

NOVEMBER 14, 2019

PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough November Council meeting was held in the Penn Lake Park Community House. Council President Paul Rogan called the meeting to order at approximately 7:30 pm with the Pledge of Allegiance to the Flag followed by a statement that the meeting is being recorded by the Secretary and residents of the Borough.

ROLL CALL: Mayor Debra Krysicki, Council President Paul Rogan, Council members Jill Rosenstock, David Longmore, Shaun Kuter, and John Burden were present.

MINUTES:

Minutes from the October meeting were distributed to council and copies were placed on display. The copies will be recorded as the official minutes. A **Motion** to accept the October 2019 minutes was made by Kuter, 2nd by Longmore.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed. Motion carried.

TREASURERS REPORT:

The treasurer's report was presented. A **Motion** was made by Kuter, 2nd by Rosenstock to accept the treasurer's report.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed. Motion carried.

RECEIPTS/BILLS:

A **Motion** was made by Kuter, 2nd by Burden to pay the bills of \$19,881.01 and to accept the receipts of \$15,036.84.

Roll Call: Longmore, Rosenstock, Kuter, Burden all in favor, Rogan abstained from Line 12, aye for all else, none opposed. Motion carried.

PETITIONS OR COMPLAINTS: Charles and Sharon Stansky complained that the storm drainage work blocked access to their property.

CORRESPONDENCE:

- A Contract Status Inquiry related to the Storm Water Drainage Project was sent to the borough from Colonial Surety Co.
- A single bid for Snow Plowing was received from Jarick Construction and Snow Plowing. A **Motion** was made by Rogan, 2nd by Kuter to accept Jarick's bid on contingency that no lower bids are received by the deadline.
- Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed. Motion carried.
- Correspondence offering competitive pricing for Treasurer's Bond was offered by H.A. Thomas Risk Management.
- A Quote was received from Dolinsky Contracting, Inc. to install a driveway pipe.
- EMC/DGK Insurance sent a thirty day notice for estimated renewal premium.

COMMITTEE REPORTS:

MAYOR – Debra Kryszicki– Thanked all residents for their support in the election and congratulated John Burden, Dave Longmore, and Shaun Kuter for their success in the November election. The Mayor offered thanks to all participants in the Autumn Contest and thanked the Penn Lake Association Directors and Officers for organizing the Halloween Party. Kryszicki reported that according to the Post Master of White Haven residents from Williams Dr. are responsible for moving their mailboxes from the present location on Carter to their addresses on Williams Dr. The Mayor asked Council's help in relocating mailboxes for residents unable to move them. Kryszicki asked whether Council would allot \$60 for her membership in the PA State Mayor's Association. **A Motion** was made by Rogan, 2nd by Longmore to authorize a payment of \$60 for Kryszicki's membership in the PA State Mayor's Association.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed. Motion carried.

POLICE – No Report.

SOLICITOR – Kristyn Giarratano- Received the sewage liens and will review them.

ZONING – No Permits

ENGINEERING–Rogan – Will be addressed with Gaming Grant in unfinished business.

DAM- Rogan – Annual dam inspection will be completed in the next few weeks.

RECREATION–Kuter – Penn Lake Fish and Plant Life Club stocked 501 walleyes.

LAKE MANAGEMENT- Rosenstock – Additional monies are needed for 2020.

Rosenstock announced that DCNR awarded the borough a \$23,200.00 grant for rehabilitation and development of the Penn Lake Park Playground. This grant which Rosenstock applied for on behalf of the borough combined with ADA grant will give the borough over \$40,000.00 to improve the playground, ballpark, and gazebo areas.

GOOSE ABATEMENT– Kuter- Getting reports of people feeding the geese.

RTK/RECORDS – John Burden – Nothing to report.

ROADS – David Longmore – Commented on the good work done in repaving Lakeview Dr.

SEWER – Paul Rogan – The Attorney is working on nine liens to be filed for sewage and garbage totaling \$88,347.40. **A Motion** was made by Rogan, 2nd by Kuter to authorize a payment of \$1,350.00 to Attorney Dean's firm to file the liens.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed. Motion carried.

UNFINISHED BUSINESS:

ADA Grant – **A Motion** was made by Rosenstock, 2nd by Kuter to award Barry Islet and Associates the contract for engineering services not to exceed \$6,100.00.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed. Motion carried.

Gaming Grant – Council is pleased with Storm Water Drainage work by M & J Construction; however there is an issue with the swale completed along Williams Dr. that prohibits access to the properties of Robert Scott and Charles and Sharon Stansky. **A Motion** was made by Rogan, 2nd by Kuter to accept Dolinsky Construction's bid of \$735.00 to construct an access to the properties.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed.
Motion carried.

Another issue related to the Storm Water Drainage Project was the severe drop off from the newly paved road to the catch basin across from the O'Neal Property. **A Motion** was made by Rogan, 2nd by Longmore to allocate up to \$999.00 to raise the catch basin.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed.
Motion carried. The borough will place cones by the area until repairs are made.

Water Main Replacement – AQUA has not received a permit from DEP to complete work across the dam. The Linde Co. asked what type of restoration the borough would like performed in the areas adjacent to the ball park where Linde stored equipment and materials. Council members suggested gravel to add additional parking for the ball field.

Short Term Rentals – Further discussion concerning the ordinance continued during the work session. The council will continue to revise the ordinance.

Borough Web Site – Council authorized Tom Thornton to work on the web site.

Delinquent Sewer and Garbage Bills – Liens are in the process of being filed for both delinquent sewer and garbage bills.

SALDO- **A Motion** was made by Rogan, 2nd by Kuter to adopt the SALDO amendment to simplify the process for combining lots.

Roll Call: Rogan, Rosenstock, Kuter, and Burden all in favor, Longmore abstained.
Motion carried.

Margo's Bench – **A Motion** was made by Rogan, 2nd by Longmore to give the remaining funds from the Margo Beckerman's Memorial Fund to Don Beckerman.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed.
Motion carried.

NEW BUSINESS:

Budget – **A Motion** was made by Kuter, 2nd by Rogan to advertise the first reading of 2020 budget including the changes discussed during the work session and to make the 2020 budget available to the public by appointment with the borough secretary, or by email.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed.
Motion carried.

Garbage Fees – Council is researching whether the garbage fee could be included in the County Property Tax bill. This matter and the garbage fee for 2020 will be carried over to the December meeting.

PUBLIC COMMENT- None

A Motion to adjourn was made by Kuter, 2nd by Rogan.

Roll Call all in favor, all ayes, none opposed. Motion carried.

Meeting adjourned at 8:14 pm.

The next meeting will be on December 19, 2019 at 7:00 pm.

Respectfully submitted,

Karen Burden, Secretary

TREASURERS REPORT December 19th, 2019

PNC GENERAL FUND

Balance as of 11/14/19	\$ 735.59
Revenue Deposits from 12/19 mtg	<u>+68690.90</u>
	\$69426.49
Bills pd –approved 11/14 mtg	- 60.00
Transfer to Dam Fund	- 52.58
Bills to be Paid 12/19/19	<u>-68992.71</u>
Balance as of 12/19/19	\$ 321.20

Margo Beckerman memorial fund	\$ 628.59
Chk to Don Beckerman	- 628.59
Total Balance in PNC account	\$321.20

PLGIT GENERAL FUND

Balance as of 11/14/19	\$112694.69
Transfer from Dam Fund	+ 1400.00
EIT Deposit	+ 6468.23
Interest earned 11/30	<u>+ 156.31</u>
	120719.23
Bill pd – approved 11/14 mtg	- 735.00
Bills to be Paid 12/19/19	<u>- 38525.87</u>
Balance as of 12/19/19	\$ 81458.36

	PLGIT GARBAGE	LIQUID FUELS	PETTY CASH
Balance 11/14/19	\$ 8640.13	\$29192.77	\$14.54
Deposits from 12/19 mtg	\$ 555.00		
Interest earned 11/30	<u>\$ 14.47</u>	<u>\$ 38.11</u>	\$.00
	\$ 9209.60	\$29230.88	
Bills to be Pd 12/19/19	<u>- 7941.60</u>	<u>- 485.00</u>	<u>- .00</u>
Balance as of 12/19/19	\$ 1268.00	\$28745.88	\$14.54

FNCB SEWER FUND

Balance 11/14/19	\$252322.91
Interest Earned	+ 75.84
Transfer	
Revenue Dep 12/19/19	<u>+ 14939.65</u>
	\$267338.40
Transfer	
Bills approved 12/19/19	- 11652.69
Penn Vest Loan 12/01/19	<u>- 10317.06</u>
Balance as of 12/19/19	\$245368.65

DAM ALLOCATION FUND

\$30804.84
36.83
+ 52.58
<u>+ .00</u>
\$30894.25
- 1400.00(to PLGIT General)
<u>- .00</u>
\$29494.25

RECEIPTS: December 19th, 2019 MEETING

\$ <u>32.73</u>	Magisterial District Court 11-3-06, Fines collected
\$ <u>6468.23</u>	HA Berkheimer, EIT for November
\$ <u>842.80</u>	County of Luzerne, Transfer Taxes Collected
\$ <u>157.74</u>	Realty Taxes Collected
\$ <u>157.63</u>	Commonwealth of PA, State Police Fines
\$ <u>14939.65</u>	Aqua PA, Monthly Sewer Fees (September)
\$ <u>555.00</u>	Garbage Fees Collected
\$ <u>67500.00</u>	DCED grant-Stormwater Improvement Project

\$ 90653.78 TOTAL RECEIPTS

BILLS:

\$ <u>135.42</u>	HA Berkheimer Inc, Admin & Comm- Oct & Nov
\$ <u>10317.06</u>	Penn Vest Loan Monthly Payment – December
\$ <u>11312.69</u>	Aqua PA, Sewer Hookup,(Nugent
\$ <u>340.00</u>	Aqua PA, Sewer Repairs (Podlipnik)
\$ <u>29.29</u>	PPL Electric Utilities, Streetlights, November
\$ <u>350.00</u>	Atty. John Dean, November Retainer
\$ <u>192.50</u>	Elliott Greenleaf & Dean, Borough matters in October
\$ <u>350.00</u>	Barry Jacob, ZO Salary –November
\$ <u>1400.00</u>	Borton Lawson Engineering, 2019 Dam Inspection
\$ <u>182.00</u>	PA Assoc of Boroughs, Borough and Council Dues - 2020
\$ <u>7941.60</u>	County Waste, November & December Trash Removal
\$ <u>858.37</u>	White Haven Borough, December Police Svc
\$ <u>98.50</u>	CANWIN/Journal, Legal Ads Aug thru Nov(Inv #6865-6869)
\$ <u>485.00</u>	Dolinsky Contracting Inc, Install riser on drain box/stone
\$ <u>15.00</u>	DGK Ins, Tax Collector Bond, Borough Portion
\$ <u>275.00</u>	Northeastern PA Alliance, 2020 Dues
\$ <u>99805.00</u>	M & J Excavation Inc, Stormwater Improvement Project
\$ <u>1487.50</u>	Karen Burden, Secy 6 mo Salary/Rent
\$ <u>700.00</u>	Teresa Wojciechowski, Treas, 6 mo salary
\$ <u>800.00</u>	Beverly Yencha, Tax Collector Salary-12 mo
\$ <u>840.00</u>	Mayor & Council Salaries, 12 months

\$ 137914.93 TOTAL BILLS