

MAY 14, 2020

PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough May Council meeting was held via the conferencing app, Gotomeeting. Council President Paul Rogan called the meeting to order at 7:29 and stated that the meeting is being recorded.

ROLL CALL: Mayor Debra Krysicki, Council President Paul Rogan, Council members Shaun Kuter, Jill Rosenstock, David Longmore, and John Burden responded.

MINUTES:

Minutes from the April Monthly Council Meeting were distributed to council via email. The copies will be recorded as the official minutes. A **Motion** to accept the April Council minutes was made by Kuter, 2nd by Longmore.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed. Motion carried.

TREASURERS REPORT:

The Treasurer's Report was presented by Teresa Wojciechowski, Treasurer. A **Motion** was made by Kuter, 2nd by Rosenstock to accept the Treasurer's Report.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed. Motion carried.

RECEIPTS/BILLS:

A **Motion** was made by Kuter, 2nd by Rosenstock to pay the bills of \$16,720.55 and to accept the receipts of \$46,826.23.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed. Motion carried.

PETITIONS OR COMPLAINTS:

- Donnie Jayne complained access for property owners in his area resulting from the stormwater drainage project fell short of providing access to his property.
- Earlier complaints concerning the pile of debris and signage on the Evans's property have been addressed as the rubble has been leveled and the signage removed.
- Mark Roman inquired about filing a "hold harmless" to negate the borough's responsibility for Roman adding sand and launching fireworks from his property.
- Residents complained of discarded pet waste bags left on the sides of borough roads and near the Community House bench.

CORRESPONDENCE:

- PA Spotted Lanternfly Program Team warns of the threat posed to agriculture, especially grapes, hardwood and fruit trees, landscape, and nursery products. The team urges residents to Spot, Destroy, and Report contact with the Spotted Lanternfly to the SLF Website.

- Luzerne County is updating its Hazard Mitigation Plan including strategies to reduce the impact of natural and man-made hazards. Representation is necessary for the borough to receive state and federal disaster mitigation funds. Council person Rosenstock represented Penn Lake Park thru the Online Webinar Meeting.
- Katie Derhammer from the Census Bureau reached out to our community to share the importance of our residents responding to the Census. At the time the Borough received her request, only 42% of residents had responded. Ms. Derhammer urges residents to respond online, by phone, or mail.
- Council members were asked to respond to the survey for the Lackawanna and Luzerne Comprehensive and Long Range Transportation Plan.
- PA Parks and Recreation Society sent guidelines for the Reopening of Parks and Recreation Areas according to the Red/ Yellow/ Green Phases set by the State.
- PA Emergency Management Agency sent a webinar schedule and application for the Public Assistance Grant.
- Pennoni Associates forwarded the Bridge Inspection Report. The bridge passed inspection and has no immediate concerns.

COMMITTEE REPORTS:

MAYOR – Debra Krysicki– Thanked First Responders who visited on May 2 and also expressed thanks to residents who made signs and showed support. Krysicki made a recommendation to continue to keep all the borough’s recreation areas closed until the Governor lifts restrictions. The Mayor asks property owners to impress upon their guests to be respectful to residents and obey restrictions.

POLICE – Mayor Krysicki reported the borough received 27 hours and 20 minutes of service for April. Incidents included traffic control for downed wires, a noise complaint, and trespassing. Krysicki is unsure whether future police reports will be monthly or quarterly.

SOLICITOR – Jack Dean – Urged the Borough to pass Resolution #18 to extend the face value and penalty phases of the current tax bill to be compatible with the new dates set by Luzerne County. A **Motion** was made by Rogan, 2nd by Kuter to adopt Resolution #18 of 2020 to extend the face value and penalty phases of the 2020 County and Municipal Taxes.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed. Motion carried.

ZONING – One permit was issued for a shed. Rogan will facilitate the use of the Gotomeeting app to allow the Zoning Hearing Board to meet remotely.

ENGINEERING – Rogan – Will be cover under Dam.

DAM- Rogan – Met with DEP along with Nick Argot. The meeting was cordial and DEP is awaiting the borough to present a plan by June 1 to resolve the dam issues. Rogan also reported that Penn Vest monies cannot be used for dam repairs. Attorney Dean reached out to Lisa Baker and Mike Carroll for possible avenues to obtain some funding for the dam repairs. Baker’s office responded and offered some suggestions for funding and financing. Attorney Dean spoke with FS&L, a municipal finance company, and informed the borough based on the formula used, the borough could only borrow \$900,000.00 of the 2.8 to 5 million dollars possibly needed to address the dam issues without going to the

voters. Dean advised the borough that a question on the November Election Ballot to determine whether residents would support a tax increase to fund dam repairs would save the cost of a special election. The question on ballot will have to be submitted to the County by September. Nick Argot arranged a meeting with Samantha Albert, and Clint Sorber to put a plan together with Tom Lawson who has experience and knowledge of the lake and its history. A six person Advisory Group of lake residents was created to deal with dam and finance issues. Rogan also reached out to Pat Toomey, Matt Cartwright, and Bob Casey for funding.

RECREATION– Kuter – Asked when work will begin with the two grants. Rosenstock will address the issue in Unfinished Business.

LAKE MANAGEMENT - Rosenstock – There were issues with a previous vendor. The Penn Lake Fish and Plant Life Club found another vendor, Marty Mesco, who will complete a survey, submit a plan, and spraying could begin by the beginning of June.

GOOSE ABATEMENT – Kuter – The borough has not received a permit for depredation; however our permit from the previous year is valid until we receive a new permit.

RTK/RECORDS –Burden – Nothing to Report.

ROADS –Longmore – Potholes are marked out along with repairs for larger areas. The borough will advertise for bids. A **Motion** was made by Longmore, 2nd by Rogan to advertise for patchwork and road repairs.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed. Motion carried.

SEWER –Rogan – The borough will receive additional monies resulting from the satisfying of liens on a property.

UNFINISHED BUSINESS:

Road Repairs / Paving / Pothole Patching – Markout map of potholes and repairs will be forwarded to Council.

Speeding – Speeding around lake is rampant. The borough does not have speed bumps, or radar to gauge speed. The worst violators are delivery vehicles. Mayor Krysicki will address the issue with Linda Szoke and the White Haven Police.

DCED Grant - Rosenstock signed off on waivers to obtain a survey and met with both engineers as both projects intertwine.

ADA Grant – Both grants are a go. Rosenstock offered the following timeline: Surveyors will come out soon, requests for bids will be advertised in July, bids will be accepted in August, and work could commence in September. Rosenstock advised that some work may not be completed until 2021 depending on weather conditions.

Gaming Grant 2020 - Nothing to Report.

Trash Bill on Tax – Residents having a Veteran Exemption did not receive a trash bill. Those residents will receive a paper bill from the borough.

Electronic Recycling Event – No updates, still on for August.

Covid 19 – There had been weekly communication between the three boroughs which has ceased. Nothing new to report.

Dam – Nothing further to report.

Lawn Care – The Borough received two bids for landscaping from 3G Enterprises and Paragon Home Maintenance. A **Motion** was made by Rogan, 2nd by Kuter to accept Paragon's bid for lawn and landscaping work.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed.
Motion carried.

NEW BUSINESS:

Hazard Mitigation- Addressed in Correspondence.

Boats at Beach and Dam– Watercraft was removed from face of the Dam in 2019; however, the displaced crafts need to be removed from their current location. Ownership of the craft is not discernible. A **Motion** was made by Rogan, 2nd by Rosenstock to obtain bids to remove and dispose of unclaimed watercraft.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed.
Motion carried.

Job Johnny – Kuter reported the cost would be \$105/ month with a \$35 delivery charge. Council agreed with the closure of the beach and recreation areas that a Job Johnny is not needed until restrictions are lifted.

Borough Credit Card – Rogan is currently being billed for the borough services of Ooma and Gotomeeting. Rogan would prefer the borough obtain a credit card to deal with borough services. The borough treasurer will obtain information from PNC Bank on applying for a Borough Credit Card.

PUBLIC COMMENT- Barbara Sudimak complained about the borough's lack of action to address the depression on Horseshoe Dr. and inquired when the issue will be resolved. Council person Longmore suggested the issue be placed on the June Agenda.

Council person Rosenstock stressed the need for the Borough to meet the requirements of the DCNR and ADA Grants and open two separate accounts with PNC Bank to receive funding from the grants. A **Motion** was made by Rogan, 2nd by Longmore to authorize the borough Treasurer to open two accounts to receive funding from the grants. The accounts will have Rogan, Kuter, and Borough Treasurer Teresa Wojciechowski as authorized signatures.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed.
Motion carried.

A **Motion** to adjourn was made by Kuter, 2nd by Rogan.

Roll Call: Rogan, Longmore, Rosenstock, Kuter, and Burden all in favor, none opposed.
Motion carried.

Meeting adjourned at 8:44 pm.

The next meeting will be held on June 11, at 7:00 PM.

Respectfully submitted,

Karen Burden, Secretary