeting Ad -4/27/19
\$ <u>3817.50</u>	County Waste, April Trash Removal
\$ <u>858.33</u>	White Haven Borough, May Police Svc
\$ <u>2762.00</u>	White Haven Borough, Workmens Comp Fire Dept, Boro Share
\$ <u>1422.37</u>	Aqua PA, Pump Repairs
\$ <u>617.27</u>	Luzerne County Engineering Dept, Local Bridge Inspection

\$ 23428.61 TOTAL BILLS