

JUNE 8, 2023

## PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough June Council meeting was held at the Penn Lake Park Community House. Council Vice President Shaun Kuter called the meeting to order at approximately 7:10 PM with the Pledge of Allegiance to the Flag followed by a statement that the meeting is streamed through the conferencing app., Gotomeeting, and is being recorded.

**ROLL CALL:** Council Vice President Shaun Kuter, Council Members John Burden, Dave Longmore, and Dan Eustice were present. Council President Paul Rogan was remote. Mayor Tom Carter was absent.

**PUBLIC COMMENT:** None

### **MINUTES:**

Minutes from the May Special Council Meeting and the May Council Meeting were distributed to council via email and posted on the Penn Lake Borough website. The copies will be recorded as the official minutes and will be posted on the Borough's website. A **Motion** to accept the Special May Council Meeting Minutes was made by Longmore, 2<sup>nd</sup> by Eustice. Roll Call: Longmore, Eustice, Burden, Kuter, and Rogan, all in favor, none opposed. Motion carried.

A **Motion** to accept the May Council Meeting Minutes was made by Burden, 2<sup>nd</sup> by Longmore. Roll Call: Burden, Longmore, Kuter, Eustice, and Rogan, all in favor, none opposed. Motion Carried.

### **TREASURERS REPORT:**

The Treasurer's Report was presented. A **Motion** was made by Kuter, 2<sup>nd</sup> by Eustice to accept the Treasurer's Report.

Roll Call: Kuter, Eustice, Longmore, Burden, and Rogan, all in favor, none opposed. Motion carried.

### **RECEIPTS/BILLS:**

A **Motion** was made by Kuter, 2<sup>nd</sup> by Longmore to pay the bills of \$25,174.60 and to accept the receipts of \$85,402.75.

Roll Call: Kuter, Longmore, Eustice, Burden and Rogan, all in favor, none opposed. Motion carried.

### **PETITIONS OR COMPLAINTS:**

Resident Barbara Sudimak feels overgrown brush and 3-foot-tall grass along the Borough roads not only makes our community unattractive but also increases the risk of ticks, fleas, and snake contact with people and pets. She asks if there is an ordinance that addresses the height of grass and brush that residents must abide by.

Council person Longmore responded to the complaint in an email which informed Mrs. Sudimak that the grass and lawn bid was just awarded at the May 11<sup>th</sup> Council Meeting and since then the ball park was cut and other Borough areas will be addressed. Council will check whether an ordinance addresses grass height on residents' properties.

### **CORRESPONDENCE:**

The Penn Lake Planning Commission held a Public Meeting on June 7, 2023. The revised Penn Lake Zoning Ordinance was discussed and voted on unanimously to approve. Resident Karl Heck had questions concerning unattached accessory structures on empty lots which the Planning Commission feels discussion on the topic will occur in the future.

### **COMMITTEE REPORTS:**

**MAYOR – Carter** – No Report

**SOLICITOR – Kristyn Giarrantano Jeckell** – Nothing to Report.

**ZONING** – One permit was issued for a patio and fence at 1481 Lakeview Dr.

**RECREATION– Kuter** – Nothing to Report.

**LAKE MANAGEMENT - Eustice** – Will cover in New Business. Eustice reported one water test was missed, but all test results have been good.

**GOOSE ABATEMENT – Kuter** – Twenty new geese appeared at the lake and Kuter asks residents to help move them along.

**RTK/RECORDS –Burden** – One Right to Know was completed.

**ROADS –Longmore** – Pot Hole mark-ups were completed and bids for repair will be put out.

**SEWERS – Rogan** –AQUA reported that a resident had work done on a grinder pump by a private contractor. Rogan stated that the Borough will not be responsible for the repairs or for future repairs on that grinder pump.

**SHORT TERM RENTALS- Burden** – Attorney Jeckell will send notices to Short-Term Rental owners who are not in compliance with the Ordinance.

### **UNFINISHED BUSINESS:**

**Zoning Ordinance** – A **Motion** was made by Rogan, 2<sup>nd</sup> by Kuter, to adopt the Zoning Ordinance as amended through June 7, 2023.

Roll Call: Rogan, Kuter, Eustice, Longmore, and Burden, all in favor, none opposed.

Motion Carried.

**Code Enforcement** – Will continue as Unfinished Business.

**Pickle Ball Court** – Will continue as Unfinished Business.

**Vote to Obtain Quotes for Lily Pad and Bladder Wort Spraying-** A **Motion** was made by Kuter, 2<sup>nd</sup> by Burden to authorize Nature Works to perform a survey of the lake for the amount \$600.00 to assess the need for lily pad and bladder wort spraying.

Roll Call: Kuter, Burden, Eustice, Longmore, and Rogan, all in favor, none opposed.

Motion Carried.

**ARPA Funds** – The Borough is waiting for the contractor to complete the necessary steps to begin the work.

**Speed Bumps/Humps** – Will continue as Unfinished Business.

**Dam** – May 2023

- 5/11/2023 Metes and bounds descriptions and maps of the properties that are candidates for drainage easements were received from the surveyor. These records were passed to the appraiser.
- 5/27/2023 Face to face meetings were held with prospective easement property owners.

- 5/16/2023 Appraisals reports were received from Gordon Kutz.
- 05/23/2023 Dan George and Paul Rogan met with the borough solicitor to review prospective easement language.
- 6/1/2023 Rogan spoke with Brian Burd at the Luzerne Bank. Burd will issue the drawdown for the balance of the borough line of credit in the amount of \$2,940,000.00 into the checking account in the morning of 06/09. We will see an increase in the monthly payment to \$16,237.36 beginning with the payment due 07/10. The rate of interest on the line of credit is 2.75%. The money will earn between 4.89 and 5.18 % in the borough PLGIT accounts.
- A **Motion** was made by Rogan, 2<sup>nd</sup> by Longmore to have the Borough Treasurer transfer \$2,840,000.00 into the Borough's PLGIT account leaving \$100,000.00 in the Luzerne Bank checking account.  
Roll Call: Rogan, Longmore, Kuter, Eustice, and Burden, all in favor, none opposed.  
Motion Carried.

**NEW BUSINESS:**

**Quotes for Lily Pad and Bladder Wort Vote** – Addressed in Unfinished Business.

**Abandoned Boats on the Dam** – Notices will be posted on the Borough's bulletin boards and on the Borough's website. Longmore will reach out to the PA Fish and Game Commission for information and to identify owners.

**PUBLIC COMMENT:** None

A **Motion** was made by Kuter, 2<sup>nd</sup> by Eustice to adjourn.

Roll Call: Kuter, Eustice, Longmore, Burden, and Rogan, all in favor, none opposed.

Motion carried.

Meeting adjourned at 7:32 PM.

**The next Council Meeting will be held on July 13, at 7:00 PM.**

Respectfully submitted,

Karen Burden, Secretary