Penn Lake Park Borough

Agenda-9/10/2026 7:00pm Meeting

https://global.gotomeeting.com/join/384401149 Ph.(312) 757-3117 Access Code: 384-401-149

Work Session-

- Curative Amendment discussion

Call to Order

Moment of Silence in remembrance of 9/11

Pledge of Allegiance

Roll Call

Public Comment-Public comment on the current agenda items

Meeting Minutes Approval

Treasurer's Report

Receipts and Bills

Petitions and Complaints

Correspondence

Committee Reports:

- Mayor
- Attorney
- Zoning
- Recreation
- Lake Management
- Goose Abatement
- Records
- Roads
- Sewer
- Short Term Rental
- Dam

Unfinished Business

- Breezeline Agreement

New Business

- Approve payment to Margaret Barstow of $232.45 for postcards sent out regarding DAM info
- Adopt Resolution #5 -Resolution declaring our zoning ordinance invalid as to the development of data centers only - Curative amendment

Final Public Comment

Adjourn

August 13, 2026
PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough August Council meeting was held at the Penn Lake Park Community House. Council President Corey Beltz called the meeting to order at approximately 7:02 PM with the Pledge of Allegiance to the Flag followed by a statement that the meeting is being recorded.

ROLL CALL: Mayor Tom Carter, Council President Corey Beltz, Vice President Susan George, Council Members: Dave Bartlett, Lisa Stuart, and Dan Eustice were present.

PUBLIC COMMENT ON CURRENT AGENDA: A resident asked for the Work Session prior to the Council Meeting be recorded and available to the public on the Gotomeeting app.

MINUTES:
Minutes from the July Council Meeting were distributed to council members via email and posted on the Penn Lake Park Borough website. The copies will be recorded as the official minutes. A **Motion** to accept the July Council Minutes was made by Beltz, 2nd by Stuart.
Roll Call: Beltz, Stuart, George, Eustice, and Bartlett, all in favor, none opposed.
Motion Carried.

TREASURERS REPORT:
The Treasurer's Report was presented. A **Motion** was made by Eustice, 2nd by George, to accept the Treasurer's Report.
Roll Call: Eustice, George, Stuart, Bartlett, and Beltz, all in favor, none opposed.
Motion carried.

RECEIPTS/BILLS:
A **Motion** was made by Beltz, 2nd by George, to pay the bills of $29,817.02 and to accept the receipts of $45,094.98.
Roll Call: Beltz, George, Eustice, Stuart, and Bartlett, all in favor, none opposed.
Motion carried.

PETITIONS OR COMPLAINTS: Jason Rinker complained that a beaver is coming onto his property, causing damage, and acting aggressively.
Dr. Anthony Andrews states that although the position and the size of the shed at 1335 Lakeview Dr. has changed, he believes that the position of the property marker on his side is incorrect and has been moved to his detriment. Andrews suggests the Borough check with the survey company to confirm whether they placed the ground markers at the property toward the road. He invites Council to inspect the area to confirm that the ground marker on his side was removed. Andrews cites PA law which states that moving a survey marker is a criminal offense. Dr. Andrews will continue to reassert his property rights.

CORRESPONDENCE: The Luzerne Conservation District has an update on West Nile Virus in Luzerne County. There are reports of positive traps in the Hazelton area and in the Wyoming Valley. Residents are encouraged to take appropriate precautions.

The Luzerne County Tax Office has notified the Borough that a total of 389 acres of land has been transferred to the Commonwealth of PA.

COMMITTEE REPORTS:
MAYOR – Carter – Nothing to Report.
SOLICITOR – Jack Dean – Continues to work on dam easements.
ZONING –Permits were issued for a generator at 1335 Lakeview Dr., a shed at 114 Terrace Dr., a pool at 28 Darby, and a new construction/zoning/building permit for 86 Woodland Dr.
RECREATION– George – Nothing to Report.
LAKE MANAGEMENT - Eustice – Responded to the nuisance complaint (beaver.) Two traps were set and upon capture the beaver will be located to a proper environment. Eustice asks residents not to disturb traps and cautions residents to keep dogs leashed and away from the traps. He will check the traps and organize volunteers to help check the traps daily. The water test performed at the beach on July 9 failed but the beach was reopened with a passing subsequent test. Testing will continue until Labor Day.
GOOSE ABATEMENT – Eustice – Nothing to Report.
RTK/RECORDS –Bartlett – One Right to Know is being processed as well as a first draft of the response. Both documents will be sent the following week.
ROADS – **Eustice –** One bid for a three-year snow plowing contract was received. Shoulder repair will begin on Hollenback Dr. and crack sealing will continue.
SEWER – Beltz – Reported 6 grinder pumps remain. Motions to buy 6 additional pumps, a valve replacement, and line flushing will be addressed in New Business.
SHORT TERM RENTALS- Bartlett– One Short-Term Rental application was processed, bringing the total number of permits to eight, the Borough's allowable limit.
DAM – Stuart – The Dam Committee is planning the Annual Public Meeting for September 6, 2026, at the Community Center property. Senator Argall and State Representative Jamie Walsh will be invited to attend.

UNFINISHED BUSINESS:

***Breezeline Agreement* –** Will continue as Unfinished Business.

NEW BUSINESS:
***Streamline Invoices* –** A **Motion** was made by Beltz, 2nd by Stuart to approve Streamline Engineering Invoices #1081 ($1,000.00), and Invoice #1082 ($550), for the Dam Project.
Roll Call: Beltz, Stuart, Bartlett, George, and Eustice, all in favor, none opposed.
Motion Carried.
***Application Fees for LSA Grants* –** A **Motion** was made by Beltz, 2nd by George to approve the $100 application fee for the Luzerne County LSA Grant and State LSA Grant.
Roll Call: Beltz, George, Bartlett, Stuart, and Eustice, all in favor, none opposed.
Motion Carried.
***Adopt Resolution 4 of 2026* –** A **Motion** was made by Beltz, 2nd by George, to adopt Resolution 4 of 2026, designating Council President Corey Beltz and Mayor Tom Carter as authorized signatures on documents and agreements between Penn Lake Park Borough and the Commonwealth Financing Authority to facilitate and assist in obtaining the Luzerne County LSA Grant.
Roll Call: Beltz, George, Stuart, Eustice, and Bartlett, all in favor, none opposed.
Motion Carried.

Ratify Decision to Remove Beavers – A **Motion** was made by Beltz, 2nd by Eustice to ratify the Council's Decision to contract Mike Wojtach to trap and remove the beavers not to exceed $1,400.00.
Roll Call: Beltz, Eustice, Stuart, George, and Bartlett, all in favor, none opposed.
Motion Carried.
Snowplow Bid – A **Motion** was made by Eustice, 2nd by Bartlett to accept Kislan's 3 year snow plowing contract (Year 1-$146.45/hr., Year 2- $149.38/hr., Year 3-$152.37/hr.) plus a $50 per yard charge for Anti-skid material as needed for the duration of the contract.
Roll Call: Eustice, Bartlett, George, Stuart, and Beltz, all in favor, none opposed.
Purchase of Grinder Pumps – A **Motion** was made by Beltz, 2nd by George to purchase 6 grinder pumps from Site Specific for $18,068.40.
Roll Call: Beltz, George, Bartlett, Stuart, and Eustice, all in favor, none opposed.
Motion Carried.
Sewer Flushing – A **Motion** was made by Beltz, 2nd by Eustice, for Environmental Service Corp. to flush the sewer lines from the Community Building to Hollenback Rd for $3,240.00.
Roll Call: Beltz, Eustice, George, Stuart, and Bartlett, all in favor, none opposed.
Valve Replacement – A **Motion** was made by Beltz, 2nd by George to approve the valve replacement on the sewer location at Acorn and Hollenback Rd to be performed by Environmental Service Corp., parts, and labor not to exceed $7,500.00
Roll Call: Beltz, George, Stuart, Eustice, and Bartlett, all in favor, none opposed.
Motion Carried.

FINAL PUBLIC COMMENT: Issues addressed were contact information for sewer repairs, availability of meeting minutes, land transfer, beautification of lake entrance, and PPL service improvement project involving new utility poles and fuses along Hollenback Rd. and Lakeview Dr.

A **Motion** to adjourn was made by Beltz, 2nd by George.
Roll Call: Beltz, George, Eustice, Stuart, and Bartlett, all in favor, none opposed.
Motion Carried.
Meeting adjourned at 7:43 PM.

The Next Council Meeting will be held on September 10, 2026, at 7:00 PM.

Respectfully submitted,

Karen Burden, Secretary

September 10th, 2026 Meeting

RECEIPTS:

$ 12230.75	HA Berkheimer, EIT - August
$ 1170.90	Commonwealth of PA, (Gaming Funds)
$ 7.32	Elite Revenue, Delinquent Taxes Collected

$13,408.97 TOTAL RECEIPTS

BILLS:

$ 350.00	Atty. John Dean, August Retainer
$ 1155.20	Elliott Greenleaf & Dean, Boro L Matters – (Inv #13874, July)
$ 192.50	Elliott Greenleaf & Dean, Dam Project Inv #13875
$ 8384.00	Prestige Disposal, September Trash Removal
$ 350.00	Barry Jacob, ZO Salary –August
$ 13.90	PNC Bank, Go To Mtg, OOMA
$ 16237.36	Northwest Bank (formerly Luzerne Bank) , Loan Payment
$ 800.00	Mike Wojtach, Beaver Trapper
$ 155.00	Biros Utilities Inc, Portable Potty Rental (8/05/2026 to 09/01/2026)
$ 525.30	Kislans Trucking, Lawn Care Inv #5173
$ 6628.44	Kislans Trucking, Hollenback Rd Repair Inv #5174
$ 2351.15	Aqua PA, Repairs (Millhan & McAfee) Inv #7-2026
$ 50.68	H. A. Berkheimer, Admin & Comm, - July
$ 6.37	Karen Burden, Cert Mail RE: STR Violation
$ 100.00	Paul Rogan, Payments for eGrants DCED -application

$37,299.90 TOTAL BILLS

TREASURERS REPORT SEPTEMBER 10TH, 2026

PNC GENERAL FUND	
Balance as of 8/13/26	$16,130.10
Revenue Deposits 9/10/26 mtg	+ 7.32
	16,137.42
Bills to be Paid 9/10/26	- 10,134.89
Balance as of 9/10/26	**$ 6,002.53**
	-(1,668.75 - PICKLEBALL GO FUND ME
	$ 4,333.78 (General Funds)

PLGIT GENERAL FUND		**DAM ALLOCATION FUND**
Balance as of 8/13/26	$299,059.30	$3,367,788.94
Deposits	+ 12,230.75	+ .00
Interest earned- AUGUST	+ 902.32	+ 9,998.48
	$312,192.37	$3,377,787.42
Transfer to Dam Acct	- .00	.00
Bills to be Paid 9/10/26	- .00	- 16,429.86
Balance as of 9/10/26	**$312,192.37**	**$3,361,357.56**

PLGIT GARBAGE		**LIQUID FUELS**
Balance 8/13/26	$65374.16**	$18,876.10
Deposits from 09/10/26 mtg	$ .00	$ .00
Interest earned (AUGUST)	$ 213.90	$ 55.97
	$65,588.06	$18,932.07
Bills to be Pd 9/10/26	- 8,384.00	- .00
Balance as of 9/10/26	**$57,204.06**	**$18,932.07**

PSBT SEWER FUND		**NORTHWEST**	**NORTHWEST BK (FEMA)**
Balance 8/13/26	$190,602.30	$16,771.92	$449,803.17
Interest Earned	+ 73.82	+ .71	+ 19.11
Revenue Dep 9/10/26	+ .00	+ .00	+ 1,170.90
	$190,676.12	$16,772.63	$450,993.18
Bills to be Pd 9/10/26	- 2,351.15	.00	.00
Service Fee	- 2.00	.00	.00
Balance as of 9/10/26	**$188,322.97**	**$16,772.63**	**$450,993.18**

** Added additional $800.00 by mistake.