

Penn Lake Park Borough
Agenda-January 2nd 2024 6:30pm Meeting
<https://global.gotomeeting.com/join/384401149> Ph.(312) 757-3117 Access Code: 384-401-149

Reorganization

- Pledge of Allegiance
- 6:30 PM-Swearing in by Judge Hughes
- Mayor calls to order, accepts nominations for president, vice president
- Committee appointments
 - Recreation
 - Lake Management
 - Goose Abatement
 - Records
 - Roads
 - Sewer
 - Dam
 - Short Term Rental
- Resolution 1-Appointments to zoning hearing board, planning commission etc.
- Adjourn Reorganization

Work Session-Following Reorg

- ...
- Call to Order
Pledge of Allegiance
Roll Call
Public Comment-Public comment on the current agenda items
Meeting Minutes Approval
Treasurers Report
Receipts and Bills
Petitions and Complaints
Correspondence
Committee Reports:
- Mayor
 - Attorney
 - Zoning
 - Recreation
 - Lake Management
 - Goose Abatement
 - Records
 - Roads
 - Sewer
 - Short Term Rental
 - Dam
- Unfinished Business
- Code enforcement(Ongoing)
 - ARPA Funds(Ongoing)
 1. Drainage 54 William Drive-project status-Complete
 2. Hollenback/Horseshoe
 - Speed Bumps/Humps (Ongoing)
- New Business
- Vote to advertise ordinance #1 for recovery of attorney fees (\$175) and filing fees
 - Vote to authorize Jim Brozeena to prepare and submit a grant application for the HHPD federal grant as a sub-applicant to PEMA and PA Dam Safety dept, due at FEMA Feb 29, 2024
- Final Public Comment
Adjourn

RESOLUTION NO. 1, 2024
PENN LAKE PARK BOROUGH
LUZERNE COUNTY, PENNSYLVANIA

WHEREAS, Section 1001 of the PA Borough Code specifies that borough councils are required to reorganize on the first Monday in January of each even-numbered year, unless it is a holiday;

THEREFORE resolved, this 2nd day of January, 2024 as part of the Penn Lake reorganization meeting that the following be adopted:

1. Tax collector salary will be \$800 per year.
2. Appointment of Karen Burden as Borough Secretary Salary at \$1700.00 per year.
3. Appointment of Teresa Wojchiechowski as Borough Treasurer Salary at \$1700.00 per year.
4. Setting Council and Mayor Salary at \$120.00 per year, Council President Salary at \$240 a year.
5. Appointment of Barry Jacob as zoning officer salary at \$350.00 per month mileage of .54 cents per mile.
6. Appointment of Elliot Greenleaf firm as Borough Solicitor salary at \$350.00 per month.
7. Appointment of Donald Beckerman as auditor salary at \$500.00 per year.
8. Two signatures are required on all borough checks, Treasurer, President, and Vice-President to have signatory authority.
9. Appointment of Borton-Lawson as Borough Engineer.
10. Appointment of Christopher Zweible as the EMA Coordinator.
11. Appointment of Nick Argot as the Storm Water Engineer.
12. Setting the White Haven Journal as the paper of record when available.
13. Continue the use of PNC Bank and PLGIT as the Boroughs depositories.

PENN LAKE PARK BOROUGH COUNCIL:

PRESIDENT

VICE PRESIDENT

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

APPROVED BY:

MAYOR

ATTEST:

Secretary

**PENN LAKE PARK BOROUGH
ORDINANCE NO.: 1 of 2024**

**AN ORDINANCE OF THE BOROUGH OF PENN LAKE PARK, LUZERNE COUNTY,
PENNSYLVANIA AUTHORIZING THE COLLECTION OF ATTORNEY FEES
PURSUANT TO 53 P.S. § 7106**

WHEREAS, it is necessary and prudent for the Borough of Penn Lake Park (“Borough”) to recover promptly its levied and unpaid delinquent municipal claims, municipal liens, tax, tax claims and tax liens and, if necessary, to accomplish such recovery through legal proceedings; and

WHEREAS, the Municipal Claims and Tax Liens Act, 53 P.S. § 7101 et seq. (“MCTLA”) authorizes the addition of interest, costs, charges, expenses and fees, including reasonable attorney fees, to the total payable with respect to the delinquent municipal claims, municipal liens, tax, tax claims and tax liens; and

WHEREAS, the Borough has determined that it is in the best interest of all taxpayers and residents of the Borough to enforce the payment of delinquent municipal claims, municipal liens, tax, tax claims and tax liens; and

WHEREAS, the Borough has determined that the addition of interest, costs, charges, expenses and fees, including attorneys’ fees, to the total payable with respect to delinquent municipal claims, municipal liens, tax, tax claims and tax liens is reasonable and just;

NOW, THEREFORE, BE IT ORDAINED BY a majority vote of the Borough Council that the following Ordinance is hereby adopted:

SECTION 1

Pursuant to § 7106 of the Municipal Claims and Tax Liens Act, 53 P.S. § 7101 et seq., it is hereby established that the reasonable charges, expenses and fees incurred in the collection of any delinquent municipal claims, municipal liens, tax, tax claims and tax liens under the MCTLA are hereby fixed at five percent (5%) of the total amount of the delinquent municipal claims, municipal liens, tax, tax claims and tax liens, plus the amount of the filing fees and court costs paid by the Borough to commence such action, plus \$175.00 per hour in attorneys fees. Such amount shall be added onto the amount of the lien.

SECTION 2

If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Ordinance so long as

it remains legally enforceable minus the invalid portion. The Borough reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 3

This Ordinance shall become effective immediately upon approval.

SECTION 4

This Ordinance is enacted by the Borough under the authority of the Pennsylvania Borough Code, 8 Pa.C.S. § 101 et seq., and any other applicable law arising under the laws of the Commonwealth of Pennsylvania.

Duly Enacted and Ordained this _____ day of _____, 2024, by the Borough Council of Penn Lake Park of the Borough of Penn Lake Park, Luzerne County Pennsylvania, in lawful session duly assembled.

President

Vice President

Council Member

Council Member

Council Member

APPROVED BY:

Mayor

ATTEST:

Secretary



COUNTY of LUZERNE
PENNSYLVANIA
ESTABLISHED 1786

Certificate of Election

Issued by:

*The Board of Elections of the County of Luzerne
In the Commonwealth of Pennsylvania*

Greetings:

Thomas Carter

Whereas, it appears by the returns made, according to law, for the Municipal Election held on the seventh day of November, 2023, you have been duly elected,

Therefore, Know Ye, that in conformity with the provisions of the Constitution and Laws of the Commonwealth of Pennsylvania, in such case made and provided, we do by these certify you as:

MAYOR

Representing PENN LAKE BOROUGH

For a 4 YEAR Term

In Witness Whereof, we have hereunto set our hands and seal of the Board of Elections of the County of Luzerne, this twenty-seventh day of November, 2023.



Thomas Carter
467 NORTH HOLLENBACK RD
WHITE HAVEN, PA 18661

Denise Williams, Chair
James Mangan, Vice-Chair
Audrey Serniak, Secretary
Alyssa Fusaro
Daniel Schramm

Luzerne County Board of Elections

Eryn Harvey
Director of Elections



COUNTY of LUZERNE
PENNSYLVANIA
ESTABLISHED 1786

Certificate of Election

Issued by:

*The Board of Elections of the County of Luzerne
In the Commonwealth of Pennsylvania*

Greetings:

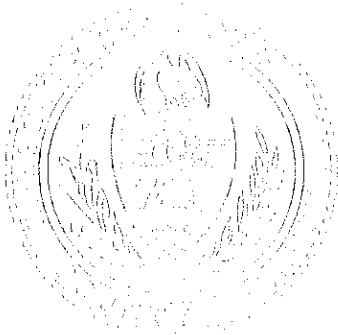
Susan A George

Whereas, it appears by the returns made, according to law, for the Municipal Election held on the seventh day of November, 2023, you have been duly elected,

Therefore, Know Ye, that in conformity with the provisions of the Constitution and Laws of the Commonwealth of Pennsylvania, in such case made and provided, we do by these certify you as:

BOROUGH COUNCIL
Representing PENN LAKE BOROUGH
For a 4 YEAR Term

In Witness Whereof, we have hereunto set our hands and seal of the Board of Elections of the County of Luzerne, this twenty-seventh day of November, 2023.



Susan A George
104 WOODLAND DR
WHITE HAVEN, PA 18661

Denise Williams, Chair
James Mangan, Vice-Chair
Audrey Serniak, Secretary
Alyssa Fusaro
Daniel Schramm

Luzerne County Board of Elections

Eryn Harvey
Director of Elections



COUNTY of LUZERNE
PENNSYLVANIA
ESTABLISHED 1786

Certificate of Election

Issued by:

*The Board of Elections of the County of Luzerne
In the Commonwealth of Pennsylvania*

Greetings:

Corey L Beltz

Whereas, it appears by the returns made, according to law, for the Municipal Election held on the seventh day of November, 2023, you have been duly elected,

Therefore, Know Ye, that in conformity with the provisions of the Constitution and Laws of the Commonwealth of Pennsylvania, in such case made and provided, we do by these certify you as:

BOROUGH COUNCIL
Representing **PENN LAKE BOROUGH**
For a 4 YEAR Term

In Witness Whereof, we have hereunto set our hands and seal of the Board of Elections of the County of Luzerne, this twenty-seventh day of November, 2023.



Corey L Beltz
55 ACORN DR
WHITE HAVEN, PA 18661

Denise Williams, Chair
James Mangan, Vice-Chair
Audrey Serniak, Secretary
Alyssa Fusaro
Daniel Schramm

Luzerne County Board of Elections

Eryn Harvey
Director of Elections

AFFIDAVIT OF RESIDENCY

I, (NAME) _____ BEING DULY SWORN ACCORDING TO LAW, DO HEREBY DEPOSE AND STATE THAT I AM A REGISTERED ELECTOR OF THE BOROUGH OF _____, COUNTY OF _____, AND THAT I CURRENTLY RESIDE AND I HAVE RESIDED CONTINUOUSLY IN THE BOROUGH, OR IN THE WARD IN CASE OF WARD OFFICE, FOR AT LEAST ONE YEAR IMMEDIATELY PRIOR TO MY ELECTION IN ACCORDANCE WITH SECTIONS 801 AND 901 OF THE BOROUGH CODE, ACT 43-2012.

I MAKE THIS STATEMENT UNDER PENALTY OF PERJURY AND AS MORE FULLY SET FORTH IN 18 PA. C.S. SECTION 4904.

(Signature)

Sworn to and subscribed before me

This _____ day of _____.

(Notary Public)

My commission expires:

*** Please note that DCED has provided this form for informational purposes. Please discuss this sample with your borough solicitor for his legal approval. The Department cannot assume responsibility for its legality.**