Penn Lake Park Borough

Agenda-6/11/2026 7:00pm Meeting

https://global.gotomeeting.com/join/384401149 Ph.(312) 757-3117 Access Code: 384-401-149

Work Session-

- Data Center Ordinance review
- Floating docks
- Review Zoning/ordinance for sheds and setbacks

Call to Order

Pledge of Allegiance

Roll Call

Public Comment-Public comment on the current agenda items

Meeting Minutes Approval

Treasurer's Report

Receipts and Bills

Petitions and Complaints

Correspondence

Committee Reports:

- Mayor
- Attorney
- Zoning
- Recreation
- Lake Management
- Goose Abatement
- Records
- Roads
- Sewer
- Short Term Rental
- Dam

Unfinished Business

- Breezeline Agreement
- Update - Roads/Patching/Paving

New Business

- Motion to Advertise for snow plowing - 3 year contract (Spring 2026 - Spring 2029) - Bids Due 7/31/2026, award at August meeting

Final Public Comment

Adjourn

MAY 14, 2026
PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough May Council meeting was held at the Penn Lake Park Community House. Council President Corey Beltz called the meeting to order at approximately 7:13 PM with the Pledge of Allegiance to the Flag followed by a statement that the meeting is being recorded.

ROLL CALL: Council President Corey Beltz, Vice President Susan George, Council Members: Dave Bartlett, and Dan Eustice were present. Mayor Tom Carter and Lisa Stuart were absent.

PUBLIC COMMENT ON CURRENT AGENDA: None

MINUTES:
Minutes from the April Council Meeting were distributed to council members via email and posted on the Penn Lake Park Borough website. The copies will be recorded as the official minutes. A **Motion** to accept the April Council Minutes was made by Beltz, 2nd by George.
Roll Call: Beltz, George, Eustice, and Bartlett, all in favor, none opposed.
Motion Carried.

TREASURERS REPORT:
The Treasurer's Report was presented. A **Motion** was made by George, 2nd by Eustice, to accept the Treasurer's Report.
Roll Call: George, Eustice, Bartlett, and Beltz, all in favor, none opposed.
Motion carried.

RECEIPTS/BILLS:
A **Motion** was made by Eustice, 2nd by Beltz, to pay the bills of $65,097.69 and to accept the receipts of $263,749.21.
Roll Call: Eustice, Beltz, George, and Bartlett, all in favor, none opposed.
Motion carried.

PETITIONS OR COMPLAINTS: None

CORRESPONDENCE: None

COMMITTEE REPORTS:

MAYOR – Carter – No Report.
SOLICITOR – Jack Dean – The Prothonotary released the money for the Bassler's easement.
ZONING – No Report.
RECREATION– George – Nothing to Report.
LAKE MANAGEMENT - Eustice – Water testing will begin the week of May 17, 2026, and results will be posted on the Borough's website.
GOOSE ABATEMENT – Eustice – Nothing to Report.
RTK/RECORDS –Bartlett – 1 Right to Know was satisfied.

ROADS –Eustice – Met with Chris Getz for recommendations on drainage issues for Hollenback Rd. Pothole repairs will be addressed on Acorn Dr., Hollenback Rd., and Woodland Dr. Crack sealing will be performed on Borough roads. Large scale repairs and section paving will be postponed until the gravel work on Hollenback Rd. into the State Game Lands is completed.
SEWER – Beltz – Twelve new pumps were delivered to the Borough.
SHORT TERM RENTALS- Bartlett– Nothing to Report
DAM – Stuart – The Dam Committee met May 9th to review the current status of the state's response to our submittal, and grants.

The current Dam Fund balance is $3,700,000.00.
The Grants Receivable Net is $2,400,000.00.
The dam expenses to date are $747,816.00.

Stuart spoke with Senator Argall on May 11th, and it was agreed that we need to keep an eye on our existing grants and explore extensions if needed. Stuart and Dan George will meet with Senator Argall on June 15th, to bring him up to speed and to express our frustration with the time it is taking to get our permit to begin work and the potential financial impacts that come with delays. The Flood Plane Management Report is completed. Jim Brozena has expressed his intent to retire.

UNFINISHED BUSINESS:

Breezeline Agreement – Will continue as Unfinished Business.

NEW BUSINESS:

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Roads/Patching/Paving- A **Motion** was made by Eustice, 2nd by Beltz, for Kislan Trucking to perform crack sealing on the Borough's roads, not to exceed $2,500.00.
Roll Call: Eustice, Beltz, Bartlett, and George, all in favor, none opposed.
Motion Carried.
A **Motion** was made by Eustice, 2nd by Beltz for Kislan Trucking to repair potholes not to exceed $5,000.00.
Roll Call: Eustice, Beltz, Bartlett, and George, all in favor, none opposed.
Motion Carried.

FINAL PUBLIC COMMENT: Topics included the effects of lights on migratory birds, easement concerns, and the need for public involvement to push DEP on dam permits.

A **Motion** to adjourn was made by Beltz, 2nd by Eustice.
Roll Call: Beltz, Eustice, George, and Bartlett, all in favor, none opposed.
Motion Carried.
Meeting adjourned at 7:39 PM.

The Next Council Meeting will be held on June 11, 2026, at 7:00 PM.

Respectfully submitted,

Karen Burden, Secretary

June 11th, 2026 Meeting

RECEIPTS:

$ 14219.20	HA Berkheimer, EIT - May
$ 12689.12	Elite Revenue, Delinquent Taxes Collected
$ 1225.00	County of Luzerne, Realty Transfer taxes collected
$ 7300.59	Real Estate Taxes Collected
$ 2826.25	Garbage Fees Collected
$ 150.00	Zoning Permits (G)eorge, Simko & Riddle)
$ 136.81	PA Dept of Transportation, State Police Fines
$ 10658.05	Aqua PA, Sewer Fees Collected - January

$49,205.02 **TOTAL RECEIPTS**

BILLS:

$ 350.00	Atty. John Dean, May Retainer
$ 281.85	Elliott Greenleaf & Dean, Boro L Matters – (Inv #13040, April)
$ 647.50	Elliott Greenleaf & Dean, Dam (Inv #13042, April)
$ 8384.00	Prestige Disposal, June Trash Removal
$ 1711.60	Aqua PA, Repairs Inv #4-2026 (Jayne) & #5-2026 (Kleback)
$ 420.87	Barry Jacob, ZO Salary –May, Printer Ink -$33.31; Mileage-$36.96
$ 13.90	PNC Bank, Go To Mtg, OOMA
$ 16237.36	Northwest Bank (formerly Luzerne Bank) , Loan Payment
$ 3300.00	White Haven Boro, Fire Protection
$ 2516.95	White Haven Borough, Workmens Comp Ins for Fire Dept, PLPB Share
$ 155.00	Biros Utilities Inc, Portable Potty Rental (5/13/2026 to 06/09/2026)
$ 187.15	H.A. Berkheimer Inc, Admin & Comm for May
$ 34.68	PPL Electric Utilities, May Streetlight
$ 525.30	Kislans Trucking, Lawn Care Inv #5126
$ 189.02	Northwest Bank Check Printing Cost
$ 850.00	Teresa Wojciechowski, 6 month salary – Treasurer
$ 1337.50	Karen Burden, 6 month salary & rent - Secretary

$37,142.68 **TOTAL BILLS**

TREASURERS REPORT JUNE 11TH, 2026

PNC GENERAL FUND	
Balance as of 5/14/26	$12,280.65
Revenue Deposits 6/11/26 mtg	+ 14,200.93
	26,481.58
Bills to be Paid 6/11/26	- 9,973.20
Balance as of 6/11/26	**$16,508.38**
	-(1,668.75 - PICKLEBALL GO FUND ME
	$14,839.63 (General Funds)

PLGIT GENERAL FUND		**DAM ALLOCATION FUND**
Balance as of 5/14/26	$275,119.24	$3,370,738.37
Deposits	+ 21,519.79	+ 6,665.76
Interest earned- MAY	+ 865.93	+ 9,689.43
	$297,504.96	$3,387,093.56
Transfer to Dam Acct	- 6,665.76	.00
Service Charge	- .00	
Bills to be Paid 6/11/26	- .00	- 16,884.86
Balance as of 6/11/26	**$290,839.20**	**$3,370,208.70**

PLGIT GARBAGE		**LIQUID FUELS**
Balance 5/14/26	$78,244.92	$20,299.42
Deposits from 06/11/26 mtg	$ 2,826.25	$ .00
Interest earned (MAY)	$ 189.57	$ 61.26
	$81,240.74	$20,360.68
Bills to be Pd 6/11/26	- 8,384.00	- .00
Balance as of 6/11/26	**$72,856.74**	**$20,360.68**

PSBT SEWER FUND		**NORTHWEST**	**NORTHWEST BK (FEMA)**
Balance 5/14/26	$128,452.69	$16,769.90	$449,935.51
Interest Earned	+ 67.83	+ .62	+ 19.10
Revenue Dep 6/11/26	+ 10,658.05	+ .00	+ .00
	$139,178.57	$16,770.52	$449,954.61
Bills to be Pd 6/11/26	- 1,711.60	.00	189.02 (CHK PRINTING)
Service Fee	- 2.00	.00	.00
Balance as of 6/11/26	**$137,464.97**	**$16,770.52**	**$449,765.59**