

NOVEMBER 11, 2021
PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough November Council meeting was held in the Penn Lake Park Community House. Council President Paul Rogan called the meeting to order at approximately 7:04 PM with the Pledge of Allegiance to the Flag followed by a statement that the meeting is streamed through the conferencing app., Gotomeeting, and is being recorded.

ROLL CALL: Council President Paul Rogan, Council members Shaun Kuter, David Longmore, and John Burden were present. Council member Jill Rosenstock was absent.

MINUTES:

Minutes from the October Council Meeting were distributed to council via email and posted on the Penn Lake Borough website. The copies will be recorded as the official minutes and will be posted on the Borough's website. A **Motion** to accept the October Council Meeting Minutes was made by Kuter, 2nd by Longmore.

Roll Call: Rogan, Kuter, Longmore, and Burden all in favor, none opposed.
Motion carried.

TREASURERS REPORT:

The Treasurer's Report was presented. A **Motion** was made by Rogan, 2nd by Burden to accept the Treasurer's Report.

Roll Call: Rogan, Kuter, Longmore, and Burden all in favor, none opposed.
Motion carried.

RECEIPTS/BILLS:

A **Motion** was made by Kuter, 2nd by Longmore to pay the bills of \$55,528.02 and to accept the receipts of \$26,432.17.

Roll Call: Rogan, Kuter, Longmore, and Burden all in favor, none opposed.
Motion carried.

PETITIONS OR COMPLAINTS:

None

CORRESPONDENCE:

- Council President Rogan wrote letters to Senator Casey, Senator Baker, and Congressman Cartwright requesting letters of support for Penn Lake Park Borough's FEMA, FMA, and BRIC grant applications.
- The Borough received an endorsement for the dam replacement project from the Luzerne County Department of Planning and Zoning. It was noted that the Borough of Penn Lake is eligible to receive hazard mitigation grant funds because it participated in the development of the County Hazard Mitigation Plan and adopted it by resolution.

COMMITTEE REPORTS:

MAYOR – Tom Carter –Noted that it is Veteran’s Day and thanked all veterans for their service. Carter also spoke with residents who had concerns with the White Haven Police Department and is continuing to pursue the matter.

POLICE – The Borough received 34.1 hours of service for October. Incidents included: 1 follow-up investigation, 1 assist other Police Department, 1 arrest warrant, and 1 disorderly conduct.

SOLICITOR – John Dean – Announced Pennsylvania School’s mask mandate was lifted although a change may occur in the near future.

ZONING – One variance was granted.

RECREATION– Kuter –Nothing to Report.

LAKE MANAGEMENT - Rosenstock – No report.

GOOSE ABATEMENT – Kuter – The Borough received an official depredation permit and Kuter requests more agents volunteer to control the geese.

RTK/RECORDS –Burden – One RTK was received and completed.

ROADS –Longmore – Patching for the water-main replacement project will begin shortly. Longmore outlined the paving process beginning with milling and patching of saw cuts, followed by paving. Paving may take 3-4 days which will render the area unpassable. The Crestwood School District will have two temporary pick-up and drop-off locations at Middleburg Road at the Borough’s main entrance and by the Quarry.

SEWER –Rogan – Nothing to Report.

SHORT TERM RENTALS- Will be addressed in New Business.

UNFINISHED BUSINESS:

DCNR/ADA Grant – Project and Reimbursement Status was not available. The trash from the playground equipment was cleared.

COVID 19 – Will be removed from Unfinished Business.

Trash Bids – Will be received in December and will be opened and examined during the work session of the 2021 December Council Meeting.

Dam –

- Members of the Dam Advisory Group met with Jim Brozena to discuss grant applications for the FEMA FMA and BRIC Grants.
- An issue with the FEMA Grant was resolved.
- November 4, Dan George met with Streamline Engineering for an update on progress and material needs.
- Borton Lawson will perform the Dam inspection.
- November 9 – Received information from Streamline Engineering consisting of bathometric maps, Lakeview Dr. Road profiles, an inundation map, and a table of roads, residences, and businesses affected by a possible dam breach.
- November 10 – Rogan and Brozena attended a Municipal Leaders Conference which covered topics such as grant writing.
- Rogan requested Letters of Support from Senator Casey, Senator Baker, and Congressman Cartwright.
- Streamline Engineering requested a Change Order for tree removal.

A **Motion** was made by Rogan, 2nd by Kuter to approve the Change Order not to exceed \$13,000.00.

Roll Call: Rogan, Kuter, Longmore, and Burden all in favor, none opposed.

Motion carried.

A **Motion** was made by Rogan, 2nd by Kuter to authorize Jim Brozena to file the HMGP grant at a rate of \$150.00 per hour, not to exceed \$5,000.00.

Roll Call: Rogan, Kuter, Longmore, and Burden all in favor, none opposed.

Motion carried.

- Streamline Engineering suggested putting a weight limit on the dam and restricting access to one vehicle at a time. Longmore suggested contacting the police department for guidance with weight limits.

NEW BUSINESS:

PA State Mayor's Association – A **Motion** was made by Rogan, 2nd by Burden to approve the membership fee of \$60.00 for Tom Carter to join the PA State Mayor's Association.

Roll Call: Rogan, Kuter, Longmore, and Burden all in favor, none opposed.

Motion carried.

Advertise Budget – A **Motion** was made by Longmore, 2nd by Burden to advertise the 2022 Budget.

Roll Call: Rogan, Kuter, Longmore, and Burden all in favor, none opposed.

Motion carried.

Attorney Dean added that changes in the Budget can occur in January with the election of new Council Members.

Short-Term Rental – Discussion and vote on fees and policies will be carried over to the December 2021 Council Meeting.

PUBLIC COMMENT-

Trish Bartlett thanked Council for the follow-up with goose depredation. Bartlett expressed concern over the status of the Goose Ordinance regarding enforcement and inquired about the process of filing a complaint against residents who feed the geese. She also commented on the incident following the Borough's 80th celebration regarding reporting false information to the police.

A **Motion** to adjourn was made by Rogan, 2nd by Kuter.

Roll Call: Rogan, Kuter, Longmore, and Burden all in favor, none opposed.

Motion carried.

Meeting adjourned at 7:45 PM.

The next meeting will be held on December 16, 2021, at 7:00 PM.

Respectfully submitted,

Karen Burden, Secretary