

FEBRUARY 9, 2023
PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough February Council meeting was held at the Penn Lake Park Community House. Council President Paul Rogan called the meeting to order at approximately 7:13 PM with the Pledge of Allegiance to the Flag followed by a statement that the meeting is streamed through the conferencing app., Gotomeeting, and is being recorded.

ROLL CALL: Mayor Tom Carter, Council members Shaun Kuter, John Burden, Dave Longmore, and Dan Eustice were present. Council President Paul Rogan was remote, all present.

PUBLIC COMMENT: None

MINUTES:

Minutes from the January Council Meeting were distributed to council via email and posted on the Penn Lake Borough website. The copies will be recorded as the official minutes and will be posted on the Borough's website. A **Motion** to accept the January Council Meeting Minutes was made by Longmore, 2nd by Kuter.

Roll Call: Longmore, Kuter, Burden, Eustice, and Rogan, all in favor, none opposed.
Motion carried.

TREASURERS REPORT:

The Treasurer's Report was presented. A **Motion** was made by Kuter, 2nd by Eustice to accept the Treasurer's Report.

Roll Call: Kuter, Eustice, Burden, Longmore, and Rogan, all in favor, none opposed.
Motion carried.

RECEIPTS/BILLS:

A **Motion** was made by Kuter, 2nd by Burden to pay the bills of \$23,417.99 and to accept the receipts of \$2,296.50.

Roll Call: Kuter, Burden, Longmore, Eustice and Rogan, all in favor, none opposed.
Motion carried.

Longmore noted the money from the GoFundMe account for the pickleball court was received; however, renovation for the court will need a new Motion before work can be completed.

PETITIONS OR COMPLAINTS:

A concern was raised that a resident has large quantities of recyclable cardboard material stacked in front of his residence and is burning the material on his property. It was added that some of the cardboard has blown into Wright's Creek.

CORRESPONDENCE:

A resident asked if the Borough will receive monthly reports from the State Police as several incidents have occurred in the past month.

COMMITTEE REPORTS:

MAYOR – Carter -Reminded Council that Emergency Management Coordinator, Chris Zwiebel, is planning retirement and that in order to be eligible for PEMA funds, the Borough must have an Emergency Operation Plan. Mayor Carter suggested the Borough join Dennison Township and possibly White Haven in order to share the cost of developing an Emergency Operation Plan which would cover all the municipalities. The matter will be addressed under New Business for March.

POLICE – Carter – Nothing to Report.

SOLICITOR – Kristyn Giarrantano Jeckell – Continues to examine and revise Zoning Ordinances. Jeckell is also working on the procedure to enforce the nuisance ordinance and develop ordinances for the Borough’s stop signs and speed signs.

ZONING – A zoning and building permit were issued for 28 Darby Dr. for an addition and renovation. The Zoning Hearing Board will meet on February 21 for variance requests at 1109 Lakeview Dr. for a covered parking area and enclosed porch.

RECREATION– Kuter – Nothing to Report.

LAKE MANAGEMENT - Eustice – Noted that water testing season is coming up and the Borough will continue to offer limited testing at residents’ properties for a fee.

GOOSE ABATEMENT – Kuter – Nothing to Report.

RTK/RECORDS –Burden – Nothing to Report.

ROADS –Longmore – Reflectivity treatment for traffic signs around the Borough will be put out for bid in the spring. The issue will continue in Unfinished Business.

SEWERS – Rogan – Nothing to Report.

SHORT TERM RENTALS- Burden – Nothing to Report.

UNFINISHED BUSINESS:

Vote to Advertise Changes to Zoning Ordinance – Postponed until the Ordinance is revised.

Risk Management Letter and Recommendations – Will continue as Unfinished Business.

Electronics Recycling – Longmore has messaged Beth DeNardi from Luzerne County Recycling Department and upon receiving a response will have specifics for the March Council Meeting.

Pickle Ball Court – The donation from the GoFundMe account was received and the issue will continue in Unfinished Business.

Code Enforcement – Rogan spoke with Zoning Officer, Barry Jacob, who will consider the position. Secretary Burden reached out to the Code Enforcement Officer from Laurel Run Borough who suggested that for the Borough’s purposes, no certification is necessary for a person to be appointed as Code Enforcement Officer.

ARPA Funds – Rogan spoke with Richard Campbell whose property would be affected in order to resolve the stormwater drainage problem near his home at 54 Williams Dr. Rogan spoke with Nick Argot, the Borough Engineer, who will make a field visit on March 6.

Speed Bumps – Nick Argot, the Borough Engineer is familiar with the topic and stated the humps can legally be put in the Borough.

Dam –

- 01/30/23-Proposals were solicited from Reilly engineering and Michael Kopec for survey work sufficient to write the easement language for the proposed Streamline solution for dam repair.

- 2/2/23-Proposal received from Reilly for easement legal descriptions-\$9600
- 2/7/23--Proposal received from Kopec for easement legal descriptions-\$3500
- 2/7/23-The dam advisory group started discussions with Streamline Engineering to obtain a proposal from them for the detailed design, engineering, and permitting for the dam and spillway repairs. We are targeting the second quarter of this year for preparation and submittal of a permit application. The DEP can take up to a year in their review. Current thinking is for construction bidding to take place in summer of 2024, construction to commence in autumn of 2024
- 2/9/2023 Council will vote to award survey work for dam easements.

A **Motion** was made by Longmore, 2nd by Kuter to accept Kopec's bid to perform survey work for dam easements.

Roll Call: Longmore, Kuter, Eustice, Burden, and Rogan, all in favor, none opposed.

Motion carried.

NEW BUSINESS:

EMC Table top Exercise – Chris Zwiebel is working to coordinate EMC Table top exercises with the Reading, Blue Mountain, and Northern Railroads. Participation will be of no cost to the Borough.

PUBLIC COMMENT: Council Vice President Kuter is displeased with the state of the White Haven Road, State Route 2041, and urges Council and residents to contact Senator Argall concerning the much needed repairs to the road along with suggesting sound barriers to deaden the traffic noise from the Turnpike.

Suzanne Winters inquired when Borough Council will revisit the issue of White Haven Police Protection for Penn Lake Park.

A **Motion** was made by Kuter, 2nd by Burden to adjourn.

Roll Call: Kuter, Burden, Longmore, Eustice, and Rogan, all in favor, none opposed.

Motion carried.

Meeting adjourned at 7:57 PM.

The next Council Meeting will be held on March 9, at 7:00 PM.

Respectfully submitted,

Karen Burden, Secretary