Penn Lake Park Borough

Agenda-10/8/2026 7:00pm Meeting

https://global.gotomeeting.com/join/384401149 Ph.(312) 757-3117 Access Code: 384-401-149

Work Session - 6:30 PM

- Data Center Ordinance work - Overlay district/language

Call to Order

Pledge of Allegiance

Roll Call

Public Comment-Public comment on the current agenda items

Meeting Minutes Approval

Treasurer's Report

Receipts and Bills

Petitions and Complaints

Correspondence

Committee Reports:

- Mayor
- Attorney
- Zoning
- Recreation
- Lake Management
- Goose Abatement
- Records
- Roads
- Sewer
- Short Term Rental
- Dam

Unfinished Business

- Breezeline Agreement (Update)

New Business

- Motion to advertise dates for 2027 meetings - 2nd Thursday of each month (January - November), December (3rd Thursday)
- Motion to approve invoice from Brozena Consulting for $4,987.50 for Project Management regarding BRIC Grant and other grant programs
- Motion to approve procuring (12) additional grinder pumps for stock - Site Specific Design - Quote totaling $36,136.80

Final Public Comment

Adjourn

SEPTEMBER 10, 2026
PENN LAKE PARK BOROUGH COUNCIL MEETING

The Penn Lake Park Borough September Council meeting was held at the Penn Lake Park Community House. Council President Corey Beltz called the meeting to order at approximately 7:00 PM with the Pledge of Allegiance to the Flag followed by a statement that the meeting is being recorded.

President Beltz asked all present to observe a Moment of Silence in remembrance of 911.

ROLL CALL: Council President Corey Beltz, Vice President Susan George, Council Members: Dave Bartlett, Lisa Stuart, and Dan Eustice were present. Mayor Tom Carter was absent.

PUBLIC COMMENT ON CURRENT AGENDA: None.

MINUTES:
Minutes from the August Council Meeting were distributed to council members via email and posted on the Penn Lake Park Borough website. The copies will be recorded as the official minutes.
A **Motion** to accept the August Council Minutes was made by Beltz, 2nd by George.
Roll Call: Beltz, George, Stuart, Eustice, and Bartlett, all in favor, none opposed.
Motion Carried.

TREASURERS REPORT:
The Treasurer's Report was presented. A **Motion** was made by Eustice, 2nd by George, to accept the Treasurer's Report.
Roll Call: Eustice, George, Stuart, Bartlett, and Beltz, all in favor, none opposed.
Motion carried.

RECEIPTS/BILLS:
A **Motion** was made by Beltz, 2nd by George, to pay the bills of $37,299.90 and to accept the receipts of $13,408.97.
Roll Call: Beltz, George, Eustice, Stuart, and Bartlett, all in favor, none opposed.
Motion carried.

PETITIONS OR COMPLAINTS: None

CORRESPONDENCE: The Borough was copied on Senator Argall's letter of support to Rick Siger, Secretary of the Department of Community and Economic Development regarding the Borough's application for funding a 1.1-million-dollar Luzerne County LSA Grant for dam rehabilitation.
State Representative Jamie Walsh invites the Borough's leaders and residents to a paper shredding and e recycling event on September 26 from 10AM to 1PM at the Luzerne County Fairgrounds.

COMMITTEE REPORTS:
MAYOR – Carter – No Report.
SOLICITOR – Jack Dean – Reported the dam easements are completed.

ZONING – Zoning and Building Permits were issued for 136 Hollenback Rd to add a structure.
RECREATION– George – A tree limb fell into the playground area. Councilman Eustice removed the limb.
LAKE MANAGEMENT - Eustice – Water testing has ended. E Coli levels were low throughout the testing period. Three beavers were trapped and removed by Mike Wojtach.
GOOSE ABATEMENT – Eustice – Nothing to Report.
RTK/RECORDS –Bartlett – Nothing to Report.
ROADS – **Eustice –** Shoulder repair was completed on Hollenback Rd.
SEWER – Beltz – Sewer flushing from the Community House to Hollenback Rd. will begin by the end of September. The valve replacement at the sewer location on Acorn and Hollenback Rd was completed and 6 new grinder pumps were delivered.
SHORT TERM RENTALS- Bartlett– Followed up on a Short-Term Rental property operating without a permit. A letter was sent to the owner and will be followed up by phone. Bartlett will consult with the Borough Solicitor if the property listing is not removed from social media.
DAM – Stuart –The Annual Public Meeting was cancelled due to no significant change in status. Post cards were mailed to all residents informing them of upcoming events and dates. The information is also posted on the Borough's bulletin boards. The Dam Advisory Group members continue to meet to discuss dam related matters.

UNFINISHED BUSINESS:

Breezeline Agreement – Will continue as Unfinished Business.

NEW BUSINESS:
Approve Barstow Payment – A **Motion** was made by Beltz, 2nd by Stuart, to reimburse Margaret Barstow $232.45 for postcards sent to all Borough residents regarding DAM information.
Roll Call: Beltz, Stuart, Bartlett, George, and Eustice, all in favor, none opposed.
Motion Carried.
Adopt Resolution 5 of 2026 – A **Motion** was made by Beltz, 2nd by George, to adopt Resolution 5 of 2026, declaring the Borough's zoning ordinance invalid only regarding the development of data centers. (Curative Amendment).
Roll Call: Beltz, George, Bartlett, Eustice, and Stuart, all in favor, none opposed.
Motion Carried.

FINAL PUBLIC COMMENT: Questions concerning the Curative Amendment for data centers and steps involved in the process were addressed by Attorney Dean.

A **Motion** to adjourn was made by Beltz, 2nd by George.
Roll Call: Beltz, George, Eustice, Stuart, and Bartlett, all in favor, none opposed.
Motion Carried.
Meeting adjourned at 7:14 PM.

The Next Council Meeting will be held on October 8, 2026, at 7:00 PM.

Respectfully submitted,

Karen Burden, Secretary

Brozena Consulting Services, LLC

16 Luzerne Avenue, Suite 120
West Pittston, PA 18543
Phone 570.299.5837

DATE: October 5, 2026
INVOICE # 2021025-09
FOR: *Penn Lake Park Dam Project-2021 FEMA FMA & BRIC Grant Applications*

Bill To:
Mr. Corey Beltz, Council President
Penn Lake Park Borough
27 North Main Street
Mountaintop PA 18707

DESCRIPTION	AMOUNT
Professional Services for the Period March 1, 2026 through September 30, 2026	
Multiple Dates	
Project Management for BRIC Grant and other Grant Programs	
TOTAL HOURS:28.5 @$175.00	4,987.50
Reimbursables:	
Previously Paid	
TOTAL	**$ 4,987.50**

Make all checks payable to: **Brozena Consulting Services, LLC**
If you have any questions concerning this invoice, contact James J. Brozena, 570.299.5837

Date	Action	Hours			BRIC Eligible	
Mar-26						
3	Project Closeout	4.0			4.0	
5	Project Closeout	1.0			1.0	
6	BRIC Reimbursement	1.0			1.0	
11	BRIC Reimbursement	1.0			1.0	
18	BRIC Reimbursement	0.5			0.5	
24	BRIC Reimbursement	0.5			0.5	
25	Quarterly Report	1.0			1.0	
April						
21	Project Administration	2.0			2.0	
29	LSA Grant Coordination	0.5				
May						
4	Project Closeout	3.0			3.0	
6	On Site Meeting	2.0			2.0	
26	BRIC Closeout	3.0			3.0	
27	BRIC Closeout	1.5			1.5	
28	BRIC POP	0.5			0..5	
June						
23	Quarterly Report	1.5			1.5	
Aug						
17	Project Meeting with P Rogan	2.5			2.5	
18	High Hazard Dam Application	0.5				
27	Financial Administration	0.5			0.5	
Sep						
1	Financial Administration	2.0			2.0	
Total		**28.5**	**$ 175.00**	**$ 4,987.50**	**27.0**	**$ 4,725.00**

Reimbursables:

TOTAL	**$**	**4,987.50**

Quotation 09302026-2PL

For: Penn Lake Council

Corey Beltz

coreybeltz@yahoo.com
ph ***570-578-1823***

PROJECT: ***Penn Lake***
core update

TERMS: COD / Net 30 days
(WITH CREDIT APPROVAL)

DELIVERY: In Stock/4-6 weeks other

DATE: 9/30/2026

PAGE: 1 of

FREIGHT: included

TAXES: Any and all taxes must be added to quoted price

QUOTE VALID: 30 DAYS

By: Paul F. Tholey III

Here is our quotation on the goods named, subjected to the conditions noted:

CONDITIONS: The prices and terms on this quotation are not subjected to verbal changes or other agreements unless approved in writing by this office. All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control. Prices are based on costs and conditions existing on date of quotation and will be held for the "Quote Valid" period indicated above.
Conditions not specifically stated herein shall be governed by established Trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be bindir

Site Specific Design, Inc. is pleased to offer the following Environment|One equipment.

Qty.	Model #	Description	Net Price	Ext. Price
		Update Program- for purchase of replacment cores of existing Municipalities- must buy 6 at a time minimum- no maximum		
6	Extreme Core	Environment One 240v Grinder pump core *	$3,011.40	$18,068.40

Price includes 2 year parts and labor warranty on new equipment.

Accepted this Date:_____20__
Company:_____
By:_____ Title_____

Site Specific Design, Inc,, FT Wash Pa
3036 Mt Carmel Ave., Glenside Pa. 19038
(215) 887-3730 * (215) 887-2949

Site Specific Design, Inc NEPA
Route 115 North, Blakeslee, Pa 18610
(570) 643-6565 * Fax (570 643-2381

October 8th, 2026 Meeting

RECEIPTS:

$ 934.98	HA Berkheimer, EIT - September
$ 3145.03	Commonwealth of PA, Fire Relief Payment
$ 321.04	Pubic Utility Realty Tax Allocation, (PURTA)
$ 9905.30	Aqua PA, Sewer Fees Collected – June
$ 2097.20	County of Luzerne, Realty Transfer Taxes Collected
$ 150.00	Building Permit (Myers)

$16,553.55 TOTAL RECEIPTS

BILLS:

$ 350.00	Atty. John Dean, September Retainer
$ 157.50	Elliott Greenleaf & Dean, Boro L Matters – (Inv #14134, August)
$ 490.00	Elliott Greenleaf & Dean, Dam Project Inv #14135
$ 8384.00	Prestige Disposal, October Trash Removal
$ 385.99	Barry Jacob, ZO Salary –September & mileage $35.99
$ 13.62	PNC Bank, Go To Mtg, OOMA
$ 16237.36	Northwest Bank (formerly Luzerne Bank) , Loan Payment
$ 90.00	Postmaster, PO Box 14 Rental, 12 mo
$ 82.00	Postmaster, roll of stamps
$ 155.00	Biros Utilities Inc, Portable Potty Rental (9/02/2026 to 09/29/2026)
$ 525.30	Kislans Trucking, Lawn Care Inv #5183
$ 18068.40	Site Specific Design Inc, 6 sewer pumps
$ 5705.39	Aqua PA, Repairs Inv #8-2026
$ 184.39	H. A. Berkheimer, Admin & Comm, - August
$ 394.50	Luzerne County Treasurers, Printing tax bills
$ 36.60	PPL Electric Utilities, Streetlights-August
$ 205.00	Kirby Memorial Health Center, 5 Water Tests(Inv #64065 & #64230)
$ 1420.00	Environmental Service Corp, Inv #14240 (Hollenback & Acorn Emergency Temp Sewer Repair)
$ 6634.43	Environmental Service Corp, Inv #14241, (Hollenback & Acorn Full Repair)
$ 3024.00	Environmental Service Corp, Inv #14315, (Flush system -Comm Bld to Hollenback Dr)
$ 3145.03	White Haven Volunteer Fire Co #1, Fire Allocation
$ 57.00	M. Burr Keim Company, Borough Seal

$65,745.51 TOTAL BILLS

TREASURERS REPORT October 8TH, 2026

PNC GENERAL FUND	
Balance as of 9/10/26	$ 6,002.53
Revenue Deposits 10/8/26 mtg	+ 5,713.27
	11,715.80
Bill approved 09/10/26 mtg	- 232.45
Bills to be Paid 10/8/26	- 5,781.93
Balance as of 10/8/26	**$ 5,701.42**
	-(1,668.75 - PICKLEBALL GO FUND ME
	$ 4,032.67 (General Funds)

PLGIT GENERAL FUND		**DAM ALLOCATION FUND**
Balance as of 9/10/26	$312,192.37	$3,361,357.56
Deposits	+ 934.98	+ .00
Interest earned- SEPTEMBER	+ 918.83	+ 9,889.11
	$314,046.18	$3,371,246.67
Transfer to Dam Acct	- .00	.00
Bills to be Paid 10/8/26	- .00	- 16,727.36
Balance as of 10/8/26	**$314,046.18**	**$3,354,519.31**

PLGIT GARBAGE		**LIQUID FUELS**
Balance 9/10/26	$57,204.06	$18,932.07
Deposits from 10/8/26 mtg	$ .00	$ .00
Interest earned (SEPT)	$ 185.11	$ 55.62
	$57,389.17	$18,987.69
Bills to be Pd 10/8/26	- 8,384.00	- .00
Balance as of 10/8/26	**$49,005.17**	**$18,987.69**

PSBT SEWER FUND		**NORTHWEST**	**NORTHWEST BK (FEMA)**
Balance 9/10/26	$188,322.97	$16,772.63	$450,993.18
Interest Earned	+ 78.51	+ .69	+ 18.53
Revenue Dep 10/8/26	+ 9,905.30	+ .00	+ .00
	$198,306..78	$16,773.32	$451,011.71
Bills to be Pd 10/8/26	- 34,852.22	.00	.00
Service Fee	- 2.00	.00	.00
Balance as of 10/8/26	**$163,452.56**	**$16,773.32**	**$451,011.71**