

July 11, 2019

PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough July Council meeting was held in the Penn Lake Park Community House. Council President Paul Rogan called the meeting to order at approximately 7:16 pm with the Pledge of Allegiance to the Flag followed by a statement that the meeting is being recorded by the Secretary and residents of the Borough.

ROLL CALL: Mayor Debra Krysicki, Council President Paul Rogan, Council members Jill Rosenstock, Shaun Kuter, and John Burden were present. Council member David Longmore was absent.

MINUTES:

Minutes from the June meeting were distributed to council and copies were placed on display. The copies will be recorded as the official minutes. A **Motion** to accept the June 2019 minutes was made by Kuter, 2nd by Burden.

Roll Call: Rogan, Kuter, Rosenstock, and Burden all in favor, none opposed. Motion carried.

TREASURERS REPORT:

The treasurer's report was presented. A **Motion** was made by Kuter, 2nd by Rogan to accept the treasurer's report.

Roll Call: Rogan, Kuter, Rosenstock, and Burden all in favor, none opposed. Motion carried.

RECEIPTS/BILLS:

A **Motion** was made by Rogan, 2nd by Kuter to pay the bills of \$25,743.77 and to accept the receipts of \$18,266.19.

Roll Call: Rogan, Kuter, Rosenstock, and Burden all in favor, none opposed. Motion carried.

PETITIONS OR COMPLAINTS: None

CORRESPONDENCE: Correspondence was received from several sources.

- Atlantic Broadband sent a copy of business and residential notices going out to customers involving past enhancements, additions, changes, and new rate structures beginning August 1, 2019.
- Luzerne Conservation District notified the borough that AQUA's Sediment and Erosion Control Plan is adequate to meet PA requirements in reference to their water main replacement project.

COMMITTEE REPORTS:

MAYOR – Debra Krysicki– No Report

POLICE – There were 55 hours and 50 minutes of service. The majority of service was routine patrols. There were responses to a hit and run, attempted burglary, a written warning for failing to obey a stop sign, a motor vehicle accident, and harassment of wildlife.

SOLICITOR – Jack Dean– Commented on two issues: the borough can construct an ordinance that requires insurance for short term rentals, and although speed bumps are legal on state roads, they are not practical.

ZONING – The Zoning Board will hold a public hearing on July 30, 2019 for variances concerning a property at 1159 Lakeview Dr.

ENGINEERING–Rogan – Will be addressed under Gaming Grant.

DAM- Rogan –No Report

RECREATION –Kuter – Rubberized mulch for playground would require 500 bags. The total cost would be \$3000.00 not including delivery. Kuter expressed gratitude on behalf of the borough to Randy Pilecki for his work at the playground. Pilecki expressed the need for borough to address the number of boats at the beach and dam. Many boats are abandoned and are filled with water attracting insects, are an eyesore, and hampered contestants in the fishing derby. A **Motion** was made by Rogan, 2nd by Kuter, to draft a letter to borough residents to have their boats moved from the beach and dam areas or have them disposed of.

Roll Call: Rogan, Kuter, Rosenstock, and Burden all in favor, none opposed. Motion carried.

LAKE MANAGEMENT- Jill Rosenstock – The lake was sprayed for bladder wort. Rosenstock advised that Ecological Solutions requires payment before treatment. Rosenstock also added that water testing results have been excellent.

GOOSE ABATEMENT– Kuter- Geese are under control although there are more than the borough would like.

RTK/RECORDS – John Burden – Nothing to report.

ROADS– Paul Rogan – Mayor Kryszicki informed council that the borough can obtain a device to record speeding for a short period of time. Rogan met with Salerno and Kiddish on road related matters. Dolinsky started work on Hollenback and requires additional materials to reconcile problems. A **Motion** was made by Rogan, 2nd by Kuter for an additional \$425.00 for materials to complete repairs.

Roll Call: Rogan, Kuter, Rosenstock, and Burden all in favor, none opposed. Motion carried.

SEWER – Paul Rogan – Forty-three delinquency letters were sent to residents in arrears over 120 days. The relocation of a grinder pump on Lakeview Dr. does not require a permit, however an inspection is required.

UNFINISHED BUSINESS:

Gaming Grant – The borough received three bids for the storm water drainage project: Linde, M&J Excavating, and Mohawk. A **Motion** was made by Rogan, 2nd by Kuter to accept M&J Excavating's bid for the repairs.

Roll Call: Rogan, Kuter, Rosenstock, and Burden all in favor, none opposed. Motion carried. A **Motion** was made by Rogan, 2nd by Rosenstock to budget additional money from the general fund to complete the three projects and extra expenses.

Roll Call: Rogan, Kuter, Rosenstock, and Burden all in favor, none opposed. Motion carried.

Water Main Replacement – The work to replace the water mains on Lakeview from the outlet to Hollenback and part of Terrace will begin soon and Aqua will be responsible for repaving the road in all areas. The borough will try to complete the storm water drainage repairs in two of the areas before AQUA repaves the road.

Pothole Patching: A **Motion** was made by Rogan, 2nd by Kuter to accept the bid from Pocono Spray Patching of \$4,200.00 for pothole repair.

Roll Call: Rogan, Kuter, Rosenstock, and Burden all in favor, none opposed. Motion carried.

Short Term Rentals: The results of a Public Meeting, a Council based survey, and a petition were considered in addressing short term rentals in the borough. The biggest issues mentioned were speeding, noise, parking, occupancy, and adherence to ordinances impacting the Quality of Life in the borough. Suggestions were made to discourage the purchase of properties solely for rentals, require additional Association Memberships for owners and renters, require a registration fee for rentals, limit occupancy to ten people, and limit the number of vehicles to four per property. Short term rental ordinances would be enforced by the Zoning Officer but police should be called for problems.

NEW BUSINESS:

Drain Clearing: Advertising will be postponed until it is confirmed whether the borough has enough money in the budget.

Web Site: Issues to consider include: a name for the web site, approving a web site manager, deciding what information to include on the website. The matter will be put on old business for August.

PUBLIC COMMENT: Resident Dave Evans expressed his concerns with the short term rental next to his property including the number of people and cars, late night hours, parking on his property, unleashed dogs, and dogs defecating in his yard. He questioned whether dogs are up to date on shots and the identity of the renters. Tim Lenahan, chairman of Penn Lake Planning Commission, accepted the resignation of Dave Longmore. A **Motion** was made by Rogan, 2nd by Kuter to accept Longmore's resignation.

Roll Call: Rogan, Kuter, Rosenstock, and Burden all in favor, none opposed. Motion carried.

A **Motion** was made by Rogan, 2nd by Kuter to appoint Lindsay Tylutki to fill the vacancy.

Roll Call: Rogan, Kuter, Rosenstock, and Burden all in favor, none opposed. Motion carried.

Lenahan expressed the need for council to budget money for legal counsel to review SALDO as the Planning Commission has no budget. Lenahan also commented that Penn Lake Borough is the only municipality in the state where the Planning Commission does not report to council and stressed the Commission should be advisory only.

The work on Frasier's Crossing will begin July 29th.

A **Motion** to adjourn was made by Kuter, 2nd by Rogan.

Roll Call all in favor, all ayes, none opposed. Motion carried.

Meeting adjourned at 8:28 pm.

The next meeting will be on August 8, 2019 at 7:00 pm.

Respectfully submitted,

Karen Burden, Secretary

RECEIPTS: August 8th, 2019 MEETING

\$ <u> 6.69</u>	Magisterial District Court 11-3-06, Fines collected
\$ <u> 1624.69</u>	HA Berkheimer, EIT for July
\$ <u> 300.00</u>	Zoning Permit Fees
\$ <u> 544.66</u>	Real Estate Taxes Collected
\$ <u> 210.00</u>	Garbage Fees Collected
\$ <u> 66.15</u>	Delinquent Taxes Collected

\$ 2752.19 TOTAL RECEIPTS

BILLS:

\$ <u> 111.30</u>	Reeves Rent A John Inc, Portable Potty - JULY
\$ <u> 10317.06</u>	Penn Vest Loan Monthly Payment - AUGUST
\$ <u> 350.00</u>	Atty. John Dean, JULY Retainer
\$ <u> 280.00</u>	Elliott Greenleaf & Dean, Boro Matters in June
\$ <u> 350.00</u>	Barry Jacob, ZO Salary -July
\$ <u> 131.82</u>	Barry Jacob, ZO-Postage, mileage, Map & printer ink
\$ <u> 141.86</u>	Paul Rogan, Printing of postcards, postage & OOMA Bill
\$ <u> 32.00</u>	CANWIN/Journal, Budget ads in May
\$ <u> 3817.50</u>	County Waste, July Trash Removal
\$ <u> 858.33</u>	White Haven Borough, August Police Svc
\$ <u> 120.00</u>	Kirby Memorial Health Center, 6 water tests
\$ <u> 375.00</u>	DGK Ins, Treasurers Bond
\$ <u> 1100.00</u>	Paragon Home Maintenance, Grass Cutting 3rd Pmt per contract
\$ <u> 2375.00</u>	Dolinsky Contracting , Swale repair
\$ <u> 4200.00</u>	Pocono Spray Patching, Pothole repair
\$ <u> 55.00</u>	Postmaster, Roll of stamps

\$ 24614.87 TOTAL BILLS

TREASURERS REPORT August 8th, 2019

PNC GENERAL FUND

Balance as of 7/11/19	\$5792.47
Revenue Deposits from 8/8 mtg	+ <u>917.50</u>
	\$6709.97
Transfer to Dam Acct	181.55
Bills to be Paid 8/08/19	- <u>3915.31</u>
Balance as of 8/08/19	\$2613.11

Margo Beckerman memorial fund	\$ 783.83
Total Balance in PNC account	\$3396.94

PLGIT GENERAL FUND

Balance as of 07/11/19	\$114959.70
EIT Deposit	+ 1624.69
Interest earned 7/30	+ <u>215.18</u>
	116799.57
Check printing fee	20.61
Bills to be Paid 8/08/19	- <u>2375.00</u>
Balance as of 8/08/19	\$114403.96

	PLGIT GARBAGE	LIQUID FUELS	PETTY CASH
Balance 7/11/19	\$23378.88	\$33189.83	\$14.54
Deposits from 8/08 mtg	\$ 210.00		
Interest earned 07/30	<u>\$ 47.47</u>	<u>\$ 60.32</u>	\$.00
	\$23636.35	\$33250.15	
Bills to be Pd 8/08/19	- <u>3817.50</u>	- <u>4200.00</u>	- <u>.00</u>
Balance as of 8/08/19	\$19818.85	\$29050.15	\$14.54

FNCB SEWER FUND

Balance 07/11/19	\$233743.56
Interest Earned	+ 79.26
Revenue Dep 8/08/19	+ <u>.00</u>
	\$233822.82
Bills approved 8/08/19	- .00
Penn Vest Loan 8/01/19	- <u>10317.06</u>
Balance as of 8/08/19	\$223505.76

DAM ALLOCATION FUND

\$23623.87
43.32
+ <u>181.55</u>
\$23848.74
- <u>.00</u>
\$23848.74