

MARCH 9, 2023

PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough March Council meeting was held at the Penn Lake Park Community House. Council President Paul Rogan called the meeting to order at approximately 7:31 PM with the Pledge of Allegiance to the Flag followed by a statement that the meeting is streamed through the conferencing app., Gotomeeting, and is being recorded.

**ROLL CALL:** Mayor Tom Carter, Council President Paul Rogan, Council members John Burden, Dave Longmore, and Dan Eustice were present. Council Vice President Shaun Kuter was remote, all present.

**PUBLIC COMMENT:** None

**MINUTES:**

Minutes from the February Council Meeting were distributed to council via email and posted on the Penn Lake Borough website. The copies will be recorded as the official minutes and will be posted on the Borough's website. A **Motion** to accept the February Council Meeting Minutes was made by Longmore, 2<sup>nd</sup> by Rogan.

Roll Call: Longmore, Rogan, Kuter, Burden, and Eustice, all in favor, none opposed.

Motion carried.

**TREASURERS REPORT:**

The Treasurer's Report was presented. A **Motion** was made by Kuter, 2<sup>nd</sup> by Eustice to accept the Treasurer's Report.

Roll Call: Kuter, Eustice, Burden, Longmore, and Rogan, all in favor, none opposed.

Motion carried.

**RECEIPTS/BILLS:**

A **Motion** was made by Longmore, 2<sup>nd</sup> by Burden to pay the bills of \$22,284.12 and to accept the receipts of \$88,543.95.

Roll Call: Longmore, Burden, Kuter, Eustice and Rogan, all in favor, none opposed.

Motion carried.

**PETITIONS OR COMPLAINTS:** None

**CORRESPONDENCE:**

Council person Longmore forwarded a list of electronic recyclers. The Salvation Army accepts all electronics: computers, printers, microwaves, TVs, and small electrical items for free. Cartridge World in Pittston accepts computers, monitors, Keyboards, mice, and toner cartridges for free. Also, residents can check the websites for Brenner Recycling, Best Buy, Staples, and Waste Reduction Recycling & Transfer for recycling information.

**COMMITTEE REPORTS:**

**MAYOR – Carter** – Will investigate and gauge interest with neighboring communities concerning the EMC position.

**POLICE – Carter** – Nothing to Report.

**SOLICITOR – Kristyn Giarrantano Jeckell** – Continues to examine and revise Zoning Ordinances. Jeckell contacted PennDot regarding stop sign regulations and enforcement and is preparing documents for easements associated with the dam project.

**ZONING** – The Zoning Hearing Board met February 21, 2023, to hear a dimensional variance for 1109 Lakeview Dr. which was granted.

**RECREATION– Kuter** – Will arrange for a Porta Potty at the Beach area from May 1 thru October 31.

**LAKE MANAGEMENT - Eustice** – Nothing to Report

**GOOSE ABATEMENT – Kuter** – Expressed thanks to all who helped push the geese off the lake. Kuter stressed that more pyrotechnics are needed. Councilman Kuter reported an increase in the number of wild cats due to residents feeding them.

**RTK/RECORDS –Burden** – Nothing to Report.

**ROADS –Longmore** – Nothing to Report.

**SEWERS – Rogan** – Nothing to Report.

**SHORT TERM RENTALS- Burden** – One permit was denied.

#### **UNFINISHED BUSINESS:**

*Vote to Advertise Changes to Zoning Ordinance* – Carried over to the April meeting.

*Vote to Present Changed Ordinance to the PLPB Planning Commission* – Carried over to the April meeting.

*Risk Management Letter and Recommendations* – Council is investigating further requirements and will continue the matter as Unfinished Business.

*Electronics Recycling* – Longmore provided information concerning electronics recycling which was mentioned under Correspondence. Longmore suggested examining incentives for community recycling education.

*Pickle Ball Court* – Will continue as Unfinished Business.

*Code Enforcement* – Will continue as Unfinished Business.

*ARPA Funds* – Council voted at the February meeting to have 54 Williams Dr. as the proposed project for the ARPA funds. Resident Rich Campbell whose property will be affected was in favor of the work. A proposal was later received from Borton Lawson.

A **Motion** was made by Rogan, 2<sup>nd</sup> by Burden to adopt Borton Lawson’s proposal of \$4,750.00 for storm-drainage work in the area of 54 Williams Dr.

Roll Call: Rogan, Burden, Eustice, Longmore, and Kuter, all in favor, none opposed.

Motion carried.

*Speed Bumps/Humps* – Will continue as Unfinished Business.

*Dam* – February 2023

- The survey work approved at the 2/9 council meeting has begun. The product of this work will be metes and bounds legal descriptions, and easement sketches. S/B ready by mid-April.
- Discussion by the DAG occurred around restoration at the beach/ballpark area. These areas need to be incorporated into future grant applications.
- A preliminary schedule was discussed by the DAG:
  - Design-April/May 2023

- Submit permit application-June 2023
- Permit issued-May 2024
- Construction bids-June 2024
- Construction Award-July 2024
- Start Construction-September 2024
- Additional questions will have been forwarded to Streamline, specifically how was the flow model done for each property? Woodland? Improvements?
- There was discussion around additional face to face meetings with the easement property holders
- A suggestion was made that Streamline should connect with 2 local geotechnical companies. That information was provided to Streamline.
- A DAG member suggested that title search and insurance on the subject easement properties should be considered. Language may want to be specific regarding what's not permitted.
- A DAG member will get in touch with Jim Brozena to get an update on grant status, easement language, and potential appraisers.
- A contact was provided by a DAG member for a prospective appraiser, Al Rosen.
- Much discussion by DAG members around appraisals for the 5 properties needing easements.
- Easement metes and bound descriptions will be ready in the near future, a survey is underway.
- A prospective geotechnical sub-contractor visited the site.
- DAG members have been in touch with Streamline regarding a proposal for design and permitting.
- Early discussion occurred around how dam construction should be managed.
- The Line of Credit status was discussed.
- 3/4/2023-The dam advisory group met to discuss the dam related activities for 2024.
- 3/7/2023- Contact was made with the 2 appraisers. Waiting to hear schedule and cost.

A **Motion** was made by Rogan, 2<sup>nd</sup> by Burden to adopt Resolution 1 of 2023 to initiate a draw of \$2,940,000.00 to fully draw down the Line of Credit on June 9, 2023.

Roll Call: Rogan, Burden, Longmore, Kuter, and Eustice, all in favor, none opposed.

Motion carried.

Note: The money will be deposited into PLIGIT accounts to gain a higher interest rate.

## **NEW BUSINESS:**

**Emergency Operation Plan Vote** - A **Motion** was made by Rogan, 2<sup>nd</sup> by Burden to join Dennison Twp. and White Haven to develop an EOP Plan.

Roll Call: Rogan, Burden, Eustice, Kuter, and Longmore, all in favor, none opposed.

Motion Carried.

**Summer Lawn Care/Maintenance Vote** – A **Motion** was made by Rogan, 2<sup>nd</sup> by Kuter to advertise for summer lawn care and maintenance.

Roll Call: Rogan, Kuter, Eustice, Longmore, and Burden, all in favor, none opposed.

Motion carried.

**Quotes for Lily Pad and Bladderwort Vote** – Too early in the season to begin the process.

**Vote to Accept Borton Lawson Proposal** – Covered in Unfinished Business.

**Stop Sign Ordinance Motion to Advertise** – Will be addressed in the future.

**PUBLIC COMMENT:**

Susan George had concerns regarding speed bumps and speed humps

A **Motion** was made by Rogan, 2<sup>nd</sup> by Burden to adjourn.

Roll Call: Rogan, Burden, Kuter, Longmore, and Eustice, all in favor, none opposed.

Motion carried.

Meeting adjourned at 8:15 PM.

**The next Council Meeting will be held on April 13, at 7:00 PM.**

Respectfully submitted,

Karen Burden, Secretary